

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 16, 2016

The Chetopa City Council met in regular session on Tuesday, February 16, 2016 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Ron Wood.

PRESENT: Council Members/Gary W. Bryant, Terry Robison, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Jason Dugan, Luke Wethey, Caleb Scales and Bob Overman.

Mayor Wood called the meeting to order and asked Robison to open the meeting with prayer.

Motion by Bryant, second by Cooper to approve the agenda. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes from the last regular meeting. Motion carried.

Motion by Bryant, second by Robison to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Robison to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE NO. 3504 as follows:

Payroll Funds	\$ 32956.49
Other Funds	<u>130119.15</u>
Total of all funds	\$163075.64

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Caleb Scales, Water Plant Leadman was present to discuss the bulk water service at the water plant. Discussion followed with information presented regarding rebuilding the tower and the installation of a coin/currency operation.

Motion by Cooper, second by Nash to build the tower but hold off on doing anything with the coin/currency operation until more information is received. Motion carried. (Scales left).

Bob Overman, owner of Carm N Dales was present to discuss the new CMB License application for Carm N Dales LLC, due to his moving out of state. The LLC status was granted February 16, 2016.

Motion by Bryant, second by Cooper to approve the CMB application for Carm N Dales LLC. Motion carried. (Overman left)

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Castle questioned why this CMB license application had been handled as it was, because she was unaware of the problem until she was contacted by the owner and felt that the council should have been notified of the issue. Cooper reported that he had been contacted by several people and had notified the clerk and police chief to look into what needed to be done.

Luke Wethey was present for an update on the street closing that was discussed last meeting. The attorney has been out of the office and this matter has not been discussed with him. Wethey left his phone number with the clerk to get updates.

Bryant questioned the intake piping that was lying on the rocks and Mayor Wood gave an update on the project.

Castle questioned what was going to be done with a resident that has been stealing utilities. This will be checked into.

Cooper presented bid specs for the museum roof and asked what gauge of metal and color of metal the council wanted. Discussion followed.

Motion by Bryant, second by Nash to use 29 gauge metal and galvalume for the color for the bid specs. Motion carried. Cooper will type up the specs.

Nash requested that a full audit be done on everything and it was reported that all financials are audited. Also discussed was checking into other insurances.

Clerk Crumrine reported that a contractor had contacted her regarding presenting an alternate building construction for the storm shelter. She had visited with both the architect and engineer, who had stated that the contractor would have to provide engineering drawings and stamped plans meeting the design standards of the current design, etc. Some expressed concern that all this could not be done before the bid opening and the contract award deadline. The council was also notified that the pre bid meeting had been moved to Wednesday, February 17, 2016 at 11:00 a.m. because of a scheduling issue.

Motion by Nash, second by Cooper to stay with the original design specs for the storm shelter. Motion carried.

An invoice from BG Consultants in the amount of \$8,600 was presented for approval. After this payment, the remaining maximum contract amount from BG is \$30,703.

Motion by Robison, second by Nash to approve the payment of the BG Consultants Inc. invoice. Motion carried.

Debbie Kabrey had asked if the East River Park could be used for a pony pull the Sunday of Memorial weekend.

Motion by Nash, second by Robison to approve the use of the park for a pony pull. Motion carried.

The city had been contacted regarding the printing and mailing of city utility bills.

Motion by Cooper, second by Nash to continue with the city office employee printing and mailing the utility bills. Motion carried.

Police Chief Feagan reported that the new truck would be delivered the first week of April and asked that the green pickup and white pickup be listed as surplus so that he could list them on Purple Wave.

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Motion by Nash, second by Robison to declare the two pickups as surplus and allow Chief Feagan to list them on Purple Wave. Motion carried.

Chief Feagan informed the council of the work that Dennis Gerrity had done on setting up the system so that the police department could run tags, etc. instead of calling the county. Feagan requested permission to purchase a router for Gerrity and pay the \$40 monthly fee to Verizon so that Gerrity can work on any police department IT problems from his home at no cost to him.

Motion by Bryant, second by Robison to let Chief Feagan declare the router as surplus equipment and give it to Dennis Gerrity and approve paying the monthly Verizon fee. Motion carried.

City Supervisor Jason Dugan reported that the Church of God water meter that was sent off for testing had tested correctly. Discussion followed.

Motion by Nash, second by Cooper to charge the Church of God for the testing of the meter and charge the wholesale cost for the water that had been previously used that has not been paid and allow payments to be made on balance if needed. Motion carried.

The bathroom off the council room has been finished and it was asked about building or purchasing a cabinet to enclose the water heater and provide storage. Discussion followed.

Motion by Bryant, second by Cooper to leave bathroom as is. Motion carried.

Dugan informed the council that the mowers are ready, almost all dumpsters have been repaired and painted and that they were cleaning out ditches. Cooper asked if they intended to go back and smooth out the ditches so that they would be able to be mowed and also asked about the scheduling of moving the oil tank to the city complex. This will hopefully be done during the spring before oil is purchased to work on streets. Mayor Wood asked if the wiring had been purchased for the cameras and Chief Feagan will take care of ordering it.

WATER INTAKE FINANCING

The clerk reported that all USDA grant funding had been received and discussed two options of borrowing the remaining funds needed to complete the water intake. Discussion followed.

Motion by Cooper, second by Bryant to allow the borrowing of money using the city's cd's as collateral up to what is remaining to be paid out on the project. Motion carried.

RESIGNATION

Mayor Wood read his letter of resignation effective at 8:27 p.m. on February 16, 2016 and President of the Council Terry Robison will assume the mayor position until the next regular city election which is November 2017. (Wood left)

Robison moved to the mayor seat.

Motion by Bryant, second by Cooper to accept the resignation of Ron Wood. Motion carried.

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BUILDING PERMIT

Posted on city website and Chetopa Resident's Facebook page without protest, Vickie L. Wade to build a 24' x 20' shop and a deck on the back of the residence at 414 Plum St., in the City of Chetopa.

Motion by Nash, second by Castle to approve the building permit. Motion carried.

LIBRARY BOARD APPOINTMENT

Mayor Robison appointed Ann McKinzie to replace Tracey Bruce on the Library Board.

Motion by Nash, second by Cooper to confirm the appointment. Motion carried.

COMMUNITY BUILDING CLEANING

The clerk had been contacted regarding the cleaning of the community building. Janice and Randy Frazier deep clean the building and charge \$10 per hour and the clerk requested that the council approve setting up the cleaning twice a year. Discussion followed.

Motion by Castle, second by Nash to set up the cleaning twice a year and pay out of the park fund. Motion carried.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk