

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

July 18, 2017

The Chetopa City Council met in regular session on Tuesday, July 18, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant (at 7:06 p.m.), Geraldine Castle, Betsy Koontz, Carthen Nash (at 7:11 p.m.) and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Scott Shreve, Larry Gates, Deryl Bentley, Darrin Jackson, Sandra Fleming, Patty Darnell and Bill Neel (at 7: 20 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

First Responder 2nd Quarter Run Pay and Tech 5 Representatives were added to the agenda.

Motion by Castle, second by Koontz to approve the agenda with the additions. Motion carried.

Motion by Bryant, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Bryant, second by Castle to approve the Municipal Court Report. Motion carried.

Motion by Koontz, second by Seaman to approve the Treasurer's Reports. Motion carried. Mayor Robison stated that he likes the comparison treasurer reports that Debbie Darnell gives the council.

Motion by Castle, second by Koontz to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3538 as follows:

Payroll Funds	\$ 31043.04
Other Funds	<u>142745.47</u>
Total of all funds	\$173788.51

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Patty Darnell was present to ask for a donation towards the Labette County Fair Livestock Sale.

Motion by Bryant, second by Koontz to donate \$200 towards the Fair Livestock Sale Premium. Motion carried. Darnell thanked the council for the donation and left.

Deryl Bentley presented a comparison of his utility bills and stated that his billing has increased substantially and asked that the readings be looked into too.

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Scott Shreve with EMG Inc. and Larry Gates were present to discuss an alternative wholesale power supply to consider instead of Empire Electric. Shreve went over a handout that he had given to the council. (The clerk was called away for a family emergency and council member Koontz took over taking notes.)

Bill Neel discussed the use of the sidewalk for his business. Discussion was held on the reasons for asking Neel to remove items for sale off the sidewalk.

Mayor Robison discuss the status of the repairs being done on the water plant clarifier and Nash questioned if some type of maintenance plan is being done at the water plant on the equipment to catch things before equipment breaks down. A preventative maintenance check list will be looked into. It was asked for Jerry Goins to be contacted to look at the water intake issue at the water plant. Swimming Pool Manager Debbie Renee Johnson had discussed special promotions to attract swimmers to the pool.

Nash had been contacted by James Reynolds about painting the rock by the river so that it can be used as a gauge when the river comes up. A deadline was discussed for the city crews to get their CDL's.

Motion by Nash, second by Bryant to have employees get their CDL's by August 31, 2017. Motion carried.

Nash questioned where the city was on the dump station at Riverside Sporting Goods and discuss followed.

Seaman discussed property that needed cleaned up and other properties that need mowed and cleaned up were discussed.

Bryant discussed Karen Weir's property. Weir is deceased and house needs condemned.

Motion by Bryant, second by Koontz to start condemnation proceedings on the Weir property. Motion carried.

Areas that need weeds cut and city property that needed sprayed were discussed. The flag pole at Veterans Park will be moved to the museum.

Castle asked if the city would like to go in with the chamber to purchase a bench at the Veterans Memorial, total cost is \$2000.

Motion by Bryant, second by Nash to go in with chamber to purchase Veterans Memorial bench. Motion carried.

Koontz discussed her concerns regarding vandalism of the bathroom/shower facilities at Elmore Park. Security and who would be cleaning and checking them was discussed.

The First Responders submitted a run pay request in the amount of \$680 for the 2nd Quarter runs.

Motion by Castle, second by Seaman to approve the run pay for the First Responders. Motion carried.

Mayor Robison discussed the request by Tech 5 to put an antenna on the water tower in lieu of putting on the tower by the old fire station. The lease with Wave Wireless has some restrictions in what type of antenna is allowed to be put on the tower so to not interfere with their reception.

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Motion by Bryant, second by Nash to leave the lease as has been previously discussed. Motion carried.

A letter has been received from Kansas Attorney General reminding the state law that requires “roofing contractors” to register with the Office of the Attorney General prior to soliciting or performing roofing services.

The question on whether the funds in the Special Liability Fund could be transferred to the General Operating account was discussed. An email from the auditor was presented and Attorney Adamson answered the question concerning tort claims. Money can be put in the General Operating account.

Police Chief Feagan discussed information on the purchase of a new truck next year to be put in the 2018 budget.

ELMORE PARK RESTROOM/SHOWER FACILITY BIDS

The city can set the amount of the liability insurance required for contractors to do work for the city and it was the consensus of the council to leave the \$1,000,000 requirement as is. The bids that were opened at the last meeting were discussed.

Motion by Bryant to accept the bid by Darrin Jackson. Motion died for lack of a second.

Motion by Castle, second by Seaman to accept the bid from David Denney. Motion carried. Bryant and Koontz voted no.

MOWER DISCUSSION

Action was tabled until the city supervisor gets information on the other mowers.

VERIZON ONE TALK PHONE SYSTEM AND 2018 BUDGET DISCUSSION

Due to the clerk’s absence, action was tabled on these two items. A special council meeting will be held to finalize the 2018 budget for the hearing publication, possibly on July 25, 2017.

EXECUTIVE SESSION

Motion by Koontz, second by Nash to enter into executive session for a period ending at 9:30 p.m. to discuss non-elected personnel with mayor, council and legal counsel present. Motion carried.

Entered: 9: 16 p.m.

Returned: 9:30 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Nash, second by Seaman to purchase a time clock that requires a thumb print starting with the city utilities crews. Motion carried.

Discussion turned to employees not following city policy in taking a mandatory 30 minute lunch.

Motion by Nash, second by Castle that any employee not complying with the lunch period regulation, without prior consent of the mayor, shall be docked a minimum of ½ hour pay per day. Motion carried.

Seaman questioned if employee evaluations were done, if a raise would be required and the evaluations wouldn’t mandate a raise.

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STO/UPOC ORDINANCES

Ordinances to adopt the Standard Traffic Ordinance and Uniform Public Offense Code books were presented for approval.

Motion by Nash, second by Castle to adopt Ordinance No. 900 regarding the STO book. Motion carried.

ORDINANCE NO. 900/AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS; INCORPORATING BY REFERENCE THE “2017 STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, 45TH EDITION,” WITH CERTAIN CHANGES; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NO. 890.

Motion by Nash, second by Castle to adopt ordinance No. 901 regarding the UPOC book. Motion carried.

ORDINANCE NO. 901/AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS; INCORPORATING BY REFERENCE THE ‘2017 UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES’ 33RD EDITION WITH CERTAIN OMISSIONS; AND REPEALING ORDINANCE NO. 891.

KDHE RIVER MONITORING

A request from KDHE was received to allow permission for a stream survey crew from KDHE to access the river site as part of the Probabilistic Stream Monitoring program. The clerk asked about getting permission from Riverside Sporting Goods also, because of the location on the permission form. It looks like they would have to go on their property to access the site.

Motion by Nash, second by Seaman to have Crumrine check with James Reynolds for approval for KDHE to cross property for the river monitoring. Motion carried.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk