

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 20, 2017

The Chetopa City Council met in regular session on Tuesday, June 20, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Jason Dugan, Sandra Fleming, Darren Jackson, Tammy Bushong, Dr. Bobbi Williams and Frieda Grant.

Mayor Robison called the meeting to order and opened with prayer.

A listing of items to add to the agenda was presented as follows: Labette Community College C.T.E. Contract Approval, Sidewalk Damage in front of Joel & Edna Scott's house, 4<sup>th</sup> of July Request List, Committee Appointments/Bank and Newspaper, Verizon One-Talk Phone System Discussion and Property Donation (219 Walnut) and visitor Frieda Grant.

Motion by Castle, second by Nash to approve the Agenda with the additions. Motion carried.

Bryant and Koontz noted that the discussion on page 3 regarding the mower bar was not to look into purchasing the equipment it was just inquired if the city had one.

Motion by Seaman, second by Bryant to approve the Minutes of the last regular meeting with the correction. Motion carried.

Motion by Nash, second by Kepner to approve the Municipal Court Report. Motion carried.

Koontz questioned what was paid out of the Special Liabilities Fund and it was discussed that in previous years the liability and property tax had been paid out of that fund but it was budgeted to be paid out of the General Operating Fund beginning in 2017 per the auditor's instruction. Mayor Robison noted that there were several mower repair bills and Koontz questioned the backhoe window repair. City Supervisor Dugan stated that a rock had broken out the window in tearing the house down on Elm Street and discussed the repairs that had been done on the mowers.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3536** as follows:

Payroll Funds	\$29014.74
Other Funds	<u>42930.86</u>
Total of all funds	\$71945.60

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## MAYOR, COUNCIL, EMPLOYEES & VISITORS

**Frieda Grant** complained about garbage truck compacting trash in front of house. The city crews have already been informed of the complaint. Grant also discussed ditches not being mowed and vandalism.

**Dr. Bobbi Williams and Tammy Bushong** were present to discuss the remaining lots in the Hornet Addition and the property north and asked if the city would accept the property donation from the school, as it is felt that people interested in building shouldn't have to deal with two boards (council and school boards). Discussion followed.

Motion by Bryant, second by Koontz to accept the land from the school which includes the remaining lots in the Hornet Addition and the North side of Pecan Street. Motion carried. (Williams and Bushong left)

**Bryant** asked that his poly cart not be left in the driveway.

**Nash** had a complaint on the tall grass at the old residence of Caleb Scales. A letter has been sent to the property owner. Nash inquired where the city crews were on the dump station behind Riverside Sporting Goods. Discussion followed with options and City Supervisor Jason Dugan will look into the cost.

**Koontz** thanked the city crews for their work on cleaning up and mowing properties and thought it looked very nice. Koontz asked that the hole near 7<sup>th</sup> Street west of the Mulberry Estates be put on the list to fix and asked about the status of getting Wi-Fi to the museum. The clerk has an update on the internet later.

**Clerk Crumrine** gave an update on the water plant projects and reported that Sprouls would be bringing a camera in to give a bid on the water plant intake repair. Documentation on the rate increase due to Empire increasing their rates was present for the council's information. Tech 5 has been delayed coming into Chetopa because of damage to their tower in Oklahoma but plans to begin working on internet service within the next couple of weeks. Issues with the pool liner were discussed and a draft copy of the 2018 budget has been given to the council.

**Mayor Robison** reported on a meeting with Liberty about an interest in purchasing the city's utilities and the meeting in Joplin with Empire. An agreement with Empire was presented for them to install electrical service to the Dollar General at a cost of \$18,900. Also discussed was the request for Dollar General to install an aerobic sewer treatment system in lieu of being connected to the city sewer system.

Motion by Castle, second by Kepner to allow the mayor to sign the Empire District contract for the Dollar General electrical service installation. Motion carried.

Motion by Nash, second by Koontz to allow Dollar General to use the aerobic sewer treatment system. Discussion: Bryant asked about hooking into the sewer line in the alley behind the Hornet Addition and City Supervisor Dugan discussed the issues with that option. Motion carried.

**Additional items on the agenda:** The C.T.E. contract with LCC to provide scholarships to pay tuition for city employees and volunteer groups was presented for mayor to sign.

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Motion by Bryant, second by Kepner to allow the mayor to sign the C.T.E. contact.  
Motion carried.

Pictures of sidewalk damage in front of a resident's house were discussed.

Motion by Bryant, second by Koontz to not repair the sidewalk. Motion carried.

A list of 4<sup>th</sup> of July items was presented and discussed and city crews will work on completing the items.

A list of committee members along with the designation of the official bank and newspaper were presented for approval. It was also discussed when the committees would set up because of the moving of the election and when the new council would take office.

Motion by Koontz, second by Bryant to approve the listing as presented. Motion carried.

Motion by Bryant, second by Castle to set the 2<sup>nd</sup> meeting in January for approval of committees and other appointments. Motion carried.

The committee and other appointments were as follows: Industrial-Kepner & Bryant; Property-Seaman & Kepner; Ordinance-Bryant & Koontz; Police-Nash & Seaman; Street & Alley & Sanitation-Bryant & Nash; Water & Electric-Koontz & Castle; Parks-Castle & Seaman; President of the Council-Gary W. Bryant; Building Inspector-Gary W. Bryant; Civil Defense Directors-Fire Chief Doug Moses and Police Chief Scott Feagan; Bank-Chetopa State Bank; Newspaper-Labette Avenue-Parsons Sun and Christmas Decorations-Mayor & Clerk.

Information regarding the Verizon One-Talk phone system was presented but action was tabled until the clerk could verify if the city had contracts on the phone numbers with AT&T. The owner of property at 219 Walnut inquired if the city would accept the donation of the property.

Motion by Seaman, second by Castle to not accept the property donation request. Motion carried.

## **ELMORE PARK RESTROOM/SHOWER FACILITY BIDS**

Mayor Robison opened bids from David Denney and S&D Mini Contractors/Darrin Jackson. Jackson was present and discussed the questions that he had regarding the bid specs and was interested in submitting a bid for the concrete work also.

Motion by Bryant, second by Koontz to have Jackson go back and present a bid for the concrete work for the next meeting July 3, 2017. Motion carried.

## **EMPLOYEE EVALUATION DISCUSSION**

Employee evaluations are coming up but it hasn't been decided what format of form to use in the evaluations. Discussion followed and Bryant, Nash and Robison will meet and finalize the forms and evaluation system.

## **FULL-TIME CITY HELPER APPOINTMENT DISCUSSION**

Discussion was held as to whether a city helper would be appointed to fill the vacancy created by James Blundell's resignation. Discussion followed and City Supervisor Dugan, Seaman, Nash and Mayor Robison will meet Friday, June 23<sup>rd</sup> at 7:00 p.m. to go through applications and set up interviews.

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## **BUILDING PERMITS**

Published on the Chetopa Residents Facebook page and the City Website without any protest: Jerry & Paula Adler to build a 42' x 42' garage at 221 S. 7<sup>th</sup> Street and Jim Nave to build a 26' x 40' carport at 801 N. 11<sup>th</sup> St., both in the City of Chetopa.

Motion by Nash, second by Kepner to approve the building permits. Motion carried.

## **FIRE DEPARTMENT ROSTER CONFIRMATION**

A 2017 fire department roster was presented for confirmation. Discussion followed and Caleb Horn was removed from the roster due to his moving out of the fire district. The following roster was presented: Fire Chief-Doug Moses; Assistant Fire Chief-Steve Blackledge; Captains-Joey Midgett and Bryan Midgett; Lieutenants-Ryan Darnell, Justin Nading, Nathan Blackledge and Kenny Underwood (who is also Secretary/Treasurer); Firemen-Jerry Midgett, Brett Darnell, Blake Clayborn, Kyle Darnell, Carthen Nash, Dylan Riddle, Philip Moses, Tait Johnson, Leyton Carter, Zach Lawellin and Jeremy Bates; Jr. Firefighters-Jared Lawellin and Lane Kabrey.

Motion by Kepner, second by Koontz to confirm the fire department roster was presented with the removal of Caleb Horn. Motion carried.

## **FIRST RESPONDER UNIT ROSTER CONFIRMATION**

A 2017 first responder unit roster was presented for confirmation as follows: President-Scott Feagan; Vice-President-Brenda Dominguez; Secretary/Treasurer-Katie Littlejohn; Members-Kaylie Brady, Ronnie Butler, Blake Clayborn, Cambri Conard, Kyle Darnell, Brett Darnell, Kaitlyn Dvorak, Michelle Feagan, Tim Gilliland, Hannah Graham, Bryan Midgett, Joey Midgett, Lori Midgett, Carthen Nash, Julia Nash and Sierra Yost; Explorer-Jaylee Sanders.

Motion by Castle, second by Seaman to confirm the first responder roster as present. Motion carried.

Police Chief Feagan verified that the EMT class would be able to use the council room on the 3<sup>rd</sup> due to the change in the council meeting date to the 3<sup>rd</sup> and was assured that it would be available as the council would meet in the court room.

Motion by Seaman, second by Kepner to adjourn. Motion carried.

Seal

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Mayor

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City Clerk