

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 21, 2016

The Chetopa City Council met in regular session on Tuesday, June 21, 2016 at 700 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant (at 7:06 p.m.), Juanita Armstrong, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Jason Dugan, Attorney Ed Dosh, USD 505 Superintendent Bobbi Williams, Debbie Darnell, Isabella Nash and Jim Blundell.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Nash, second by Cooper to approve the Agenda. Motion carried.

Motion by Castle, second by Armstrong to approve the Minutes of the last regular meeting. Motion carried.

Motion by Cooper, second by Nash to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Cooper to approve the Treasurer's Reports. Motion carried.

Cooper questioned the payment to AT&T Mobility and the clerk said that rates had went up on the phone lines in the city buildings and that AT&T had bundled the phones with tablets but she is working on some billing issues with the bundle.

Motion by Nash, second by Armstrong to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3512 as follows:

Payroll Funds	\$29818.18
Other Funds	<u>26758.28</u>
Total of all funds	\$56576.46

MAYOR, COUNCIL, EMPLOYEE & VISITOR

Superintendent William had sent a letter concerning the possible July Closure of the school and asked if the shutdown occurred and they weren't able to perform essential services such as paying bills, if the city would allow the school to continue uninterrupted water, sewer and electric services without penalty until the closure is lifted. Discussion followed.

Motion by Castle, second by Armstrong to approve the request per the Superintendent's letter. Motion carried.

Castle asked if the dirt at 9th and Cherry St had been taken care of and City Supervisor Dugan stated that he had forgotten about it but would take care of it tomorrow.

UNAPPROVED MINUTES

Mayor Robison discussed a Community Facilities Grant application that could build restroom facilities and suggested applying for the funding to help build restrooms at the Elmore Park. Discussion followed.

Motion by Bryant, second by Nash to make an application for CDBG funding to build bathrooms at Elmore Park. Motion carried.

Clerk Crumrine reported that a ball tournament is scheduled for July 9th at the Elmore Park. The anti-virus contract with KKI is expiring on June 30th and presently 10 workstations are on the system but the five police department machines are not checking in. Police Chief Feagan was asked if he wanted the police department workstations covered and he reported that he had other coverage on them. The annual cost to cover the four city office and one water plant computer is \$420.

Motion by Bryant, second by Castle to approve the anti-virus coverage for the five workstations in the city office and water plant. Motion carried.

Clerk Crumrine discussed that they are looking into a file backup and Chief Feagan suggested checking with Dennis Gerrity. The pool vacuum has been sent off, a company has been contacted to get an estimate for a slide at the pool, the audit has been almost completed and the 2016 Volunteer Fire Assistance grant from the Kansas Forest Service was approved to purchase two complete sets of bunker gear and three pagers to be paid 50% by the grant. A proposal from Fire Chief Doug Moses was presented to purchase five MSA air packs and pay for them out of the Fire Fighting Equipment Fund and take advantage of the buy five and get one free special that is running this month.

Motion by Cooper, second by Seaman to allow the purchase of the air packs. Motion carried.

Police Chief Feagan informed the council that he purchased ammo to qualify for July and the cost was \$810 which was over the \$750 limit but the council had no objection to the purchase. Feagan requested vacation for July 5th through July 10th.

Motion by Bryant, second by Nash to approve the vacation request. Motion carried. Officer Rakestraw will be in charge during the police chief's absence.

Debbie Darnell and Jason Dugan discussed the 20% electric increase by Empire and discussed at length the electric KW's that are used by the street lights and lift stations. The rate increase will be calculated and go into effect on the next billing. The council asked that a work session be called to further discuss the electric issues and it was scheduled for Tuesday, June 28th at 7:00 p.m. (I. Nash left during this discussion)

City Supervisor Dugan asked about overlay and will check on prices for the next meeting.

BUILDING PERMIT

The building permit for McElroy to move trailer to 611 Pecan was discussed. There were two objections to the trailer being moved by Ronnie Nading and Ron Wood. There was still some confusion by Building Inspector Bryant as to what trailer the permit was on and action was tabled.

UNAPPROVED MINUTES

2017 BUDGET

Items were again discussed and it was reported that Gene Mense was working on the first draft of the budget. This topic will be added to the work session on June 28th.

RESOLUTION OF FINDINGS

Resolution No. 2016-4 to set a condemnation commencement and completion date on the property at 231 N. 13th St. Commencement date is no later than June 30th and to be completed no later than July 14th.

Motion by Nash, second by Armstrong to adopt Resolution No. 2016-4. Motion carried.

RESOLUTION OF NOTICE OF HEARING

Resolution No. 2016-5 to set a public hearing date of August 16th for the condemnation on 421 Elm St. was presented for approval.

Motion by Nash, second by Castle to adopt Resolution No. 2016-5. Motion carried.

It was asked if Frieda Whitecotton had deeded the property over to the city and the clerk informed the council that she stated that she had items in the house that she wanted to remove.

Motion by Cooper, second by Nash to give Whitecotton until July 5, 2016 or the city would proceed with the condemnation process. Motion carried.

BLOCK BUILDING BEHIND BAIT SHOP

Bryant discussed the block building that Steve Hamm had reported that he would tear down once the new storage building was built. The building has not been torn down as of this date.

Motion by Nash, second by Cooper to start the condemnation proceedings on this property. Motion carried.

ELECTRIC METER HOOKUP DISCUSSION

Bryant discussed the costs associated that the city is incurring in installing new meters. Discussion followed.

Motion by Bryant, second by Cooper to have the city stop paying for meter installation for electricity and to require that the customer has to pay the labor and materials in the future in accordance with the National Electric Code. Motion carried. The clerk was instructed to get a copy of the code for the city office that will not be allowed to be removed from the office.

STORM SHELTER UPDATE

An update was given on the progress of the storm shelter project. Blocks are being installed.

EMPLOYEE APPOINTMENTS

The following employee appointments were presented: Municipal Judge-Jerry Wilson; City Attorney-Edward Dosh; City Treasurer-Debbie Darnell; Chief of Police-Scott Feagan and City Clerk-Toni A. Crumrine. Mayor Robison asked if there were any discussion before the appointments were made and none were presented.

Mayor Robison made the appointments are presented.

Motion by Cooper, second by Armstrong to approve the appointments as made by the mayor. Motion carried.

UNAPPROVED MINUTES

FIRE DEPARTMENT ROSTER CONFIRMATION

The Fire Department roster was confirmed as follows: Fire Chief-Doug Moses; Assistant Fire Chief-Steve Blackledge; Captains-Joel Riddle, Joey Midgett and Bryan Midgett; Lieutenants-Ryan Darnell, Justin Nading, Nathan Blackledge and Kenny Underwood (who is also Secretary); Firemen-Jerry Midgett, Brett Darnell, Blake Clayborn, Kyle Darnell, Carthen Nash, Dylan Riddle, Philip Moses, Tait Johnson, Leyton Carter, Zach Lawellin, Dave Seaferd, Caleb Horn and Jeremy Bates; and Jr. Firefighters-Jared Lawellin and Lane Kabrey.

Motion by Cooper, second by Bryant to confirm the Fire Department roster. Motion carried.

FIRST RESPONDER ROSTER CONFIRMATION

The First Responder roster was confirmed as follows: Kaylie Brady; Blake Clayborn; Kyle Darnell; Brenda Dominguez; Samantha Donfris; Kaitlyn Dvorak; Michelle Feagan; Scott Feagan; Tim Gilliland; Hannah Graham; Katie Littlejohn; Bryan Midgett; Joey Midgett; Lori Midgett; Carthen Nash and Julia Nash. Explorers: Cambri Conard and Sierra Yost. Reserve Members: Bill Moses and Doug Moses.

Motion by Cooper, second by Bryant to confirm the First Responder roster. Motion carried.

AMBULANCE ASSOCIATION CD DISCUSSION

In checking into a lease purchase for the First Responder Unit that was approved last meeting, it was found out that there was a \$4,500 CD left from the Ambulance Association that was set up to purchase a new ambulance. The remaining person that was involved in the Ambulance Association was Chuck Thompson and he was in agreement to allow the CD funds to be used towards the purchase of the Ford Expedition from the Labette County Sheriff's Department.

Motion by Cooper, second by Armstrong to accept the CD funds and list the old unit on purple wave. Motion carried. Police Chief Feagan asked that a check be written to the Labette County Sheriff's Department for the \$6,000 purchase price of the Expedition.

BUILDING PERMITS

Three building permits had been posted on Facebook and the city website and they are: Dennis Pope to build 12' x 21' metal carport at 207 Walnut St.; Gerald Stevens and Donna Light to move in a 16' x 9' storage building at 419 Locust St.; and Billy Hutchins to build a new 12' x 16' metal storage shop at 324 Locust St., in the City of Chetopa.

Building Inspector Bryant reported that only the one spot had been marked off at the Pope property and Patty Wilkinson reported that the spot marked as the location is where the carport would be. Bryant approved both Pope and Stevens/Light permits but had not reviewed the Hutchins permit.

Motion by Nash, second by Seaman to approve the Pope building permit. Motion carried.

Motion by Armstrong, second by Seaman to approve the Stevens/Light building permit. Motion carried.

UNAPPROVED MINUTES

Motion by Cooper, second by Armstrong to approve the Hutchins building permit pending approval by Building Inspector Bryant. Motion carried.

BG CONSULTANTS, INC INVOICE # 8

Invoice #8 on the community storm shelter from BG Consultants, Inc. for professional services in the amount of \$1,900 was presented for approval to pay.

Motion by Nash, second by Cooper to approve payment of the BG Consultants invoice. Motion carried.

TRUCK ACCIDENT DAMAGE

The tailgate on the 2010 Ford Truck had been damage while spraying. Jerry Midgett had reported it to the clerk and an accident report had been done by the police department in accordance with the personnel policy manual regarding accidents in city vehicles. An estimate on the damage was \$961.53. The tailgate was still able to be closed and the council decided not to fix the damage. Cooper reported that he had received a complaint of employees spraying through the truck window driving down the road. City Supervisor Dugan will discuss this with the employees.

Motion by Cooper, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Cle