

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

May 16, 2017

The Chetopa City Council met in regular session on Tuesday, May 16, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Carthen Nash and Linda Seaman. Jim Cooper was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Jason Dugan, Betsy Koontz, Joey Midgett and Carl Gream.

Mayor Robison called the meeting to order and opened with prayer.

An executive session to discuss non-elected personnel was added to the agenda.

Motion by Castle, second by Kepner to approve the agenda with the addition. Motion carried.

It was noted that on the roll call vote concerning the vending machine at the pool, Kepner's no vote was not recorded in the minutes. Minutes will be corrected to reflect this omission.

Motion by Nash, second by Seaman to approve the Minutes of the last regular meeting with the correction. Motion carried.

Motion by Bryant, second by Kepner to approve the Municipal Court Report. Motion carried.

Motion by Kepner, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Bryant, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE #3534** as follows:

Payroll Funds	\$ 25623.74
Other Funds	<u>177459.16</u>
Total of all funds	\$203082.90

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Mayor Robison** had been contacted by Nathan Blackledge concerning the city being able to regulate the trains blowing whistles when passing through towns. Several stated that this was a safety issue and didn't think that cities could regulate this. No action was taken. The flag pole at the cemetery needs painted and this will be done before Memorial Day. The pool has been cleaned and it was reported the tarp is torn. Options to fix the tarp were discussed. Admissions were discussed.

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Motion by Bryant, second by Kepner to deep the admission the same as last year. Motion carried.

**Mayor Robison** reported that Empire will raise the city's rates by 19.4%.

**Castle** discussed the dogs running at large and the lease law.

**Bryant** requested that the rock parking lot and the barrier at the community storm shelter have the grass sprayed.

**Clerk Crumrine** had a request for additional port-a-johns to be added to the East River Park, two dumpsters put in Veterans Park for the 4<sup>th</sup> of July and consideration for a light to be added to the sandpit volleyball court. A note was made to put dumpster in Veterans Park for the 4<sup>th</sup>.

Motion by Bryant, second by Nash to add two port-a-johns to the East River Park. Motion carried.

**Clerk Crumrine** reported that Amanda would be out of town for several weekends and reported that she would be filling in cleaning the office if that was agreeable and the council approved the request. The auditors will begin the city audit on May 30<sup>th</sup>. The deadline for the nuisance cleanup on the McElroy properties was May 4<sup>th</sup>. These properties will be check to be sure that the cleanup has been done. The deadline for having the structure torn down at 827 Elm was May 15, 2017 and it hasn't been done.

Motion by Bryant, second by Castle to proceed with having city crews tear down the house at 827 Elm St. Motion carried.

**Clerk Crumrine** reported that Jim Cooper was not able to be at the meeting but wanted to confirm his verbal resignation from last meeting. Betsy Koontz was interested in serving on the council and had submitted her paperwork to fill the vacancy.

Motion by Kepner, second by Bryant to accept Cooper's resignation and fill the vacancy with Betsy Koontz. Motion carried. Koontz was sworn in by the city clerk and took her seat at the council table. A reminder was given of the upcoming deadline of June 1<sup>st</sup> at noon to file for the city council election.

**City Supervisor Dugan** reported that he had looked at the drainage issue at the school and was trying to figure out how to fix the problem. The problem with the main lift station turned out to be a wiring problem not the pump and has been fixed and he is still waiting on a quote for the Cherry St. lift station.

## **ELMORE PARK RESTROOM/SHOWER BID SPECS**

Cooper had given the bathroom/shower specs to Crumrine and they were presented for review.

Motion by Nash, second by Koontz to use the bid specs and put the project out for bids. Motion carried.

## **SPECIAL ASSESSMENT REDUCTION DISCUSSION**

Information regarding the reduction of the special assessment on lots was again reviewed. The council requested that Jim Blundell be at the next council meeting to discuss what reduction he would like to have.

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## **COURT COST ORDINANCE**

The revised Ordinance No. 898 regarding increasing the court cost was presented for approval.

Motion by Bryant, second by Castle to adopt Ordinance No. 898. Motion carried.

**ORDINANCE NO. 898/AN ORDINANCE OF THE CITY OF CHETOPA, KANSAS, AMENDING THE AMOUNT OF COURT COST IN CASES HEARD IN THE MUNICIPAL COURT OF THE CITY OF CHETOPA, KANSAS, BY REPEALING ORDINANCE NO. 887.**

## **SANITATION RATE DISCUSSION**

Information on the sanitation fund was presented and discussed.

Motion by Bryant, second by Koontz to raise sanitation rates by 15%. Motion carried. Nash and Seaman voted no.

## **LEASE PURCHASE**

A new lease purchase and payoff paperwork was present for approval to pay off the old lease of the fire truck and add the Polaris and trailer to the existing balance of the fire truck. The new rate is 3.5% and payoff date is May 16, 2022.

Motion by Bryant, second by Seaman to approve the mayor and clerk signing the payoff and lease purchase paperwork. Motion carried.

## **VACATION REQUEST**

Clerk Crumrine requested 5 days' vacation May 22-26, 2017.

Motion by Nash, second by Castle to approve the vacation request. Motion carried.

## **SOLID WASTE MANAGEMENT COMMITTEE APPOINTMENT**

Mayor Robison had been contact by Commissioner Addis regarding appointing committee members from Chetopa to serve on the Solid Waste Management Committee. Rob Darnell had represented Chetopa on the past committee and Geraldine Caste and Betsy Koontz volunteered to serve.

Mayor Robison appointed Rob Darnell, Geraldine Castle and Betsy Koontz to the Solid Waste Management Committee.

Motion by Bryant, second by Nash to confirm the appointments if Darnell agrees to serve on the committee. Motion carried. NOTE: Darnell declined to serve on the committee.

## **RESCHEDULING OF THE JULY 4<sup>TH</sup> COUNCIL MEETING**

The first Tuesday of July is July 4<sup>th</sup> and would need to be rescheduled.

Motion by Bryant, second by Koontz to reschedule the meeting to Monday, July 3, 2017. Motion carried.

## **DAMAGE INVOICE**

Crumrine had been contacted by the Elnicki, Inc. who is the employer of the driver who damaged the electric service on 3<sup>rd</sup> and Pecan and offered to pay \$1500 for the damages. The original billing invoice sent to them was \$1929.55. Discussion followed.

Motion by Bryant, second by Nash to leave the repair billing at the original amount of \$1929.55. Motion carried.

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## **BUILDING PERMIT**

Posted on the Facebook Chetopa Residents and on the city website Chetopacity.org., Dollar General to build a 70' x 130' new commercial retail building at 405 N. 11<sup>th</sup> St., in the City of Chetopa, KS.

Motion by Nash, second by Koontz to approve the Dollar General building permit.  
Motion carried.

Mayor Robison requested that all department budgets be looked at to reduce expenditures as much as possible.

## **EXECUTIVE SESSION**

Motion by Koontz, second by Bryant to enter into an executive session to discuss non-elected personnel with the mayor, council and city supervisor present for a period of 10 minutes with session ending at 9:05 p.m. Motion carried.

Entered: 8:55 p.m. Returned: 9:05 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

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Mayor

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City Clerk