

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

August 16, 2016

The Chetopa City Council met in regular session on Tuesday, August 16, 2016 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant (at 7:06 p.m.), Geraldine Castle, Carthen Nash and Linda Seaman. Juanita Armstrong and Jim Cooper were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Ed Dosh, City Supervisor Jason Dugan, Jerry Dye and Jim Blundell.

Mayor Robison called the meeting to order and opened with prayer.

The clerk added the Special Assessment Ordinance to the agenda.

Motion by Nash, second by Bryant to approve the agenda with the addition of the special assessment ordinance. Motion carried.

Motion by Nash, second by Seaman to approve the Minutes of the last regular meeting and the August 9, 2016 special meeting. Motion carried.

Motion by Nash, second by Castle to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Bryant, second by Castle to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3516** as follows:

Payroll Funds	\$ 30127.68
Other Funds	<u>281426.49</u>
Total of all funds	\$311554.17

### **2017 BUDGET PUBLIC HEARING**

Mayor Robison opened the public hearing and there was no one present to discuss the 2017 budget.

Motion by Nash, second by Bryant to adopt the 2017 budget. Motion carried. Copies of the Certificate page were passed around for the council members present to sign. The budget hearing was closed.

### **CONDEMNATION HEARING 421 ELM ST**

There was no one present to discuss the condemnation of the structure at 421 Elm St. Discussion by the council was held concerning the commencement and completion date to be set by a resolution that will be presented at the next council meeting.

Motion by Bryant, second by Castle to give the owners 60 days to start the condemnation and have the completion done 90 days after the commencement date. Motion carried. Nash voted no.

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## MAYOR, COUNCIL, EMPLOYEE & VISITORS

**Jerry Dye** was present to discuss pasture needing mowed owned by Caleb Scales. He reported that snakes and other rodents are coming out of the tall grass. This will be addressed.

**Jim Blundell** recommended that the air conditioner be turned off in the little league concession area and a kill switch be installed. Nash texted Nathan Blackledge concerning the air conditioner.

**Castle** discussed a kid riding a scooter through the park. Police Chief Feagan will follow up on the matter as the person has already been talked to about this.

**Nash** asked about the flow meter for the fire hydrants. City Supervisor Dugan reported that he can purchase one for \$950 from HD Supply.

Motion by Nash, second by Bryant to approve the purchase of the flow meter tester. Motion carried.

**Mayor Robison** wanted to thank the voters for passing the ½ cent sales tax and discussed two areas where the streets needed to be repaired: Delaware and 1<sup>st</sup> Street. Robison asked about the lights on the bridge and Dugan reported he feels that the city crews can fix them. An update on the water plant machine that CDG is rebuilding was given. Culverts at the storm shelter and by the Wethey residence in the West end of town were discussed. The interior paint job at the storm shelter will be addressed at the final walk.

**Nash** reported that Blackledge will turn off the air conditioning at the concession stand when they have all the items removed from the refrigerator and can turn it off.

**Clerk Crumrine** presented Ordinance No. 893 for approval to levy the special assessments for the mowing that had been completed and billed to date. All other mowing and condemnation charges will be assessed by an ordinance later in the year.

Motion by Bryant, second by Nash to adopt the special assessment ordinance no. 893. Motion carried.

## **ORDINANCE NO. 893/AN ORDINANCE MAKING AND LEVYING A SPECIAL TAX UPON ALL LOTS AND PARCELS OF GROUND IN THE CITY OF CHETOPA, KANSAS LIABLE FOR THE COST AND EXPENSE OF MOWING IN SAID CITY DURING THE MONTHS OF MAY AND JUNE 2016.**

**Clerk Crumrine** reported that the city had received a \$6185 refund from the general liability and workers compensation audit that was done by EMC Insurance. The council was advised of a requirement by KDHE to review, update and submit their materials evaluation to the KDHE PWSS by June 1, 2017. This will take some time to complete and the clerk will help with the notifications.

**Police Chief Feagan** had been talking to the residents concerning the annexation of the portion of 8<sup>th</sup> St and asked if the city wanted to revisit their decision not to annex the street if the county would continue to maintain that portion of the street. The council declined to change the decision. The council was informed that during a pursuit, Chief Feagan windshield was broken when a rock hit it. The cost will be under the city's deductible and will be fixed without going through the insurance. Mayor Robison had been told that tickets that are written on the Highways, some of the fines would be going to the state, but was informed that the law has not passed yet. Chief Feagan reported that Thursday, he was going to the school to have an active shooters training with the teachers. Bryant asked if anything had changed about patrolling the

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cemetery and Chief Feagan reported that even with a change in the sheriff's position, city officers could only go outside of the jurisdiction if requested.

**City Supervisor Dugan** reported that the hydrant at McElroy's had been replaced. The city crews will be putting in new tubing at the water plant and will look at the exhaust fans and other issues and will be emptying the sludge trailer.

## **RESIDENCY REQUIREMENT DISCUSSION**

The clerk reported that applicants for the water plant lead man position have asked about the residency requirement. One application has been turned in and two others have inquired about the position. The council declined to change the residency requirement of establishing residency within the city and giving the council the option to grant exceptions at their discretion.

## **SALES TAX LEVYING AUTHORIZATION ORDINANCE**

Ordinance No. 892 authorizing the levying of the ½ cent sales tax that was recently passed by the City of Chetopa voters was presented for approval.

Motion by Bryant, second by Castle to adopt Ordinance No. 892 as presented. Motion carried.

## **ORDINANCE NO. 892/AN ORDINANCE AUTHORIZING THE LEVYING OF A RETAILERS' SALES TAX IN THE CITY OF CHETOPA, KANSAS**

### **BG CONSULTANTS, INC INVOICE**

Invoice No. 10 in the amount of \$3730 for professional services on the storm shelter was presented by BG Consultants. After this invoice there will be a remaining maximum contract amount of \$8403.

Motion by Bryant, second by Castle to approve Invoice No. 10. Motion carried. Nash voted no.

**Mayor Robison** reported that the safety committee had met and briefly reviewed the meeting. Nash inquired about the EMC training and the clerk had researched the training available and will meet with Safety Inspector Rob Darnell.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk