

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 4, 2017

The Chetopa City Council met in regular session on Tuesday, April 4, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Attorney Shane Adamson, Officer Travis Rakestraw, City Supervisor Jason Dugan, Fire Chief Doug Moses, Jerry Reeves, Krystal and Oakley Bogle.

First Responder Run Pay; Resignation; an Executive Session to discuss property acquisition; and Visitor Fire Chief Doug Moses were requested to be added to the agenda.

Motion by Cooper, second by Kepner to approve the agenda with the additions. Motion carried.

Motion by Cooper, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Seaman to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3531 as follows:

Payroll Funds	\$31047.07
Other Funds	<u>46950.79</u>
Total of all funds	\$77997.86

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Krystal and Oakley Bogle discussed Oakley being crowned the Mid-West International Girl Tiny Miss Kansas and will move onto Nationals in Atlanta, Georgia in August, where she will be competing for up to \$5000 in college scholarships. Krystal asked if the city might consider a donation towards the entry fee and other expenses for Oakley to compete in the pageant.

Motion by Kepner, second by Bryant to donate \$200 to Oakley Bogle. Motion carried. (K. & O. Bogle left).

CONDEMNATION HEARINGS

Mayor Robison opened the condemnation hearings.

Jerry Reeves was present to report that the garage/shed had been torn down and the property cleaned up at 418 Walnut St.

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Motion by Castle, second by Kepner to dismiss the condemnation proceedings on the Reeves property. Motion carried.

There was no one present to discuss the 827 Elm property owned by Iva J. Whitmire Stephens. This property is on the list for a sheriff's sale that has not been scheduled yet and discussion followed.

Motion by Bryant, second by Kepner to proceed with the condemnation process and adopt the resolution to give the property owners notification to commence tearing the structure down by April 13th and have the demolition completed by May 15th. Motion carried. (Reeves left). (This resolution will be 2017-4) Hearing was closed.

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Mayor Robison reported that he had received a complaint of an individual sitting at the city complex with computer plugged into outlets. Discussion followed.

Motion by Cooper, second by Bryant to allow the use of the free Wi-Fi but not allow plugging in devices at the city complex. Motion carried.

Mayor Robison discussed residents filling containers with water at Veterans Park and it was pointed out that a prior motion had been made to padlock the water hydrants and this had not been done. City Supervisor Dugan will see that this is done. Information regarding EEI, an engineering firm at Pittsburg was discussed and they will be kept in mind if the city has any future projects. There will be a 1st Impressions program at Altamont on April 20th if any council member is interested in attending. The sink hole that was discovered at Veterans Park was discussed and pictures were shown. This will be inspected and filled in. The Chetopa Pride/City Wide cleanup is tentatively scheduled for April 29-May 8, 2017 and the school kids will be participating May 4th. The city has provided gloves and trash bags in the past.

Motion by Cooper, second by Nash to schedule the Chetopa Pride/City Wide cleanup and provide gloves and trash bags as in the past. Motion carried.

Mayor Robison initiated discussion on the restrooms & showers for Elmore Park. Options for number of showers and toilets were discussed.

Motion by Cooper, second by Nash to install one toilet and one shower in the women's restroom and one toilet, one urinal and one shower in the men's restroom. Discussion followed and the motion was amended to include two toilets in the restrooms. Amended motion was carried. Cooper and Nash will write the specs to bid the project out.

Fire Chief Moses reported that the department has responded to 29 runs this year and asked if the water issue has been resolved and was told that city crews are working on the issue at the water plant. Moses discussed the need for a UTV vehicle to haul water to fires in wet land areas and reported that the Forestry Division will pay for outfitting such a vehicle but not the purchase of it. Moses will work with the clerk during budget time to include this in next year's budget. (Moses left).

City Supervisor Dugan informed the council that he has the bridge lights but is having issues with getting the correct poles. Dugan also reported that he is getting a quote from Enviro-line to rehab the lift station on Cherry St by the Plummer property.

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City Clerk Crumrine read the resignation from James Blundell which gave April 14th as his last day of work. It was asked about the pay for unused sick leave as the personnel policy states that an employee has to have worked 10 years to get paid for sick leave and Blundell was one month short of nine years. (NOTE: Tenure was incorrectly reported and Blundell was one month short of ten years). Exceptions to this policy have been done in the past and some employees have been paid without having 10 years of service.

Motion by Kepner, second by Seaman to accept the resignation of James Blundell. Motion carried.

Motion by Nash, second by Cooper to pay 100% of sick leave to Blundell. Motion carried. Bryant voted no. Cooper asked that discussion to revamp the policy on sick leave paid upon termination be put on the next meeting's agenda.

Discussion was held on what positions to advertise for and it was decided to advertise to hire a seasonal position person to mow and a general laborer/city helper with CDL and motorized equipment experience being preferred.

Motion by Cooper, second by Nash to have applications turned in for the seasonal mowing position by April 14th and the general laborer position will be open until filled. Motion carried.

The city is still seeking applications for lifeguards.

Motion by Bryant, second by Cooper to enter into executive session to discuss property acquisition with mayor, council and legal counsel present for a period of 10 minutes with session ending at 8:45 p.m. Motion carried.

Entered: 8:35 p.m. Returned: 8:45 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Kepner discussed semi-trucks leaving Carm N Dales on side streets and leaving ruts in the ditches such as at 10th and Elm. Officer Rakestraw reported that he had flagged the truck to leave that way when the truck turned the wrong way as it would have been more dangerous to have him back out onto the highway.

Castle was asked by the chamber to request \$1500 for the park cleanup for paint, mulch, plants, etc. The chamber has scheduled their annual cleanup day for April 29th.

Motion by Nash, second by Castle to allow up to \$1500 to be spent by the chamber on the park cleanup. Motion carried.

Castle reported that Veterinary Tyler Dillon is starting a community garden and Castle asked if the city might consider helping out with the water billing. No action was taken from this discussion.

Seaman asked about utilities being turned on to a trailer and if a permit was gotten to move the trailer in. This will be discussed with Debbie Darnell. (Note: Darnell stated that utilities had been turned on at the mobile home to work on it).

City Clerk Crumrine presented the 1st Responder 1st Quarter 2017 run pay request for 32 runs at \$20 per run totaling \$640.

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Motion by Cooper, second by Kepner to approve the 1st Responder run pay. Motion carried.

City Clerk Crumrine informed the council that Brenda Dominquez was unable to attend the meeting but asked if the city would support the Labette County Relay for Life Hornets for Hope team.

Motion by Nash, second by Kepner to donate \$200 to the Relay for Life team. Motion carried. Cooper voted yes but stated that he would not vote yes on any further requests if a representative was not present in person to ask.

City Clerk Crumrine had given the council a thank you from Eldon Perkins for approving the location for the Veterans Memorial in Veterans Park. The Independence Daily Reporter had contact the clerk for input to their Summer Staycation Guide and Crumrine requested suggestions from the council on information to put in the guide.

NUISANCE CLEANUP RESOLUTIONS

Two resolutions (2017-2 and 2017-3) were presented for cleanup on properties located at 416 Walnut St.; 124 N. 4th St.; and 619 Pecan St. giving the owners of record 30 days after the passage of the resolution to abate the conditions causing the violations.

Motion by Castle, second by Seaman to adopt the two nuisance cleanup resolutions. Motion carried.

2017 MUNICIPAL WATER CONSERVATION PLAN UPDATE

Items needed for updating the water conservation plan were discussed and a draft will be presented at the next council meeting.

Cooper discussed the collection boxes at the camping parks for dropping off camping fee money. This will be revisited at a later date.

Motion by Seaman, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk