

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 21, 2017

The Chetopa City Council met in regular session on Tuesday, February 21, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Juanita Kepner, Geraldine Castle, Carthen Nash and Linda Seaman. Gary W. Bryant and Jim Cooper were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson (at 7:19 p.m.), Debbie Darnell, Lindsi Vandament, Kinzli Briscoe, Rick and Vickie Trotnic, Kandi Roushing, Lynn Ball and Jim Blundell (at 7:37 p.m.)

Mayor Robison called the meeting to order and opened with prayer.

Four visitors were added to the agenda.

Motion by Nash, second by Seaman to approve the agenda with the visitor addition.

Motion carried.

Motion by Seaman, second by Kepner to approve the Minutes of the last regular meeting.

Motion carried.

Motion by Nash, second by Castle to approve the Municipal Court Report. Motion carried.

Mayor Robison discussed the water fund balance and stated that it needed to be watched.

Motion by Nash, second by Kepner to approve the Treasurer's Report. Motion carried.

Mayor Robison questioned what chainsaw were purchased and was told it was for the electric truck.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3528 as follows:

Payroll Funds	\$ 30167.17
Other Funds	<u>121968.01</u>
Total of all funds	\$152135.18

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Rick and Vickie Trotnic and Kandi Roushing were present to discuss their future plans for the use of the old charcoal plant location and asked if there were any business incentives available for new businesses. The property taxes were discussed and it was asked if the city could guarantee a set tax amount and the clerk discussed the neighborhood revitalization in which a business could get a 90% property tax rebate on the improvements that are made to the property and suggested that they contact Whitney in the Labette County Appraisers Office for any questions that they might have about the program. Also discussed was the utility incentive

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that is based on the number of employees and would go into effect after the business has been in operation one year. (R & V Trotnic and Roushing left).

Lynn Ball discussed Legal Shield and Id Shield and requested permission to meet with city employees to offer these plans as an employee benefit.

Motion by Nash, second by Castle to allow the offering of the benefit to the employees. Motion carried. A meeting was scheduled for March 3 starting at 8 a.m. to present to employees. (Ball left).

Mayor Robison was contacted about a reported sewer smell in the senior citizens building. The clerk had notified City Supervisor Jason Dugan about this complaint and it had been checked into but nothing had been found. A suggestion was made to be sure the toilets are flushed periodically. A request to take out a sweet gumball tree and replace it with a mature Pecan tree in Veterans Park was discussed.

City Supervisor Jason Dugan was not present but had left a list with the clerk to discuss. Dugan requested that action be held off until next meeting on the bridge lights as he will have two more samples to show the council. City crews should have the condemned house on Elm Street cleaned up by the end of the week and Dugan plans to cut the tree at Terry Hall's. Also discussed was a complaint on a house that was owned by Karen Weir at 319 S. 6th St. It was decided to review the budget after the three condemnations that are presently being done are completed to determine if any more will be done this year.

Attorney Adamson reported that he had reviewed the financial aid agreement for the EMT Training and requested a signature line be added for the mayor to sign. Police Chief Feagan reported that he had made that addition to the agreement and had them ready to be signed by the First Responders that are taking the EMT Training.

Nash discussed the utility delinquencies and Debbie Darnell was present to answer questions. No action was taken from discussion. (Darnell, Vandament and Briscoe left).

Clerk Crumrine discussed information from Laserfiche regarding digitizing paper documents and also reported that there was a scheduling conflict and Cooper would not be able to take the air conditioning unit out of the old city office on the date that was noted in the letter sent to owner Wayne Hester. Hester will be notified of the delay.

FRANCHISE ORDINANCE

Attorney Adamson handed out a draft ordinance for the internet franchise for the council to review. Jason Pierce, CEO of Monitor Technology will be asked to attend the next meeting to finalize the franchise agreement.

JUNK VEHICLE CODE DISCUSSION

The council gave the go ahead to add the absence of a current registration plate on a vehicle to the definition of a junk vehicle. Clerk Crumrine will work with Attorney Adamson on the ordinance.

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GENERATOR FUNDING DISCUSSION

The prior engineer that had worked on the water plant renovation hasn't returned calls and guidance was asked as to the next step to get the specifications and cost for the letter of intent. A list of contractors was given to the clerk to contact.

SWIMMING POOL MANAGER

Clerk Crumrine had contacted Debbie Renee Johnson, who was the assistant pool manager last year, to see if she wanted to manage the pool this year and she did want to.

Mayor Robison appointed Debbie Renee Johnson as swimming pool manager.

Motion by Nash, second by Castle to confirm the appointment. Motion carried.

BUILDING PERMIT

Posted on the city website and Chetopa Resident's Facebook page with no protests, Bill and Jeri Sanders to add a 12' x 16' porch on the west side of existing house at 1017 Hardin St., in the City of Chetopa. Building Inspector Bryant was not present to discuss permit application.

Motion by Nash, second by Kepner to approve the Sanders building permit pending building inspector's approval. Motion carried.

EMPLOYEE APPOINTMENT

A listing of employees to be appointed was presented: Municipal Judge-Jerry Wilson; Chief of Police-Scott Feagan; City Clerk-Toni Crumrine; City Attorney-Shane Adamson and City Treasurer-Debra Darnell. Mayor Robison asked if an executive session needed to be called to discuss any of the employees and no one requested one.

Mayor Robison appointed the employees on the list and all others.

Motion by Nash, second by Castle to confirm the appointments. Motion carried.

Motion by Nash, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk