

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

December 19, 2017

The Chetopa City Council met in regular session on Tuesday, December 19, 2017 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz and Linda Seaman. Juanita Kepner and Carthen Nash were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Officer Ronnie Butler (at 7:21 p.m.), Attorney Shane Adamson (at 7:03 p.m.), Gene Bunch, Amy and Darci Wilkinson and Patty Wilkinson (at 7:05 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

Motion by Koontz, second by Castle to approve the agenda as presented. Motion carried.

Motion by Bryant, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Koontz, second by Bryant to approve the Municipal Court Report. Motion carried.

Motion by Seaman, second by Koontz to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3548 as follows:

Payroll Funds	\$ 27982.44
Other Funds	<u>129328.74</u>
Total of all funds	\$157311.18

Motion by Koontz, second by Castle to approve the Treasurer's Reports. Motion carried.

2017 BUDGET AMENDMENT HEARING

Mayor Robison called the public notice hearing to order. There was no one present to discuss the 2017 budget amendment.

Motion by Koontz, second by Bryant to approve the 2017 Budget Amendment. Motion carried. Public hearing was closed.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Amy and Darci Wilkinson were present to discuss the office cleaning position. The resignation was moved up on the agenda. Amanda Carrell had given her resignation effective December 17, 2017 and Darci was interested in filling that vacancy.

Motion by Castle, second by Koontz to accept Amanda Carrell's resignation. Motion carried. Bryant voted no.

Mayor Robison appointed Darci Wilkinson to fill the office cleaning position.

Motion by Koontz, second by Bryant to approve the appointment. Motion carried.

UNAPPROVED MINUTES

Gene Bunch was present for his building permit application and the building permit discussion was moved up on the agenda.

Posted on the City's website and on Chetopa Residents without protest: C.E. (Gene) Bunch to add on patio and living space and demo some living space on existing house at 829 Maple St., and Betsy Koontz to add a 12' x 12' room to existing structure at 921 Mulberry St., in the City of Chetopa.

Motion by Castle, second by Seaman to approve the building permits. Motion carried. Koontz abstained.

Mayor Robison had been approached about the pasture belonging to Caleb Scales that has not been mowed. It was noted that the entrance to the pasture was locked. Instructions were to be given to City Supervisor Jason Dugan to take a police officer down with them when they go to mow the property. There was a report that there are two trees, one in Elmore Park west of the boat ramp and one in the East River Park near the river by the portable toilet that are dead and need cut. This information will be given to Dugan. Inventories need to be done by each department, listing all items and serial numbers and turned in to the clerk to be presented to the council at the first meeting of February 2018. The mayor requested copies of the fuel logs for 2017. Paul Trinkle had visited with the mayor concerning his wages, with Water Plant Leadman Mike Tyler getting certified. When Tyler was hired, Trinkle had been given department head wages as the city was working under his certificate. Tyler was to be raised up to department head wages once he passed his Class II water operators certification and Trinkle was to be dropped down to the city helper wages and he felt that his wages shouldn't be dropped that low. Discussion followed.

Motion by Koontz, second by Bryant to increase Mike Tyler's wages to \$14.58 per hour and leave Paul Trinkle at \$14.58 per hour. Motion carried. Seaman voted no.

Attorney Adamson reported that he would have the letter to Sprouls in the mail later this week regarding the warranty work that still needed done at the storm shelter.

It was reported that the new cemetery signs have been installed and Koontz remarked that the lettering was too small on the rules.

Castle asked if the park cameras were working and Officer Butler said yes. Castle asked that Veterans Park be patrolled more as people are in the park after dark. Vehicles running unattended were discussed and Dugan will be advised of this.

Koontz discussed several properties that needed cleaned up and stated that the utility delinquencies were still high,

Castle asked if the city had picked up trash that was in a ditch by a house owned by Geri Banks because if it wasn't the city, the trash has been hauled off by someone.

Clerk Crumrine reported that Chetopa had been approved for the KMEA membership and they requested a Director #2 and Alternate be designated.

Motion by Castle, second by Bryant to designate Debbie Darnell as Director #2 and Toni Crumrine as the Alternate Director. Motion carried.

UNAPPROVED MINUTES

USDA COMPLAINT REVIEW

Information from Michael Billings on the compliance review was presented for discussion. A self-evaluation needs to be done and submitted to RD by January 14, 2018. Clerk Crumrine was instructed to complete this review.

WATER & SEWER RATE

The automatic rate increase for the water and sewer were reviewed and no action was taken to adjust the increases.

Motion by Bryant, second by Castle to adjourn. Motion carried.

Seal

Mayor

City Clerk