

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 6, 2018

The Chetopa City Council met in regular session on Tuesday, February 6, 2018 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council/Members Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Patty Wilkinson, Rick and Sherry Nash, Zach Lawellin, Bill Moses, Jim Blundell and Cale Ekhoff.

Mayor Robison called the meeting to order and opened with prayer.

Visitors Rick and Sherry Nash were added to the agenda.

Motion by Castle, second by Kepner to approve the agenda with the addition of the two visitors. Motion carried.

Motion by Koontz, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Kepner to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Koontz to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3551** as follows:

Payroll Funds	\$ 25303.12
Other Funds	<u>160298.16</u>
Total of all funds	\$185601.28

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Cale Ekhoff** was present to discuss the Neosho River Open Disc Golf Tournament that will be held February 18, 2018 and asked if the city wanted to sponsor a hole for \$100.

Motion by Castle, second by Koontz to sponsor a hole for \$100 this year. Motion carried. (Ekhoff left)

**Rick and Sherry Nash** had turned in a letter expressing their interest in purchasing the rock building on Maple and the lot adjacent to the library to be used for storage for \$2500.

Discussion followed

Motion by Koontz, second by Castle to table discussion on the sale until it can be determined what is in the building and where it can be moved to. Motion carried.

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Motion by Castle, second by Koontz to adjourn the council meeting to hold the Oak Hill Cemetery Association Board meeting and then re-convene after the board meeting conclusion. Motion carried. Meeting was adjourned for the cemetery meeting.

Mayor Robison called the adjourned meeting back to order at the conclusion of the Oak Hill Cemetery Association Board meeting.

**Clerk Crumrine** asked Lawellin to discuss his snow removal contract with the council. Discussion followed.

Motion by Bryant, second by Kepner to enter into a snow removal contract from October to October annually with Lawellin. Motion carried.

**Koontz** discussed the Chetopa Pipe and Steel property, an empty trailer in Elmore Park, getting the metal on the shower/restroom facility before Jeremiah Johnson's last day, gave a list of street lights running 24/7, vehicles and trailers not tagged in Kansas and paying taxes that are in town and the two valves that were approved for the water plant could one be charged to sewer because it regulated sludge going to the lagoon. These items will be checked into.

**Mayor Robison** reported that there would be a meeting with Empire tomorrow (2-7) at 2:00 p.m. and discussed an email from Empire concerning the substation upgrade.

## **WATER TOWER CLEANING**

Quotes were given to the governing body to review on cleaning the water tower.

## **WATER PLANT GENERATOR QUOTE**

The clerk gave the governing body the cost estimate for generators for the water plant from last year.

## **WATER ERP/VA PLAN APPROVAL**

The plan is being reviewed by Koontz and Castle.

## **POLE REPLACEMENT BY WILLOW LIFT STATION**

An estimate for replacing the pole by the main lift station is pending from Empire. Also discussed was the pole replacement on 8<sup>th</sup> and Pecan that was done by Empire at a cost of \$3200.

## **RESIGNATIONS**

Bryant asked that Johnson's resignation not be read until he had a chance to talk to him. Council was in agreement to have the resignation read and let action be taken on it tonight.

Mayor Robison read the resignations from Jason Dugan (last day 2-2-18); Jacob Scales (last day 2-6-18) and Jeremiah Johnson (last day 2-16-18).

Motion by Castle, second by Koontz to accept the resignation of Jason Dugan. Motion carried.

Motion by Nash, second by Castle to accept the resignation of Jacob Scales. Motion carried.

Motion by Koontz, second by Nash to accept the resignation of Jeremiah Johnson. Motion carried. Bryant voted no.

## **KMU MEMBERSHIP DUES**

An invoice in the amount of \$2788 had been received from Kansas Municipal Utilities for 2018 membership dues, which was the same as last year.

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Motion by Bryant, second by Koontz to approve the payment of the 2018 KMU dues. Motion carried.

The clerk was instructed to ask about assistance from the mutual aid if needed after Johnson's last day.

## **COTTONWOOD & NEOSHO RIVER BASIN WATER ASSURANCE ASSESSMENT**

An invoice in the amount of \$2,171.73 was received from the water assurance district. This was up from last year's assessment of \$1996.73.

Motion by Bryant, second by Koontz to approve the payment of the water assurance invoice. Motion carried.

## **VACATION REQUEST**

Mike Tyler had requested six days of vacation from May 11 to May 18<sup>th</sup>.

Motion by Nash, second by Koontz to approve the vacation request. Motion carried.

## **STORM SHELTER BROKEN WATER LINE**

Discussion was held on the broken water line in the storm shelter.

Motion by Nash, second by Bryant to switch the copper line with pex. Discussion: Jim Blundell asked if someone had looked at the line to see if it could be patched. Bryant will look at the line and report back to the council.

## **CUSTOMER WATER ADJUSTMENT**

Rick Trotnic was to be at the meeting to discuss adjusting the water cost from a broken pipe. Discussion followed.

Motion by Castle, second by Koontz to table action on the water adjustment until the next meeting. Motion carried.

## **JOB APPLICATION REVIEW/WASTEWATER OIT**

Motion by Koontz, second by Castle to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of 20 minutes with session to end at 9:15 p.m. Motion carried.

Entered: 8:55 p.m. Returned: 9:15 p.m.

Mayor Robison called the meeting back to order. (Bryant had to leave while in executive session) The following action was taken from executive session.

The committee of Mayor Robison, Council Members Seaman, Koontz and Nash will meet to review the applications and set up interviews and make recommendations at the next council meeting.

Mayor Robison appointed Rob Darnell as interim City Supervisor at his current wage.

Motion by Castle, second by Koontz to approve the appointment. Motion carried.

Motion by Nash, second by Kepner to adjourn. Motion carried.

Seal

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Mayor

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City Clerk