

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 3, 2018

The Chetopa City Council met in regular session on Tuesday, April 3, 2018 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Gary W. Bryant and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Sergeant Tim Gilliland, Attorney Shane Adamson and Jim Blundell.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Castle, second by Nash to approve the agenda. Motion carried.

Motion by Nash, second by Koontz to approve the Minutes of the last regular meeting. Motion carried.

Mayor Robison made note of the negative balance in Employee Benefits. A transfer will be made on the next warrant register.

Motion by Nash, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Koontz to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3555** as follows:

Payroll Funds	\$ 24792.28
Other Funds	<u>289953.35</u>
Total of all funds	\$314745.63

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Nash** asked if the tree limbs were being trimmed out of power lines. City Clerk Crumrine informed the council that that was on their list but they had been working on the shower/bathroom facility at Elmore Park. The estimate from Seward's Insulation was read and it was asked for the clerk to contact Jim Cooper to see who he had used and report back. Koontz also discussed two items of concern at Elmore Park. This will be forwarded to Britt Commons to meet with Koontz on these items.

**Nash** had been asked about a budget for flowers for the city parks. Discussion followed.

Motion by Nash, second by Castle to allocate up to \$1000 for park flowers. Motion carried.

**Castle** discussed the collection of camping fees. The clerk will look up what was discussed at a previous meeting.

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**Clerk Crumrine** was asked to get approval for the fire department to order five pagers at a cost of \$280 per pager, total \$1400. There are several new firefighters and some pagers are not working.

Motion by Koontz, second by Castle to allow the purchase of five pagers. Motion carried.

**Clerk Crumrine** discussed the listing of the police truck on Purple Wave and noted her and the police chief's concerns on no reserve being able to be set. She asked the council to allow taking sealed bids on the truck with the right to refuse any and all bids before listing it on Purple Wave.

Motion by Koontz, second by Castle to take sealed bids on the police truck until May 1, 2018. Motion carried.

**Clerk Crumrine** presented several items to be considered during budget time, including the updating of Windows on the city's computers and inspection and repairs on the water tower. An update on her conversation with KDOT about moving the U-Turn sign at the new Fire Pit Restaurant and the culvert going under the highway was presented.

**Clerk Crumrine** presented the pay request from the 1<sup>st</sup> Responders for the 1<sup>st</sup> Quarter of 2018. There were 19 runs at \$20.00 per run for a total of \$380.00.

Motion by Castle, second by Koontz to approve the pay request for the 1<sup>st</sup> Responders. Motion carried.

**Mayor Robison** asked if anyone would want to go to the Governing Body Institute. Castle responded that she wanted to and the mayor stated he might go. They will let the clerk know tomorrow.

## **POOL EQUIPMENT DISCUSSION**

Prices on a new pool cleaner and diving stand and board were discussed.

Motion by Koontz, second by Castle to repair the old pool cleaner at the estimated cost of \$572.96. Motion carried.

Motion by Koontz, second by Nash to get the cost of fixing the pool deck and the sidewalk repair before we purchase the diving board. Motion carried.

## **MOWING POSITION APPOINTMENT**

Applications for the seasonal mowing position were reviewed by the committee.

Mayor Robison appointed Timothy Gilliland as the seasonal mower, who will mow on his off days as a police officer.

Motion by Koontz, second by Castle to confirm the appointment. Motion carried.

## **LIBRARY BOARD APPOINTMENT**

A letter was received from the library board to request that Peggy Harreld be appointed to the board to replace Becky Hale who had resigned.

Mayor Robison appointed Peggy Harreld to the library board.

Motion by Nash, second by Castle to confirm the appointment. Motion carried.

## **SALARY ORDINANCE**

The salary ordinance to show the revised employee positions was presented for adoption.

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Motion by Nash, second by Castle to adopt Ordinance no. 906. Motion carried.

**ORDINANCE NO. 906/AN ORDINANCE PROVIDING FOR SALARIES AND WAGES OF CERTAIN APPOINTIVE OFFICERS AND EMPLOYEES OF THE CITY OF CHETOPA, KANSAS AND REPEALING ORDINANCE NO. 844 AND ALL OTHER ORDINANCES IN CONFLICT HEREWITH.**

**WATER PLANT CHLORDIO X PLUS KI**

The equipment that was purchased from HACH was not working correctly and Water Plant Leadman Mike Tyler had found another supplier to get a ChlordioX Plus Kit at a cost of \$1867.50. The old equipment will be returned to HACH for a refund. This purchase and return were approved prior to the council meeting to get the equipment switched out as soon as possible.

**SOLAR DEVELOPMENT**

Information was received from Richard Zentz about making a presentation on solar power. After discussion the council did not want to pursue discussion further.

Motion by Nash, second by Koontz to adjourn. Motion carried.

Seal

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Mayor

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City Clerk