

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

January 17, 2017

The Chetopa City Council met in regular session on Tuesday, January 17, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant (at 7:05 p.m.), Juanita Kepner, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Jason Dugan, Patty Wilkinson, Sarah Delancy and William Glasgow.

Mayor Robison called the meeting to order and opened with prayer.

Visitors Sarah Delancy and William Glasgow, KMU Invoice and Generator discussion were added to agenda.

Motion by Cooper, second by Nash to approve the agenda with the additions. Motion carried.

Motion by Nash, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Seaman to approve the Municipal Court Report. Motion carried.

Cooper and Robison discussed the sanitation fund and noted that it needed to be watched.

Motion by Nash, second by Kepner to approve the Treasurer's Reports. Motion carried.

Cooper questioned what the rock was being purchased for and Superintendent Dugan stated it was for stockpiling.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3526 as follows:

Payroll Funds	\$ 26853.12
Other Funds	<u>128698.45</u>
Total of all funds	\$155551.57

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Sarah Delancy and William Glasgow requested permission to burn their paper trash and leaves due to them being in the fire limits. Discussion followed.

Motion by Cooper, second by Bryant to deny burning within the fire limits. Motion carried. (Delancy and Glasgow left)

Supervisor Dugan updated the council on the work done on the septic system on the north end of Elmore Park and work will begin on the guard rail at the storm shelter. Pricing for replacement of the light poles on the bridge and conversion to LED lights were discussed.

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Action was tabled until next meeting to see samples and Dugan was asked to get prices from Empire. Specs for the bathrooms for Elmore Park were discussed. Police Chief Feagan will go to Bill Hill to take pictures of their dump station. Dugan was told that the surrounding pipe at the volleyball pit at Elmore Park was coming loose at the corners. With the recent forecast of ice, which didn't materialize, the need for a generator at the water plant was discussed and Dugan was asked if the generator was working at the main lift station and it is. Discussion continued on options to obtain a generator for the water plant.

Police Chief Feagan reported that Mayor Robison, Councilman Nash and he had interviewed Brian Sinclair for the Part-Time Police Officer position and he recommended Sinclair be appointed for the position.

Mayor Robison appointed Brian Sinclair as a Part-Time Police Officer.

Motion by Cooper, second by Nash to confirm the appointment. Motion carried.

A mutual aid agreement with the Labette County Sheriff's Department was presented for discussion. Attorney Adamson has reviewed the agreement but wants to review the statute noted in the agreement but saw no reason why it couldn't be approved at this time.

Motion by Cooper, second by Castle to authorize the mayor and police chief to sign the mutual aid agreement. Motion carried.

Attorney Adamson discussed the franchise ordinance and the junk vehicle ordinances. He will have draft ordinances for the next meeting.

Clerk Crumrine updated the council on Jerry Midgett and Paul Trinkle. Midgett is scheduled to return to work Monday and Trinkle will be off work until approximately January 28th. The council questioned if Jacob Scales could work at the water plant to reduce overtime and this will be discussed with Mike Tyler.

An invoice from Kansas Municipal Utilities in the amount of \$2476 for membership dues was received up \$312 from last year.

Motion by Nash, second by Cooper to approve the payment of the KMU membership dues. Motion carried.

Bryant asked about the condemnation status of the house across the street from the school and discussed the old mill. The structure across the school was to commence by November 13, 2016 and be completed by February 11, 2017. The old mill will be looked into.

Kepner discussed a property on Elm Street that needs condemned. Also discussed was old garage behind the bank. Discussion followed.

Motion by Bryant, second by Kepner to start the condemnation proceedings on the Elm Street property. Motion carried.

Motion by Cooper, second by Kepner to start the condemnation proceedings on the old garage behind the bank. Motion carried.

Castle reported that nothing had been done further on the privacy fence or junk that is being piled around houses owned by McElroy and the tires by the old city hall. Chief Feagan will issue a citation on the tires and it was discussed what other options there were.

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Motion by Bryant, second by Castle to draft a resolution to remove the tires from the property. Motion carried.

Mayor Robison reported that Debbie Darnell and he would be going to Mt Vernon on Thursday, January 26, 2017 to meet with the other Empire Wholesale customers to explore other options for purchasing electric.

COMPUTER PURCHASE-WATER PLANT

Information regarding the purchase of software and a new computer were discussed. To upgrade and transfer the SCADA software would cost approximately \$2350 and the computer and transfer of data would be \$1553. There was \$5000 set in the 2017 budget to upgrade the computer and software.

Motion by Cooper, second by Bryant to approve the purchase of the computer and software. Motion carried.

PROBATION

Water Plant Leadman, Mike Tyler's 90 day probationary period was up December 19, 2016 and the clerk failed to put it on the agenda until this meeting.

Motion by Nash, second by Cooper to remove Tyler from probation effect December 19, 2016. Motion carried.

VACATION REQUEST

James Blundell, City Helper, requested 5 days' vacation from April 10th through April 14, 2017.

Motion by Bryant, second by Kepner to approve the vacation request for James Blundell. Motion carried.

FIRE DEPARTMENT RUN PAY

Fire Chief Doug Moses submitted a summary of the fire department's 2016 4th Quarter activities and runs. Run/meeting pay totaled \$776 for the quarter.

Motion by Kepner, second by Bryant to approve the fire department 4th quarter 2016 pay. Motion carried.

WATER TOWER CLEANING QUOTE

A quote in the amount of 2645 from Midco Diving & Marine Services, Inc. to inspect and clean the water tower and clearwell was presented for discussion.

Motion by Bryant, second by Cooper to put this in the 2018 budget. Motion carried.

Dugan was asked to look at a rusted spot on the water tower base to see what needed done.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk