

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

May 17, 2016

The Chetopa City Council met in regular session on Tuesday, May 17, 2016 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary Bryant, Juanita Armstrong, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh, City Supervisor Jason Dugan, Lynn Grant, Debbie Kabrey, Jim Blundell, Shawna Clayborn, Holly Powers and Terry Hall.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Bryant, second by Nash to approve the agenda. Motion carried.

Motion by Seaman, second by Armstrong to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Castle to approve the Municipal Court Report. Motion carried.

Cooper questioned on the treasurer's report, why the big increase in the water revenue in April and it was stated that reimbursement of expenses paid on the water intake from the lease purchase line of credit had been deposited back into the fund.

Motion by Nash, second by Bryant to approve the Treasurer's Reports. Motion carried.

Cooper asked what had been charged on the US Bank credit card. The bulk of the charges were for parts for the John Deere mower and the trash truck being serviced while a recall was done.

Motion by Nash, second by Cooper to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3510 as follows:

Payroll Funds	\$ 25065.01
Other Funds	<u>102082.87</u>
Total of all funds	\$127147.88

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Holly Powers with Shafer, Kline & Warren informed the council that she had gotten the lien releases and everything seemed to be in order and recommended that close out documents be executed. Jim Blundell asked if all money was paid to contractor what recourse the city had in the any problems occurring in the future. Powers responded the project has a one year warranty with the contractor and if anything goes wrong and the contractor does not fix it, there is a performance bond that the city can make a claim on. The following items were

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presented for execution: The Preliminary and Final Certificate of Substantial Completion and Pay Request # 4 which is the final pay request in the amount of \$15,856.

Motion by Cooper, second by Bryant to approve the signing of the closeout documents presented by Holly Powers. Motion carried.

Copies of these executed documents along with the lien releases and the Affidavit of Contractor were given to the clerk. Powers will forward these documents to USDA for them to close out the project. (Powers left)

Lynn Grant introduced herself and stated that she is running for the State Senate position against Jacob LaTurner.

Debbie Kabrey was present to ask for a donation towards the prize money for the 2nd Annual Wayne Furnas Horse Pull. A flyer was given to the clerk to post on the Chetopa Residents page. Kabrey asked if the port-a-john could be moved closer to the area where the horse pull would be held and if a dumpster could be put there also. Jason Dugan will see that this is done.

Motion by Bryant, second by Cooper to donate \$200 to the horse pull. Motion carried. The clerk asked who to make the check payable to and Kabrey said Doug Gray. (Kabrey left)

Shawna Clayborn, Swimming Pool Manager reported that the pool will be opened May 28 weather permitting. She has three returning lifeguards: Deja Wilson, Brooke Kepner and Trey Riddle and five new lifeguards: Abby Armstrong, Riley Conard, Alex Carter, Dylan Fry and Jaylee Sander and the Assistant Pool Manager Debbie Renee Johnson are scheduled to take the college training. Several items that needed attention were discussed. The water valve to add water to the pool and the chlorine line to the pool needed fixed; weeds and grass growing in the cracks need sprayed with roundup and it was requested that the diving board be looked at. Caleb Scales will be notified of the opening date to get the chlorine regulated and Dugan and Scales will address the items that need to be checked into. Clayborn suggested ways to attract people to come to the pool and was told to use her discretion as she was the pool manager. Because the training is being held in Parsons, Clayborn asked if the council would consider some type of compensation for gas during the four day training.

Motion by Castle, second by Seaman to pay \$25 to lifeguard students that pass the lifeguarding training. Motion carried.

Police Chief Feagan asked about having kids out and about swim party to give kids something to do later in the evening and Shawna and he will coordinate scheduling it. (Clayborn left).

Terry Hall discussed the farm animals in the city limits and the issue that he is having with the neighbor's chickens. Hall asked the council to consider not allowing farm animals in the city limits. No action was taken from the discussion. (Hall left)

Jim Blundell asked if the sewer lines have been capped from the houses that are being torn down. The policy was discussed and it will be noted to check to see if the sewer line is capped and a statement will be added to the building/demolition permit application to note the requirement of capping the sewer line if applicable when a structure is demolished.

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Bobbi Williams, USD 505 Superintendent issued an invitation to drop by the Open House for the Manicure Program tomorrow from 2-5 p.m. at the old preschool building location.

Mayor Robison informed the council that there will be a guest speaker discussing the health needs in Labette County at 6:30 p.m. tomorrow at the Mental Health building in Parsons; the next personnel policy work session will be June 14th at 7:00 p.m.; there will be a meeting with Empire District Electric in Joplin on June 14th at 10:00 a.m. and KRWA will host a training session entitled Water System Components: From the Source to the Faucet June 2nd at the Parsons Municipal Building.

Bryant reported that he had stopped by the storm shelter project and that they had poured more concrete. It was asked if the inspector was present and the clerk and city supervisor both stated that Kevin Frogley was in town.

Castle asked what could be done to clean up the mess with the trailer being torn down. Police Chief Feagan updated the council on the contact with the owner and will have Debbie Darnell follow up with a phone call to the owner tomorrow.

Cooper discussed the fuel adjustment difference and has visited with Dugan on changing out the street lighting to a more efficient lighting source. Dugan has already been checking into this transition.

Nash had been contacted about purchasing another Mommy & Me swing for Elmore Park. It was reported that the one purchased last year cost \$1200. Also discussed was putting padlocks on the hydrants at the Veterans Park.

Motion by Bryant, second by Nash to purchase six padlocks to secure the water hydrants at Veterans Park. Motion carried. Cooper and Castle voted no.

City Clerk Crumrine reported the auditors will be here June 1-3 to do the audit. Discussion followed.

Motion by Bryant, second by Nash to do the Library and Museum audit at the same time as the city audit. Motion carried.

All the paperwork has been received from Billy Hutchins to work on the museum roof and now just waiting on the weather to start the project. A dividend check in the amount of \$12,303.83 was received from EMC Insurance from the KMU Safety Group Insurance Program. Two thank you cards were received from the families of Jerry Dugan and Betty Wilkinson.

Police Chief Feagan updated the council on the training progress of Ronnie Butler and reported that he will begin patrolling on his own May 25th. Due to the age of the bulletproof vests, Chief Feagan requested permission to purchase two new vests for Butler and Tim Gilliland. The cost of the vests were priced at Southern Uniform at \$689.50 per vest and will be paid out of the Special Law Fund leaving a balance of \$1700 for any additional equipment.

Motion by Cooper, second by Nash to allow the purchase of the two vests. Motion carried.

City Supervisor Dugan reported that the cemetery road had been finished. An invoice will be sent to the Oak Hill Cemetery Association for reimbursement of labor and materials. A listing of roads to chip and seal and lights to be replaced is being worked on. The alleys behind

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the post office and the drug store will be completed. Jeremiah Johnson and Dugan have signed up for a KRWA training class Wastewater Stabilization Ponds being held in Columbus on May 24th. The city only has two poly carts left and an order of 54 carts is required for the hot stamp of the city logo and the cart number to be put on the poly carts. The total cost is \$3600.

Motion by Cooper, second by Castle to allow the purchase of the poly carts. Motion carried.

There are several businesses that have a large quantity of trash and it was requested to purchase two 4-yard dumpsters.

Motion by Nash, second by Armstrong to allow the purchase of two 4-yard dumpsters. Motion carried.

CONDEMNATION RESOLUTION

The status of the demolition on the house at 416 Walnut was discussed as Cindi McElroy were given until this meeting to complete the demolition. A resolution setting a public hearing on July 5, 2016 to give the owners the opportunity to discuss the property with the council was presented for approval.

Motion by Nash, second by Castle to adopt Resolution No. 2016-3 to proceed with the condemnation process. Motion carried.

COMMUNITY STORM SHELTER PROGRESS MEETING UPDATE

Bryant reported on the progress meeting that was held on May 12, 2016 and discussion was held on the Geotechnical Investigation by Test Pits being done by Anderson Engineering. A work authorization agreement had been signed and test pits are scheduled to be dug tomorrow at 9:00 a.m. Stone and metal roofing samples were discussed and it was decided to go with the # 5 Tan stone with an Evergreen metal roof, fascia and soffit.

STORM SHELTER OPERATIONS & MAINTENANCE PLAN

Discussion was held on the O&M Plan for the storm shelter and will be incorporated into the plan.

MUNICIPAL WATER CONSERVATION PLAN REVISION

Discussion was held on the Municipal Water Conservation Plan and changes will be made to the plan and presented at the next meeting.

BG CONSULTANTS, INC. INVOICE

An invoice in the amount of \$2700 for professional services on the storm shelter was presented for approval.

Motion by Nash, second by Cooper to approve the payment of the BG Consultants invoice. Motion carried.

Motion by Nash, second by Armstrong to adjourn. Motion carried.

Seal

Mayor

City Clerk