

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

July 5, 2016

The Chetopa City Council met in regular session on Tuesday, July 5, 2016 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Armstrong, Geraldine Castle, Jim Cooper (at 7:10 p.m.) and Carthen Nash. Linda Seaman was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Officer Travis Rakestraw, City Supervisor Jason Dugan, Attorney Ed Dosh, Shane Taylor, Charles Reyes, Nancy Miller, Tim Grover, Steve Gilmore, Cindi McElroy and Paul Trinkle (at 7:45 p.m.)

Mayor Robison called the meeting to order and opened with prayer.

Visitor Nancy Miller and a resignation were added to the agenda.

Motion by Castle, second by Nash to approve the agenda with the additions. Motion carried.

Motion by Nash, second by Bryant to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Castle to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Armstrong to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3513 as follows:

Payroll Funds	\$ 30603.43
Other Funds	<u>87348.00</u>
Total of all funds	\$117951.43

CONDEMNATION HEARING

Mayor Robison opened the Condemnation Hearing and Cindi McElroy was present on behalf of Michael McElroy to discuss the progress of the demolition of 416 Walnut Street. Bryant questioned the blocks and McElroy stated she was recycling them to build a privacy fence. There are various piles of materials that have been sold to individuals that are waiting to be picked up. Discussion followed.

Motion by Armstrong, second by Nash to give McElroy an extension until August 2nd to complete the cleanup at that location. Motion carried.

Mayor Robison asked if there was anything that could be done to control the bamboo that is growing out along the alley as it is rubbing vehicles that drive through it. McElroy will keep it cut back. The building permit for moving the trailer was discussed.

Motion by Cooper, second by Bryant to refund the \$10 building permit fee as a permit wasn't needed. Motion carried.

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The cleanup on the house on Pecan Street was discussed and McElroy will trim trees back. McElroy has a trailer load of shingles and she asked if there was room in the roll off so that she could dump them. City Supervisor Dugan said that there should be room. (McElroy left)

MAYOR, COUNCIL, EMPLOYEE & VISITOR

Steve Gilmore asked to use the East River Park for a House of Prayer Brush Arbor scheduled for starting August 3, 2016.

Motion by Bryant, second by Nash to approve the House of Prayer using the park for the brush arbor. Motion carried.

Shane Taylor and Charles Reyes from the Overcomers for Jesus at Baxter Springs, asked to use the East River Park for a tent revival on July 28, 2016. It will not be in the same location as the House of Prayer and they will coordinate with them on setting up.

Motion by Nash, second by Armstrong to approve using the park for the tent revival. Motion carried. (Gilmore, Taylor and Reyes left)

Nancy Miller was present to discuss her water bill and felt that the meters are not being read as her water readings were March-31; April-8; May-4 and June-91. Discussion followed.

Motion by Bryant, second by Cooper to have Debbie Darnell refigure the April and May billings using readings discussed and issue credit on this month's bill for what the water usage should have been. Motion carried.

Cooper gave a huge thank you for the fire department for the fireworks display and stated that the police department did a great job in patrolling. Cooper and Castle discussed some concerns with the storm shelter project.

Armstrong discussed the ruts and weed on the property next to her that were made when there was a fire across the street. City Supervisor Dugan will schedule this to be repaired.

Bryant wanted to look at the reading dates closer. Also discussed was changing the sales tax from accrual to cash basis. The auditor will be contacted on this.

Motion by Cooper, second by Bryant to have all information on the cash basis for next meeting. Motion carried.

It was asked to have a solution for next meeting to resolve the reading dates.

RESIGNATION

The council had been advised that Caleb Scales had emailed his resignation to Mayor Robison effective immediately earlier this date. Discussion followed.

Motion by Cooper, second by Nash to enter into executive session to discuss non-elected personnel with the council and mayor present with the option to call others in as needed for a period of 15-minutes with session ending at 8:27 p.m. Motion carried. (Trinkle was called in at 8:22 p.m.)

Entered: 8:12 p.m.

Returned: 8:27 p.m.

Mayor Robison called the meeting back to order and the following action was taken:

Motion by Nash, second by Cooper to accept Caleb Scales' resignation. Motion carried.

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Motion by Bryant, second by Cooper to ask Paul to take care of water plant on an interim basis for 90 days at lead man wages to see if he is interested in taking the position full time. Motion carried.

The scheduling of shifts was discussed and who could help fill in and what resources were available to help with reports, samples, etc.

Motion by Nash, second by Bryant to advertise for seasonal summer help on Facebook, Labette Avenue, etc. and have applications turned in by July 19, 2016. Motion carried.

Clerk Crumrine reported that Frieda Whitecotton had signed the deed over to the city on the property at 1306 Maple St., but she still had some items in the house that she wanted to remove. Crumrine asked if the property would be put up for sale soon or if the council wanted to file for a tax exemption and the council did not want to file a tax exemption application at this time.

Motion by Nash, second by Armstrong to give Whitecotton until July 11th to remove all items and then the city will tear down and cleanup the property. Motion carried.

A thank you from Project Prom was read.

City Supervisor Dugan discussed two overlay quotes from Blevins and Tri-State to overlay Locust St from 1st to 4th Streets and the option to overlay Locust St. from 4th to 6th Streets.

Motion by Cooper, second by Nash to approve Tri-State overlaying Locust Street up to \$60,000. Motion carried.

2017 BUDGET

The first draft of the budget was discussed and it was noted that the mill levy increased by 1.737 mills. The council will review the budget and discuss cuts to keep budget closer to 2016 mill levy.

CDBG COMMUNITY FACILITIES GRANT APPLICATION

The clerk had contacted the SEKRPC grant administrator concerning writing the CDBG grant to build restrooms and also add lights to the ball field at Elmore Park. It is being looked into that if a restroom facility is built by the ball field, if additional funds could be added from the city to expand the building to house a concession stand, to see if that project would be still considered an eligible CDBG project. This will be looked at more in depth as the applications are due November 1, 2016.

CONDEMNATION NOTICE OF HEARING

Resolution 2016-6 setting a condemnation hearing for September 6, 2016 for block building located at 303 Maple St that was discussed at the last meeting.

Motion by Nash, second by Cooper to adopt Resolution 2016-6. Motion carried.

1ST RESPONDER RUN PAY 2ND QTR 2016

The First Responders had a total of 32 runs at \$20 per run totaling \$640.

Motion by Bryant, second by Castle to approve payment of the First Responder Run pay. Motion carried.

Motion by Castle, second by Nash to adjourn. Motion carried.

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Seal

Mayor

City Clerk