

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

November 15, 2016

The Chetopa City Council met in regular session on Tuesday, November 15, 2016 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary Bryant, Juanita Kepner, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Attorney Shane Adamson and Officer Ronnie Butler.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Cooper, second by Kepner to approve the agenda. Motion carried.

There was a correction noted on the discussion concerning the provision of a vehicle for the water plant to use and should state as follows: "One of the vehicles already owned will be made available for use when needed by the water plant."

Motion by Castle, second by Seaman to approve the Minutes from the last regular meeting with the correction noted above. Motion carried.

Motion by Cooper, second by Bryant to approve the Municipal Court Report. Motion carried.

Motion by Cooper, second by Kepner to approve the Treasurer's Reports. Motion carried.

Motion by Cooper, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3522 as follows:

Payroll Funds	\$ 28398.40
Other Funds	<u>145303.81</u>
Total of all funds	\$173702.21

MAYOR, COUNCIL, EMPLOYEES AND VISITORS

Attorney Adamson reported that the Law Office of Edward Dosh was no longer a business entity and that he had completed his LLC filing. Discussion followed.

Mayor Robison appointed Shane Adamson as City Attorney.

Motion by Cooper, second by Bryant to approve the appointment. Motion carried.

Kepner had several trash pickup complaints regarding excess bags of trash not being picked up. It had been previously discussed that if there was an occasional bag of trash, it would be picked up, but not if it was happening all the time.

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STORM SHELTER PROJECT

Discussion was held on the progress of the storm shelter. A request for payment of CDBG funds in the amount of \$6499.90 was presented to pay BG Consultant invoices # 11 and 12 and the First Aid Kit.

Motion by Kepner, second by Bryant to approve the mayor and clerk signing the CDBG fund request. Motion carried.

Bryant discussed the need to have something put up on the south end of the handicapped parking area because of the drop off into the ditch. This will be looked into.

EMPLOYEE PERSONNEL POLICY MANUAL

Action was tabled on the personnel policy manual.

FRANCHISE UPDATE

The clerk will contact the company to set up a meeting concerning the franchise.

GROUP HEALTH INSURANCE DISCUSSION

Information from the committee/employee meeting with Scott Day, Day Insurance Solutions, LLC was discussed. Different options were presented to the council and discussion followed.

Motion by Cooper, second by Bryant to proceed with the 44.4% option and have Day bring a final proposal to the next meeting. Motion carried. Nash voted no.

SANITATION DEPRECIATION TERANSFER DISCUSSION

With the sanitation fund running low, it was discussed to decrease the monthly amount being transferred to the depreciation fund.

Motion by Cooper, second by Castle to reduce the transfer amount to the depreciation fund from \$1000 to \$500 beginning January 2017. Motion carried.

The clerk was instructed to copy the ordinances for all utilities and put them in the packets for the next meeting.

WATER PLANT COMPUTER PURCHASE

An email from KKI regarding the issues with the computer at the water plant was discussed and it was decided that since a computer purchase is budgeted for next year, to hold off purchasing the computer until then.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk