

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

May 2, 2017

The Chetopa City Council met in regular session on Tuesday, May 2, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Jim Cooper, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Angie Durborow, Baylee Harding, Debbie Kabrey, Fire Chief Doug Moses, Water Plant Leadman Mike Tyler and Patty Wilkinson.

Mayor Robison called the meeting to order and opened with prayer.

Visitors Baylee Harding, Debbie Kabrey, Fire Chief Doug Moses and Court Cost Ordinance were added to the agenda. It was noted that the Municipal Court Report had failed to be approved from last meeting so it was on this agenda to be approved.

Motion by Cooper, second by Castle to approve the agenda with the additions. Motion carried.

Motion by Seaman, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Castle, second by Bryant to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Cooper to approve the Treasurer's Report. Motion carried.

Motion by Cooper, second by Nash to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3533 as follows:

Payroll Funds	\$27933.49
Other Funds	<u>28385.61</u>
Total of all funds	\$56319.10

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Baylee Harding spoke about qualifying for the FBLA National Competition in Anaheim California and she was seeking donations to help with the trip expenses.

Motion by Castle, Second by Seaman to approve donating \$200 towards Harding's expenses. Motion carried. Check should be made to Chetopa FBLA. Harding thanked the council.

Debbie Kabrey informed the council that the 1st Annual Wayne Furnas Memorial Horse Pull would be held May 28th in the East River Park if permission was granted. Proceeds would be going to the Chetopa Showman Team.

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Motion by Cooper, second by Kepner to allow the use of the park for the horse pull. Motion carried.

Motion by Bryant, second by Castle to donate \$200 to the horse pull. Motion carried. Check should be made payable to Debbie Kabrey. Mayor Robison asked that any work that they need done on the track needs to be done before the weekend, so that city crews would not be called out for overtime and Kabrey will be sure that is done. Kabrey thanked the council and left.

Fire Chief Doug Moses presented information regarding the purchase of a 2012 Polaris UTV to be used in the fire department. The purchase price is \$17,500 and a trailer to haul it will have to be purchased also. They will have someone look at it before it is purchased. Discussion followed.

Motion by Cooper, second by Seaman to investigate funding and proceed with looking into purchasing the UTV. Motion carried. (Moses, Durborow and Harding left).

Water Plant Leadman Mike Tyler discussed a chemical feeder that would replace the bleach system at the pool. For a controller the cost would be \$2000 and a manual feeder would cost \$400. Discussion followed.

Motion by Cooper, second by Castle to get the manual feeder at \$400 and check with using the tablets this year and possibly put the controller in next year. Motion carried.

Issues and status of other repairs at the water plant were discussed. (Tyler left).

Clerk Crumrine updated the council on the lifeguards and the certification training that will be held at Altamont. A suggestion to have a vending machine at the pool was discussed.

Motion by Bryant, second by Castle to leave it up to the manager to decide if they want a vending machine. Motion did not pass. Bryant and Castle voted yes; Cooper, Nash and Seaman voted no.

Clerk Crumrine presented a draft of the ordinance to increase the municipal court costs. Attorney Shane Adamson presented the City of Parsons ordinance and Court Clerk Patty Wilkinson made some suggestions. Wilkinson and Police Chief Feagan will work on revising the ordinance and have it for the next meeting.

Police Chief Feagan reported that the EMT class will be held in the council room. The class will meet Mondays and Thursdays from 5:30 p.m.-9:46 p.m. The purchase of a smart television from Amazon was discussed and no action was taken from discussion.

Clerk Crumrine informed the council that the Labette Leadership organization was donating a bench and asked where the council wanted to put it. After discussion, it was decided to put it by the ball field in Elmore Park.

Motion by Castle, second by Seaman to enter into executive session for a period of 15-minutes to discuss non-elected personnel with mayor, council, legal counsel and city clerk present to end at 8:22 p.m. Motion carried.

Entered: 8:07 p.m.

Returned: 8:22 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

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Castle discussed resolution deadline of nuisance cleanup for McElroy properties which is May 5th.

Bryant discussed bypass on Cherry and Willow and the clerk reported that bypasses had been reported to the state on both locations.

Seaman asked if any updates were available on the Dollar General business and the clerk responded that a KDOT highway entrance permit application had been signed off on, noting that the construction would start June 1 and be completed within 6 months.

Nash wanted to schedule a Safety Committee Meeting and the date of Monday, May 8th at 8:00 a.m. was set.

Cooper asked if any interest had been shown on charcoal plant and Mayor Robison discussed the email that he had received from potential party wanting to start up a plant.

Mayor Robison had been contacted by Howard Baldrige concerning the museum roof sagging. Discussion followed with no action taken.

SEASONAL MOWING POSITION APPOINTMENT

Vade Johnson had gotten other employment and Chris Bernelis was called in to work until this council meeting.

Mayor Robison appointed Chris Bernelis as the Seasonal Mow Man.

Motion by Nash, second by Bryant to confirm the appointment. Motion carried.

SICK LEAVE PERSONNEL POLICY REVISION

The following revision will be put in personnel policy manual regarding sick leave paid upon termination. . This policy will not be at the discretion of the council: Sick leave will be paid at 50% with 5 years of service; 60% with 6 years of service; 70% with 7 years of service; 80% with 8 years of service, 90% with 9 years of service and 100% with 10 or more years of service. No sick leave pay will be paid upon termination for employees with less than 5 years of service. The clerk will work on the revision and distribute to the employees.

CHERRY STREET AND WILLOW STREET LIFT STATION

The clerk gave a brief update on the Willow Lift Station issue and no quote had been received from Enviro-Line on the rebuilding of the Cherry St. Lift Station.

SANITATION RATE DISCUSSION

Bryant reported on the information that he had received from Debbie Darnell on the Sanitation Fund. Discussion followed and the clerk will have a line item detail of expenses for the next council meeting.

ELMORE PARK RESTROOM/SHOWER BID SPECS

Cooper presented a preliminary drawing of the bathroom/shower facility for Elmore Park and got information to write up bid specs. He will have them for next meeting.

EMERGENCY PURCHASE UPDATE

The two emergency purchase approvals since last meeting were discussed, which were the purchase of a rapid mixer for the water plant and calling Enviro-Line for the Willow Street Lift Station.

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Mayor Robison inquired when interviews for the full-time position would start. The committee of Nash, Seaman, Robison and City Supervisor Dugan will meet Wednesday May 10th at 6 p.m. to go over the applications.

Cooper informed the council that after the old business was finished at the May 16, 2017 council meeting, he would be giving his formal resignation from the council.

Motion by Seaman, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk