

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

December 5, 2017

The Chetopa City Council met in regular session on Tuesday, December 5, 2017 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Juanita Kepner, Geraldine Castle, Betsy Koontz and Linda Seaman. Gary W. Bryant and Carthen Nash were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Jason Dugan, David Hubbell, Patty Wilkinson and Gene Bunch.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Castle, second by Koontz to approve the agenda as presented. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes of the last regular meeting.

Motion carried. Koontz abstained.

The two negatives funds on the treasurer's report have checks on the warrant register to transfer money to cover the overages.

Motion by Koontz, second by Kepner to approve the Treasurer's Report. Motion carried.

Mayor Robison questioned the payment to Labette Hardware because the amount paid seemed excessive for the description of the purchase and it was reported that there was more items purchased but the program looks at the first line of the posting record to print the description.

Motion by Castle, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3547 as follows:

Payroll Funds	\$27321.63
Other Funds	<u>39088.86</u>
Total of all funds	\$66410.49

MAYOR, COUNCIL, EMPLOYEES & VISITORS

David Hubbell was again present to discuss the outside city water rates and presented a suggestion for the council to consider. Discussion followed and no action was taken.

Clerk Crumrine discussed the new Freedom Claims Management Insurance rates from an email that was received from Scott Day. Proposed rates are: Employee Only--\$530; Employee/Spouse--\$1162; Employee/Child--\$1112 and Family--\$1700.

Motion by Castle, second by Seaman to proceed with the revised rates for the renewal with FCMI. Motion carried.

Mayor Robison had visited with Mike Tyler, Water Plant Leadman and was informed that a new meter was needed to check the chlorine level in the finish water at a cost of \$3492.

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Action was tabled until after the first of the year. Howard Baldrige had requested that dead limbs be trimmed out of the tree by the museum and City Supervisor Dugan will put this on his list. The meeting with KDOT on January 10th has been canceled and will be rescheduled sometime closer to June as more time is needed by the engineers to review the bridge projects.

Motion by Castle, second by Koontz to adjourn the city council meeting to hold the Oak Hill Cemetery Association Board meeting and reconvene the meeting after the board meeting adjournment. Motion carried.

The adjourned city council meeting was called back to order by Mayor Robison.

Castle asked that the benches be moved outside the community building for the activities after the Christmas parade. Castle reported that there are 25-30 plastic jugs behind Mulberry Estates that need disposed of.

Seaman questioned why the parade was held during the week on Thursday instead of Saturday and Castle replied that it had been discussed to pick a date and hold it each year, as there will always be a conflict with some other activity during the busy season.

Koontz discussed tree logs on a property located in the 900 block of Plum Street; discussed the budget report and stated that there needs to be more letters sent out starting next year for nuisances and mowing.

Clerk Crumrine read a thank you from the employees for the Christmas party and reported that the work comp Experience Mod was currently at .86 which if maintained should decrease the work compensation premiums for next year.

Attorney Adamson discussed the tax exemption forms for the property that was donated to the city by the school. The clerk reported that currently there is \$920.54 due in property taxes and that this amount will be prorated with the school after the city pays them. The application process for building on the Hornet Addition lots will need to be revised with the school no longer being involved in the process and the Housing Authority no longer in existence.

Koontz reported on her meeting with Bob Boyd regarding the flooding issue at this residence and where he feels the city needs to maintain and keep the ditch cleaned out.

Mayor Robison told City Supervisor Dugan that all vehicles need to have the city decals put on them and this will be looked at after the first of the year.

City Supervisor Dugan asked if there was money to finish the interior of the bathroom/shower facility or if it had to wait until after the first of the year and was told it needed to wait. There are many potholes that need to be fixed.

CMB LICENSES

Cereal Malt Beverage License applications have been received and background investigations have been done on three establishments to sell beer in original and unopened containers: AKAS, Inc.; Carm N Dales and Riverside Sporting Goods LLC and one establishment for consumption on the premises: The Shorthorn Inc.

Motion by Koontz, second by Castle to approve the CMB applications. Motion carried.

Motion by Castle, second by Kepner to adjourn. Motion carried.

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Seal

Mayor

City Clerk