

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 19, 2016

The Chetopa City Council met in regular session on Tuesday, April 19, 2016 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Armstrong, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh, Officer Tim Gilliland, Brenda Dominquez and Holly Powers.

Mayor Robison called the meeting to order and opened with prayer.

The following items were added to the agenda: Visitor Brenda Dominquez, Street Closing Ordinance and Resident Complaint.

Motion Bryant, second by Nash to approve the Agenda with the additions. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Bryant, second by Nash to approve the Municipal Court Report. Motion carried.

Discussion was held on the decrease in the Electric Fund and the receipts in the Park fund being more than the Special City, Co Highway fund. This will be checked into.

Motion by Cooper, second by Armstrong to approve the Treasurer's Reports. Motion carried.

Cooper questioned several items on the warrant register and the clerk discussed each item.

Motion by Bryant, second by Nash to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3508 as follows:

Payroll Funds	\$ 26243.97
Other Funds	<u>212827.28</u>
Total of all funds	\$239071.25

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Holly Powers discussed the inspection done on the bendway weir by Phil Balch and the punch list, in addition to an open Kansas Department of Water Resources permit.

Motion by Cooper, second by Bryant to release the extra 10% of the retainage that was held by motion from the last council meeting. Motion carried.

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Powers also noted for future reference the one acre condition under the special conditions where if more than one acre has trees removed, new trees will need to be planted. This project did not exceed the one acre, so the special condition did not apply. (Powers left)

Brenda Dominquez was present to ask for a sponsor donation to the Labette County Relay for Life. The relay will be June 3rd at Forest Park in Parsons and she invited those present to attend.

Motion by Armstrong, second by Bryant to donate \$200 to the Relay for Life. Motion carried. (Dominquez left)

A brief recess was held so that the governing body could go out and look at the 2016 Dodge Ram police truck. (Officer Gilliland left)

Dr. Bobbi Williams was not able to be in attendance but she had left pamphlets regarding the Fort Scott Community College Manicuring program. FSCC will be leasing the old preschool location to hold these classes.

Mayor Robison asked if the council wished to continue meeting to revise the employee policy manual. A work session was scheduled for May 10, 2016 at 7:00 p.m.

Seaman had been asked by Pool Manager Shawna Clayborn if a slide would be added to the pool this year. Clayborn will be advised to research prices and installation and the clerk will check into the insurance impact.

Cooper questioned the difference in the fuel adjustment between what Empire is charging and what is being collected. The Electric Committee will meet with Debbie Darnell to discuss this further.

Crumrine discussed the written complaint that was received from Bob Boyd regarding the flooding of his property and the ruts left from city crews crossing. City Supervisor Jason Dugan will be advised of this complaint. Ordinance No. 889 to vacate the portion of Lincoln Street between Blocks 15 and Block 22 in Stevens Addition was presented for approval.

Motion by Nash, second by Cooper to adopt Ordinance No. 889. Motion carried.

ORDINANCE NO. 889/AN ORDINANCE VACATING AND DISCONTINUING LINCOLN STREET BETWEEN BLOCK 15 AND BLOCK 22 IN STEVENS ADDITION, TO THE CITY OF CHETOPA, KANSAS.

Crumrine informed the council that Senator Jacob LaTurner would be at the city complex on Monday April 25, 2016 between 11:00 a.m. and noon to discuss any issues that residents might have.

Police Chief Feagan gave the mayor Jason Donfris resignation letter, which Mayor Robison then read aloud. Donfris last day will be Sunday, April 24, 2016, but he asked to be allowed to stay on the department's part-time police officer roster.

Motion by Nash, second by Armstrong to accept Donfris resignation. Motion carried.

Police Chief Feagan reported that he had received two non-certified applications and that two certified officers had inquired about the position but declined to apply after hearing of the residency requirement. Ads have been placed and Police Chief Feagan asked if after

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interviewing with the Police Committee, Mayor and himself, if a good candidate was found, could a job offer be extended before a council meeting. Discussion followed.

Motion by Cooper, second by Castle to give authority to the Police Committee, Mayor and Chief Feagan to extend a job offer to a good candidate to be confirmed at the next council meeting. Motion carried.

Police Chief Feagan updated the council on the accident involving a vehicle hitting a city electrical pole.

LEASE PURCHASE

The Chetopa State Bank Equipment Lease Purchase for the 2016 Dodge Ram police truck was presented for execution.

Motion by Cooper, second by Nash to allow the equipment lease purchase to be signed. Motion carried.

MUSEUM ROOM REPAIR REFERENCES

References had been checked from the two contractors that had bid on the museum roof repair.

Motion by Cooper, second by Armstrong to table action on roof project until the next meeting. Motion carried. (Note: Bryant was not present for this vote).

CONDEMNATION HEARING RESOLUTION

A resolution to set a condemnation hearing date of June 7, 2016 for two properties located at 1306 Maple St and 231 N. 13th St in the City of Chetopa was presented for approval.

Motion by Nash, second by Armstrong to adopt Resolution 2016-2. Motion carried.

Nash questioned how much had been budgeted for condemnations this year as there are several structures that need torn down. This will be looked at for next meeting.

BUILDING PERMIT

Published without protest, Paul Trinkle to move in 18' x 21' building to same location where the one that was torn down at 820 Cherry Street in the City of Chetopa.

Motion by Nash, second by Castle to approve the building permit for Trinkle. Motion carried.

COMMUNITY STORM SHELTER INVOICE

An invoice in the amount of \$2500 was presented from BG Consultants, Inc. for approval.

Motion by Nash, second by Seaman to approve payment of the BG Consultants invoice. Motion carried.

FIRE DEPARTMENT 1ST QUARTER 2016 RUN/MEETING PAY

A request for the 1st Quarter 2016 run/meeting pay in the amount of \$2516 was presented for approval. (Note: Run/Meeting Pay has not been submitted for the 2nd, 3rd and 4th Quarter 2015 yet)

Motion by Bryant, second by Armstrong to approve the Fire Department run/meeting pay for the 1st Quarter 2016. Motion carried.

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REGIONAL CRMCS TRAINING

Training by the Kansas Emergency Management Training for Comprehensive Resource Management and Credentialing System (CRMCS) will be held April 20, 2016 at Fort Scott. Crumrine had submitted her registration for the training to access the database to update personnel and equipment, to print credentialing badges to help manage the information in the system to alleviate the burden of the County Emergency Manager having to perform the task solely. Forms will be given to the governing body, city employees, fire department and first responders to complete and get entered into the system for Chetopa.

Motion by Cooper, second by Nash to send Crumrine to the training. Motion carried.

Motion by Cooper, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk