

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 2, 2016

The Chetopa City Council met in regular session on Tuesday, February 2, 2016 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary W. Bryant, Terry Robison, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Jason Dugan, Kelli Riddle, Holly Powers, Luke and Emmitt Wethey and Jim Blundell.

Mayor Wood called the meeting to order and asked Robison to open the meeting with prayer.

The clerk added several pay requests and invoices from the water intake and storm shelter projects, sales tax resolution, vacation request and poly-cart tags and the mayor added a bulk water station discussion to the agenda.

Motion by Cooper, second by Nash to approve the agenda with the additions. Motion carried.

Motion by Nash, second by Robison to approve the Minutes from the last regular meeting. Motion carried.

The negative balance in the Industrial Promotion was pointed out and Cooper expressed his concern over the water fund balance and that it needed to be watched closely.

Motion by Cooper, second by Bryant to approve the Treasurer's Report. Motion carried.

Motion by Bryant, second by Nash to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE NO. 3503 as follows:

| | |
|--------------------|------------------|
| Payroll Funds | \$ 24679.13 |
| Other Funds | <u>280352.14</u> |
| Total of all funds | \$305031.27 |

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Kelli Riddle was present to ask for a donation towards the Project Prom activities.

Motion by Cooper, second by Seaman to donate \$200 to Project Prom. Motion carried. (Riddle left)

Luke Wethey asked again about closing Franklin Street between 15th and 16th St. Several questions arose from the discussion.

Motion by Cooper, second by Bryant to table action until it can be researched with City Supervisor Dugan and Attorney Dosh and the other property owners can be contacted on the street closing. Motion carried. (L. & E. Wethey left)

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Holly Powers with SKW gave an update on the water intake project and the reasoning behind open trenching the water line instead of boring the river. Powers had signed off on Sprouls pay request #2 in the amount of \$89,100.50 and it was submitted for approval.

Motion by Nash, second by Robison to approve the water intake project pay request #2. Motion carried. (Powers left)

An invoice from Shafer, Kline & Warren, Inc. in the amount of \$787.32 for professional services on the water intake was presented for approval to pay.

Motion by Cooper, second by Nash to approve payment of the SKW Invoice. Motion carried.

Mayor Wood presented information regarding a bulk water station upgrade. Discussion followed.

Motion by Robison, second by Castle to put in the bulk water station as presented in the discussion. Motion did not carry. Robison and Castle voted yes. Bryant, Cooper, Nash and Seaman voted no. Further information will be obtained and this will be placed on the next meeting's agenda.

Bryant had discussed the utility incentive with the new veterinarian and will get an application for him to complete.

Robison questioned why the water meters were not being read each month, as the church had a water leak that went two months before it was realized there was a leak and their water bill is \$300. Last month the water was estimated because the meter cans were full of water from the large rainfall. Discussion followed. It was the consensus of the council that water meters should be read each month and not estimated.

Nash had been contacted by a landowner that because of the city's new poly cart policy, trash is being dumped in the county on his property and other locations. Police Chief Feagan stated that any incidents like this should be reported to the sheriff's department and they will collect the trash and try to identify the person dumping. Nash also brought up the installation of lights at the ball field at Elmore Park and getting house numbers on houses. Both these matters will be checked into further.

A vacation request for Jacob Scales to take 5 days' vacation from March 28-April 1, 2016 was presented for approval. His supervisor Jason Dugan had approved the request.

Motion by Cooper, second by Nash to approve the vacation request for J. Scales. Motion carried.

Resolution 2016-1 to submit to the qualified electors of the City the proposition of levying a one-half percent (0.5%) retailers' sales tax in the City of Chetopa, Kansas, for the purpose of park and street maintenance and improvements, was presented for adoption.

Motion by Cooper, second by Bryant to adopt Resolution 2016-1. Motion carried. The clerk is working on a list of projects that have been done with the ½ cent sales tax since its renewal in 2012.

Poly-cart information to be put on door hangers was presented and discussed. The clerk will proceed with getting the door hangers ordered.

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Police Chief Feagan handed out the January 2016 activity report.

City Supervisor Dugan informed the council that the test results from the meter from the Church of God should be received tomorrow. There is a part on the skid steer that is continually being welded and will be replaced. Discussion was held on scheduled projects and inventory items.

Mayor Wood discussed the installation of the cameras and reported that work will be done to finish up the council room and adjoining bathroom.

COMMUNITY STORM SHELTER DISCUSSION

An email had been received from Bruce Boettcher on the treatment of the small area between the sidewalks on the west side of the storm shelter. After discussion, the council decided to not concrete the area and proceed with the initial plan. An invoice in the amount of \$6200 was received from BG Consultants for January professional services on the community storm shelter.

Motion by Nash, second by Bryant to approve payment of the BG Consultants, Inc. invoice. Motion carried.

An invoice in the amount of \$3750 was received from SEKRPC that was due upon completion of the bid documents and when the Invitation for Bids was published.

Motion by Nash, second by Cooper to approve payment of the SEKRPC invoice. Motion carried.

A Request for Payment of CDBG Funds was received for the mayor and clerk's signatures to get funds to pay the invoice from BG Consultants and SEKRPC that were approved tonight and to reimburse the city for the two prior BG Consultant invoices paid. Request totaled \$13,419.21.

Motion by Nash, second by Cooper to approve the mayor and clerk signing the CDBG Pay Request. Motion carried.

MUSEUM ROOF DISCUSSION

Cooper gave an update from the inspection that Richard Houston, Jeremiah Johnson and he had done on the roof and reported that he estimated that it could cost between \$15,000 and \$20,000 to fix. Cooper was given the go ahead to work on specs for bids.

DEMOLITION PERMIT

Roberta Carter to demo garage and all buildings and other items standing on property located at 518 Mulberry St.,

Motion by Nash, second by Seaman to approve the demolition permit. Motion carried.

Motion by Nash, second by Seaman to adjourn. Motion carried.

Seal

Mayor

City Clerk