

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

September 15, 2015

The Chetopa City Council met in regular session on Tuesday, September 15, 2015 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary W. Bryant, Terry Robison, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh (at 7:24 p.m.), City Supervisor Jason Dugan, Fire Chief Doug Moses, Wayne Hester, Gene Brooks, James Blundell, Debbie Darnell, Jim Blundell, USD 505 Superintendent Bobbi Williams and Becky Sanders.

Mayor Wood called the meeting to order and asked Robison to open the meeting with prayer.

An invoice from Shafer, Kline and Warren, Inc. for the water project was added to the agenda.

Motion by Castle, second by Robison to approve the agenda with the addition. Motion carried.

Motion by Nash, second by Cooper to approve the Minutes from the last regular meeting. Motion carried.

Motion by Cooper, second by Nash to approve the Municipal Court Report. Motion carried.

Motion by Bryant, second by Nash to approve the Treasurer's Reports. Motion carried. Mayor Wood stated that he would be discussing the reports later in the meeting.

Motion by Nash, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3494 as follows:

Payroll Funds	\$ 27639.47
Other Funds	<u>216486.44</u>
Total of all funds	\$244125.91

CONDEMNATION HEARING-332 MAPLE ST.

Wayne Hester and Contractor Gene Brooks were present to discuss their plans to repair the deteriorating wall at 332 Maple St. Repair work is scheduled to begin tomorrow, September 17, 2015 and estimate to have the work completed in three weeks. City crews will remove the plywood wall that was erected to contain any falling materials, install the temporary electric drop and bring some barricades. Discussion followed.

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Motion by Robison, second by Castle to table further action on the condemnation until the next meeting which is in three weeks to see the progress that is made on the repair. Motion carried. (Hester and Brooks left).

MAYOR, COUNCIL & EMPLOYEE MISC.

Fire Chief Doug Moses gave an update on the recent ISO audit that was done and reported that with the water project update and the hydrant flow testing that City Supervisor Dugan had completed and documented, there should be an adjustment on the ISO rating that will be reflected on insurance premiums for the residents. The current ISO rating is 7 and should go lower, but will have to wait until the city receives a letter from ISO. (Moses left).

USD 505 Superintendent Williams reported that the wiring has been repaired to the scoreboard at the football field and that the board accepted donations to start a wood shop class at St. Paul. At the school board meeting held September 14, 2015 it was voted to adopt a four day school week starting January 4, 2016 and it will be Monday-Thursday. There will be no change in games scheduled for Fridays. A brief discussion of the 10 year anniversary was given.

Mayor Wood discussed the cash balances from the treasurer's report and the clerk will provide further information at the next council meeting. Wood requested that City Supervisor Dugan meet with Bob Boyd to discuss the issue with excess water flooding his garage from an apparent old vacated sewer line. Wood had been contacted by a resident about bed bugs who stated that every city should have regulations in place. This will be checked into further as no one was aware of this requirement. There are concerns with how stray dogs will be handled with the death of the veterinarian Jason Simpson. Simpson Veterinary Clinic had been used to house the strays and Mayor Wood had been contacted concerning getting the dogs adopted. Police Chief Feagan reported that according to city code, if the police department picked up a dog, it had to be released to a licensed veterinarian and they couldn't give it to an individual. Discussion followed.

Motion by Bryant, second by Robison to take strays to Cory Bates in Oswego and let him know that this is a temporary arrangement until Chetopa has another veterinarian open a clinic here. Motion carried.

Cooper asked for an update on the grants. On the storm shelter, Grant Administrator Laura Moore has completed the Environmental for the project, but an error was discovered on the Request for Release of Funds and Certification form and it had to be redone. The clerk will deliver the form and affidavit of Publication to Moore tomorrow, so that the package can be mailed Friday. On the water intake project, Holly Powers sent an email with USDA/Rural Developments approval to proceed with the project being awarded to Sprouls Construction, Inc. and requested that the mayor sign the Notice of Award and sent the form to her so that she could forward it with the agreement that needs to be executed. Mayor Wood reported on his conversations with references that were given concerning the Bendway weir.

Nash asked Utility Bookkeeper/City Treasurer Debbie Darnell how the utility delinquents and shut offs are coming. A brief discussion was held.

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Crumrine presented an invoice from SKW on the water project in the amount of \$1357.48 for professional services August 4-28, 2015. A request for funds had been sent to USDA.

Motion by Robison, second by Cooper to approve the payment to SKW. Motion carried.

Chief Feagan informed the council that Officer Jason Donfris will welcome an addition to his family soon, but he is not eligible to take vacation yet and only has 40 hours of sick leave. With the police department working 12 hour shifts, this only gives him 3.5 days off. Debbie Darnell and Chief Feagan asked approval to donate sick leave to Donfris to give him an additional 40 hours off.

Motion by Nash, second by Seaman to allow the sick leave donation. Motion carried.

Chief Feagan reported that Tim Gilliland had moved to town and that he should get the \$.50/hr. raise that was discussed at his appointment for relocating to Chetopa.

Motion by Cooper, second by Nash to approve the pay increase effective with the next payroll. Motion carried.

Chief Feagan who is also the First Responder President discussed the need for pagers for the First Responder Unit and requested approval to purchase two pagers at a total cost of \$578. This purchase will still allow them to stay within their budget.

Motion by Cooper, second by Nash to approve the pager purchase. Motion carried.

Mayor Wood requested that Chief Feagan give them an update on the recent meth lab arrests. An update was given and appreciation was expressed to the KBI and Labette County Sheriff Department for their assistance with the search warrant and subsequent arrests. Chief Feagan discussed a concern of a possible conflict of interest with Attorney Dosh and Dosh will visit with Attorney Adamson on this court appointment.

City Supervisor Dugan requested approval to order eight transformers from T&R Electric at a cost of \$3500.

Motion by Nash, second by Seaman to approve the purchase. Motion carried.

City Supervisor Dugan reported that there may be an issue with the PTO pump and had contacted Terex Services to have them work on the truck. The clerk had been contacted to set up a new account with Terex as they had reorganized and the city no longer had a current account.

Motion by Bryant, second by Robison to approve proceeding with getting the truck fixed. Motion carried.

City Supervisor Dugan informed the council that the building next to the new storm shelter site had been torn down and that there was one roll off load of construction debris and he had found someone to take the blocks. Discussion was held on the compactor equipment approved at the last meeting and after discussion it was agreed to purchase the equipment that had been approved at the last council meeting.

SANITATION POLY CART/BULK ITEM PICK UP

A lengthy discussion was held on the poly carts and it was discussed that everyone will use the poly carts provided by the city and that trash needed to be placed in the poly carts. If one poly cart was not big enough for the trash, a second cart could be delivered for an additional

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monthly fee. There is one resident that is disabled and unable to move the cart to and from his residence. It was requested for the clerk to contact the ADA to see what options were available to reasonably accommodate the disability. The disposal of large bulk items such as furniture was discussed and the clerk was instructed to contact the City of Oswego on how they dispose of large items. Mayor Wood asked about the compactor that was previously approved to be purchased.

SAFETY COMMITTEE DISCUSSION

A listing of the people nominated to serve on the Safety Committee and the safety committee information from the City of Chetopa Safety Policies and Procedures Manual was presented.

Motion by Cooper, second by Castle to approve the Safety Committee as presented. Motion carried. Yes-Cooper, Seaman and Castle; No-Bryant, Robison and Nash; Mayor voted yes to break the tie.

The Safety Committee will be Council Members Nash, Robison and Bryant and City Employees: City Supervisor Jason Dugan, Safety Officer Rob Darnell and City Clerk Toni Crumrine.

CONDEMNATION PROCEDURE-304 S. 13TH ST.

The deadline of August 29, 2015 to have the removal of the structure at 304 S. 13th St. set forth in Resolution 2015-8 has passed and both letters to the property owner were returned to the city as unclaimed and unable to forward. The next step is for the city to take bids or city crews tear the house down. Discussion followed.

Motion by Nash, second by Castle to proceed with the removal of the house with city crews doing the demolition. Motion carried.

ALTOZ MOWER DISCUSSION

Bartlett Coop had offered to trade the old Altoz mower for a new Altoz mower even up or Bartlett Coop will reimburse the city the cost of the old mower, if we feel that the mowers will not work for city use. Discussion followed.

Motion by Robison, second by Cooper to trade the mowers even up with Bartlett Coop. Motion carried.

City Supervisor Dugan will contact Bartlett Coop about changing the tires on the new mower.

ATTRACTING NEW BUSINESSES TO CHETOPA MEETING

Mayor Wood informed the council that there will be a meeting Thursday, September 17th at 6:00 p.m. at the Mae Lessley Community Building to discuss ways to attract businesses to Chetopa due to the closing of several businesses.

WAYS TO HELP RESIDENTS SAVE ON UTILITIES

Mayor Wood discussed several contacts regarding high utility bills and asked if anyone knew of contacts to help residents find ways to cut their usage down. Options will be looked at for the next meeting.

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Seal

Mayor

City Clerk