

**THE RECORD OF THE PROCEEDINGS OF THE BOARD OF DIRECTORS
OAK HILL CEMETERY ASSOCIATION
CHETOPA, KANSAS**

January 16, 2018

The Oak Hill Cemetery Association Board of Directors met after the adjournment of the regular city council meeting on Tuesday, January 16, 2018.

PRESIDING: Board President Terry Robison.

PRESENT: Board Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle and Betsy Koontz.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan and Secretary/Treasurer Patty Wilkinson

The meeting was called to order by Board President Robison.

Motion by Koontz, second by Castle to approve the Minutes from the December 5, 2017 meeting. Motion carried.

The following Treasurer's Report was presented for approval:

Cemetery Report Form:	Balance January 1, 2017	\$27347.40
	Receipts:	
	Taxes from County	17938.44
	Sale of Lots	2600.00
	Openings & Closings	6225.00
	Total Available	\$54110.84
	Expenditures:	
	Operations	\$ 1387.00
	Mowing	14250.00
	Openings & Closings	5750.00
	Tree & Stump Removal	<u>1200.00</u>
	Total Expenditures	\$22587.00
	Balance December 31, 2017	\$31523.84

COMPOSITION OF CASH, DECEMBER 31, 2017

Checking Account	Chetopa State Bank	<u>\$31523.84</u>
Total		<u>\$31523.84</u>

Motion by Kepner, second by Castle to approve the cemetery financial report. Motion carried.

Patty Wilkinson discussed the need for a laptop for the cemetery work. Discussion followed.

Motion by Koontz, second by Castle to purchase a laptop for the Oak Hill Cemetery. Discussion followed and motion was amended:

Motion by Koontz, second by Castle to purchase a laptop according to Patty's specifications and allow up to \$1000 to purchase the laptop and software. Motion carried.

Discussion was held about marking sections for the grave locations.

Motion by Koontz, second by Castle to do whatever it takes to see that cemetery sections are clearly marked. Motion carried.

Motion by Koontz, second by Castle to adjourn. Motion carried.

President of the Board

Secretary/Treasurer