

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 18, 2017

The Chetopa City Council met in regular session on Tuesday, April 18, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Carthen Nash and Linda Seaman. Jim Cooper was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Jason Dugan and Attorney Shane Adamson.

Mayor Robison called the meeting to order and opened with prayer.

The Water Conservation Plan Update was deleted from the agenda as the draft had not been completed.

Motion by Nash, second by Castle to approve the agenda with the deletion. Motion carried.

Motion by Bryant, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

NOTE: Approval of the Municipal Court Report was accidentally skipped over and will be placed on the May 2, 2017 meeting agenda.

The sanitation fund balance was discussed and the Street & Alley and Sanitation Committee of Bryant and Nash will visit with Debbie Darnell.

Motion by Bryant, second by Nash to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3532** as follows:

Payroll Funds	\$ 35858.13
Other Funds	<u>177775.78</u>
Total of all funds	\$213633.91

### **MAYOR, COUNCIL, EMPLOYEE & VISITORS**

**Superintendent Bobbi Williams** had emailed a letter to the clerk concerning lowering the flag holders on the light poles as they are too high for the student organization members to safely place the flags in them and noted that the ground holders are filled with soil, etc. making them unusable. Discussion followed and it was decided that city crews would clean out the ground holders and to inform the school to quit using the holders on the poles.

**Mayor Robison** informed the council that the Knights of Columbus had sold their building to the House of Prayer.

# UNAPPROVED MINUTES

**Nash** reported that some lights needed changed out at the fire station and City Supervisor Jason Dugan was instructed to fix what he could on rainy days.

**Bryant** asked about the status of the McElroy properties. Discussion followed.

Motion by Kepner, second by Seaman to have Police Chief Scott Feagan, Bryant and Nash to review the properties to see if the cleanup is to the satisfaction of the city. Motion carried. Nash voted no.

**Clerk Crumrine** reported that Steven Trimble had contacted the city about having a ball tournament on May 6, 2017 using the ball field at Elmore Park as they have in the past.

Motion by Nash, second by Castle to allow the use of the Elmore Ball Field of the softball tournament. Motion carried.

A second notice will be sent to Edward Sutton Jr. concerning the damage to the city electric when he cut a tree limb and it fell on the lines. A thank you from Oakley Bogle was shown for the pageant donation. An update was given on the lifeguard training and applications that have been received.

**Police Chief Feagan** gave the council a 1<sup>st</sup> Quarter 2017 police department activity summary. An article in the Labette Avenue concerning possible inmate charges for housing in the Labette County jail was discussed and it was asked if court costs could be increased \$20 to be put in the municipal court for inmate housing. Attorney Shane Adamson will look at this further. Office Ronnie Butler graduates Friday, April 21, 2017 from the police academy.

**City Supervisor Dugan** reported that he has got the correct poles ordered for the bridge lighting and has already gotten the lights; the hydrants have been purchased for Elmore Park; locks have been put on the hydrants at Veterans Park with the exception of the ones that didn't have a lock option; the sink hole at Veterans Park has been filled in, the wall was torn down at the water plant and a camera was ran trying to locate the blockage which they think is in a 90° bend in the pipe; and Enviro-Line will be here tomorrow for the maintenance and inspection on the lift stations and will evaluate the Cherry St. lift station and give a quote for the next meeting.

**Police Chief Feagan** sent pictures of the dump station at Big Hill Lake to Clerk Crumrine.

**City Supervisor Dugan** reported that someone keeps shooting the lights out across the bridge by the river.

**Bryant** informed Dugan that there is a light that is on all the time in front of the nursing home straight east. Dugan will look at it.

**Mayor Robison** asked if a list of streets has been made to start getting quotes of repair or overlay. A short discussion was held on potential streets.

## SEASONAL MOWING POSITION APPOINTMENT

Motion by Nash, second by Kepner to enter into Executive Session for Non-Elected Personnel with mayor, council, clerk, legal counsel and city supervisor present for a period of 10-minutes ending at 8:15 p.m. Motion carried.

Entered: 8:05 p.m.

Returned: 8:15 p.m.

# UNAPPROVED MINUTES

The mayor called the meeting back to order and after discussion the following action was taken. Mayor Robison appointed Vade Johnson to the seasonal mowing position.

Motion by Bryant, second by Seaman to confirm the appointment. Motion carried.

Applications will continue to be taken for the full-time city helper position.

## **POLICY MANUAL REVISION**

A request was made to put the policy revision on the next council meeting agenda.

Motion by Seaman, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk