

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 7, 2017

The Chetopa City Council met in regular session on Tuesday, March 7, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Carthen Nash and Linda Seaman. Juanita Kepner and Jim Cooper were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:17 p.m.), Attorney Shane Adamson (at 7:19 p.m.), City Supervisor Jason Dugan, Jeremiah Johnson, Betsy Koontz, Jim Blundell and Jason Pierce.

Mayor Robison called the meeting to order and opened with prayer.

Visitor Jim Blundell and vacation request were added to the agenda.

Motion by Bryant, second by Castle to approve the agenda with the additions. Motion carried.

Motion by Seaman, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

The fund balances in the Industrial Promotion, Water Fund and Employee Benefits were discussed.

Motion by Bryant, second by Nash to approve the Treasurer's Reports. Motion carried.

Motion by Bryant, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3529 as follows:

Payroll Funds	\$30840.95
Other Funds	<u>32581.47</u>
Total of all funds	\$63422.42

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Jason Pierce, Monitor Technologies was present to discuss the franchise ordinance. Other than wanting to be sure that it had Tech 5 where the ordinance had T-5) Pierce had no issues with the updated ordinance. Attorney Adamson was still in municipal court, but will be informed of the change request.

Motion by Nash, second by Seaman to adopt Ordinance with the corrections noted. Motion carried. (Pierce left)

ORDINANCE NO. 896/AN ORDINANCE OF THE CITY OF CHETOPA, KANSAS, GRANTING TO MONITOR TECHNOLOGY, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, DBA TECH 5 BROADBAND ("TECH 5"), LLC, IT'S

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SUCCESSORS AND ASSIGNS, A TELECOMMUNICATIONS FRANCHISE AND PRESCRIBING THE TERMS OF SAID GRANT AND RELATING THERETO.

Jim Blundell discussed a property that he would like to purchase and there are some city mowing special assessments and he asked if the city would write the charges off. This will be looked into further to see what has been charged and what options there are.

Betsy Koontz was present to discuss her building permit and Mayor Robison asked if there were any objections to moving that discussion up and there were none.

There were two building permits that were posted on the city website and Facebook with no objections being turned into the city clerk: Betsy Koontz to enclose carport on three sides, rebuild 5' x 7' porch with roof on the East side at 921 Mulberry St., and Michael and Sherri Tyler to move in two portable buildings (10' x 12' and 12' x 30') to 812 N. 10th St., both in the City of Chetopa. Building Inspector Bryant had no objections to the permits.

Motion by Nash, second by Castle to approve the building permits for Koontz and Tyler. Motion carried. (Koontz left).

Mayor Robison discussed the library board meeting that he attended. The board wants to build a structure for a give and take book center in the park and requested if city crews could dig two holes. City Supervisor Dugan will get with them to discuss the location. It was discussed that there are no chairs in the storm shelter. This had been previously discussed as chairs would take up space that was allocated towards occupancy. No action was taken from discussion. Several locations concerning sudden high water and electric usage were discussed and the council wanted to be sure that the meters are being read each month. The Columbus city employee had come over to try to help unblock a plugged line to the water plant and it was unsuccessful. Options will be looked at. Don Wagner from Foley Power Solutions had met with the mayor, city supervisor and water plant supervisor to determine what size of generator would be needed at the water plant. It is his recommendation to install three generators as the cost of the trenching would most likely be more that purchasing an additional generator. The clerk had also contact Shawn Turner who would help with the cost benefit analysis for the Letter of Intent.

Bryant told the council that the city crews had done a good job on tearing the house down on Elm St. and asked what the total cost was. Hours for labor and equipment haven't been turned in yet, so a total was not available. Also discussed was the line damage caused by a resident cutting a tree. The resident will be billed for the damages. It was requested for the city supervisor to look at some trees on N. 4th and Pecan.

Clerk Crumrine presented a vacation request for Jacob Scales for 5 days' vacation, May 15-19, 2017.

Motion by Bryant, second by Nash to approve the vacation request. Motion carried.

Clerk Crumrine informed the council that the storm shelter CDBG closeout hearing would be on the agenda for the next meeting and briefly discussed the Water Conservation Plan that will need updating in April. Copies had been given to the council in their packets. The Easter Egg Hunt is April 15 and it was asked if the city would be donating this year. \$20 has been donated in previous years.

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Motion by Seaman, second by Bryant to approve the donation of \$20 towards the Easter Egg Hunt. Motion carried.

Attorney Adamson is still checking into the length of the term for the mayor election this year.

Police Chief Feagan requested permission to use the council room to do the EMT classes in.

Motion by Bryant, second by Castle to allow the use of the council room for the EMT classes. Motion carried.

City Supervisor Dugan showed samples of the lighting for the bridge. The lights with a 10-year warranty are \$350 and the poles at \$1300 apiece. Discussion followed.

Motion by Bryant, second by Nash to purchase 8 aluminum poles and 12 lights. Motion carried. Dugan stated that the lights will be cheaper if purchased by the pallet. Prices will be reported at the next meeting. Jeremiah Johnson will be sent to training to get his wastewater certification.

JUNK VEHICLE ORDINANCE

An ordinance was presented to include the absence of a current registration plate upon the vehicle as condition to define the vehicle as a junked vehicle.

Motion by Nash, second by Bryant to adopt the Junk Vehicle Ordinance. Motion carried.

ORDINANCE NO. 897/AN ORDINANCE AMENDING SECTION 8-303 IF ARTICLE 3 OF THE CITY CODE OF THE CITY OF CHETOPA, KANSAS RELATING TO JUNKED MOTOR VEHICLE NUISANCE WITH THE CITY.

AUDIT ENGAGEMENT LETTER

An audit engagement letter was received from the Mense CPA Firm and stated that the 2016 audit would be conducted at a cost of \$7200 down from \$7530 from last year and the budget cost of \$2940 would remain the same.

Motion by Nash, second by Bryant to allow the mayor to sign the audit engagement letter. Motion carried.

SPEED LIMIT SIGN REQUEST

Teresa Hughes had contacted the city clerk concerning a missing speed limit sign on Hardin St. There is a 25 mph sign on the West side of the road, but the sign on the East side has been removed. The clerk discussed that the Standard Traffic Ordinance had reduced the speed limit on the side streets to 20 mph and the current speed limit sign was not correct. Discussion followed.

Motion by Seaman, second by Castle to post 20 mph unless marked different at the entrances to the city and remove the 25 mph sign on Hardin. Motion carried.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

City Clerk

Mayor