

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

September 19, 2017

The Chetopa City Council met in regular session on Tuesday, September 19, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz and Linda Seaman. Carthen Nash and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Jason Dugan, Attorney Shane Adamson and Krystal and Oakley Bogle.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Koontz, second by Castle to approve the agenda as presented. Motion carried.

Motion by Seaman, second by Castle to approve the Minutes of the last regular meeting.

Motion carried.

Motion by Koontz, second by Castle to approve the Municipal Court Report. Motion carried.

Koontz questioned what had been paid out of the water fund in August that totaled \$45995.09. This will need to be looked into.

Motion by Seaman, second by Bryant to approve the Treasurer's Reports. Motion carried.

Questions concerning payments to Bartlett Co-op, Chetopa Chamber, Sam's Club, Victor Phillips, Verizon Wireless and Wilbert Memorials were asked and answered.

Motion by Koontz, second by Castle to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3542** as follows:

Payroll Funds	\$ 29211.63
Other Funds	<u>172712.65</u>
Total of all funds	\$201924.28

### **MAYOR, COUNCIL, EMPLOYEE & VISITORS**

**Krystal and Oakley Bogle** were present to thank the council for their support of her during her pageants and gave everyone present a candy filled cup. Oakley entertained the council with a song and a picture was taken for her scrapbook. (K & O Bogle left)

**Mayor Robison** reported that David Denney has started on the bathroom/shower facility in Elmore Park, gave an update on the water plant line replacement and the electric. Altamont City Clerk Liz Finley had contacted him regarding them going with KMEA for their electric supplier and strongly recommended contacting KMEA.

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Motion by Bryant, second by Koontz to call KMEA and get information on electric. Motion carried.

Motion by Koontz, second by Castle to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and city clerk present for a period of 5 minutes with session ending at 7:34 p.m. Motion carried.

Entered: 7:39 p.m.

Returned: 7:34 p.m.

No action was taken from executive session.

**Castle** had been contacted by Bob Boyd concerning the water drainage problem at his residence and will meet with him at his home to discuss the problem. Castle discussed motor homes in the East River and Elmore Parks that have been there for a while. Mayor Robison asked about camping money being turned in, as July didn't show much money being collected. Discussion followed.

Motion by Castle, second by Koontz to get a lock box built or purchased for campers to deposit camping fees in for each park. Motion carried.

**Koontz** asked about status of the dump station by the Riverside Sporting Goods, discussed property north of the school on 5<sup>th</sup> St., discussed the records noted in the audit report, and the wall falling in on the west river bank. Mayor Robison also noted that there are weeds growing on the steps by the well house doing down to the river that need cut.

**Castle** reported that there is a dead elm tree in Veterans Park.

**Clerk Crumrine** gave the council the KDHE water plant inspection report and list of items needing repaired or replaced at the pool, read two thank you cards from Labette County Relay for Life and the Museum for moving the old flag pole and flag from Veterans Park to the museum, gave an update on the new phone system and informed the council that a traffic detour had been received from KDOT for the upcoming school homecoming parade on October 6<sup>th</sup>. Patty Wilkinson had requested three days' vacation in October.

Motion by Koontz, second by Castle to approve the vacation request for Wilkinson. Motion carried.

**Police Chief Feagan** reported on the incidents and arrests last week and over the past weekend and informed the council that all seven First Responder members had passed the EMT practicum testing in Independence and six will receive their EMT certification. One member will need to retest on the written and then will be EMT certified.

**City Supervisor Dugan** told the council that all three city crew employees have passed the written CDL test and Joey Midgett and Chris Bernelis will take the driving portion tomorrow September 20<sup>th</sup> and Jeremiah Johnson is scheduled for September 29<sup>th</sup>. The pool tarp is in Carthage being repaired and it may take 2-3 months to get back, there is a down guide wire by the Willow lift station that will need replaced by Empire because the city doesn't have the necessary equipment to do the replacement and Dugan intends to order a load of poles that were approved several months ago.

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## WAVE WIRELESS LEASE AGREEMENT

Attorney Adamson handed out the Wave Wireless lease agreement and it waiting to hear back from Wave Wireless about the changes that have been made, but he wanted to give the council time to review the agreement. The agreement for the new internet service with Tech 5 is contained in Ordinance 896. Bryant wanted to be sure that the back part of the old fire station that Tech 5 is using be cleaned up better.

## HEATER/FAN BIDS FOR WATER PLANT

Two quotes were received from Billingsly Heating and Cooling and Home Climate Comfort Service for the heaters and fans needed at the water plant. Action was tabled on this until Bryant could double check the bids to see if they were quoting the same equipment.

## STORM SHELTER DISCUSSION

An email from Bruce Boettcher, BG Consultants to Kevin Rook, Sprouls Construction following up on the warrant work at the storm shelter was discussed. Rook is waiting on the subcontractor's pictures from when they completed the warranty work.

## PROBATION DISCUSSION-MIDGETT

Joey Midgett's probationary period is up September 25, 2017 and discussion followed in which a request was made to enter into executive session.

Motion by Castle, second by Koontz to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, clerk, police chief and city supervisor present with session ending at 9:00 p.m. Motion carried.

Entered: 8:47 p.m.

Returned: 9:00 p.m.

Mayor Robison called the meeting back to order and the following action was taken:

Motion by Bryant, second by Koontz to wait and see outcome of the CDL before any action is taken on employee's probation. Motion carried.

**Mayor Robison** informed the council that he had approved the overtime for Rob Darnell, Joey Midgett and Chris Bernelis to leave before 8:00 a.m. to go to Chanute for the CDL driving test. It was also questioned if the property owned by Karen Weir would be on the next sheriff's sale and the clerk will call to see if a sale has been scheduled.

Motion by Bryant, second by Koontz to adjourn. Motion carried.

Seal

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Mayor

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City Clerk