

**THE RECORD OF THE PROCEEDINGS OF THE BOARD OF DIRECTORS
OAK HILL CEMETERY ASSOCIATION
CHETOPA, KANSAS**

February 6, 2018

The Oak Hill Cemetery Association Board of Directors met after the adjournment of the regular city council meeting on Tuesday, February 6, 2018.

PRESIDING: Board President Terry G. Robison.

PRESENT: Board Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Secretary/Treasurer Patty Wilkinson, Bill Moses, Jim Blundell and Zach Lawellin.

The meeting was called to order by Board President Robison.

Motion by Koontz, second by Castle to approve the Minutes from the January 16, 2018 meeting. Motion carried.

A letter of resignation effective January 26, 2018 was read from Cheryl Dugan/Dugan Backhoe Service on the grave opening/closing contract. Zach Lawellin presented contract for the grave openings/closings. Discussion followed.

Motion by Nash, second by Koontz to approve the contract with Lawellin. Motion carried.

Patty Wilkinson has been acting Secretary/Treasurer since Bill Huber's death and has not been paid for these services. Discussion followed.

Motion by Bryant, second by Kepner to hire Patty Wilkinson as the Secretary/Treasurer with payment being \$300 per month. Motion carried.

Wilkinson discussed charging for marking graves, transferring deeds and adding or deleting names on existing deeds. Discussion followed.

Motion by Koontz, second by Bryant to charge \$50 for marking graves and \$10 for transferring, adding or removing names from deeds. Discussion followed and the following amended motion was presented: \$50 for marking graves and \$25 for transferring, adding or removing names from deeds. Motion carried.

Bill Moses approached the council about mowing the outer limits of the cemetery that the city is presently mowing. Discussion continued and no action was taken until closer to the mowing season.

Wilkinson questioned whether the Secretary/Treasurer pay would be retroactive to January 1, 2018.

Motion by Kepner, second by Castle to make the pay retroactive to January 1, 2018. Motion carried.

Motion by Bryant, second by Koontz to adjourn. Motion carried.

President of the Board

Secretary/Treasurer