

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

May 1, 2018

The Chetopa City Council met in regular session on Tuesday, May 1, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Britt Commons, Jim Blundell and Debbie Kabrey.

Mayor Robison called the meeting to order and opened with prayer.

Mayor Robison requested that mow man discussion be added to the agenda.

Motion by Koontz, second by Kepner to approve the agenda with the addition. Motion carried.

Motion by Koontz, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Castle to approve the Treasurer's Report. Motion carried.

Motion by Kepner, second by Koontz to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3557** as follows:

Payroll Funds	\$26194.78
Other Funds	<u>69348.81</u>
Total of all funds	\$95543.59

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Debbie Kabrey** discussed the horse and pony pull that will be held Memorial Weekend and asked permission to use the East River Park and allow the city crews to grade the strip and asked if the city would donate towards the prize money.

Motion by Nash, second by Kepner to allow the use of the park and have city crews prepare the park. Motion carried.

Motion by Castle, second by Koontz to donate \$200 towards the prize money. Motion carried. Clerk Crumrine asked who to make the check payable to and Kabrey asked that it be made to Doug Gray. (Kabrey thanked the council and left).

**Jim Blundell** asked if the city were going to raise those diversion boxes and discussion followed. Blundell also asked if the policy to have another person on the ground when someone was up in the bucket. Clerk Crumrine reported that Bryan Midgett had called her after hours when he was working on a line and asked if that was still the policy as he had called Joey Midgett out to be on the ground while he was in the bucket. It was discussed that if that was the previous policy to

# UNAPPROVED MINUTES

go ahead but to visit with City Supervisor Britt Commons to write up some safety policies as there were none in the safety manual. City Supervisor Commons concurred that Midgett had discussed this with him and Clerk Crumrine asked that Commons write up some policies and procedures to be included in the safety manual. Blundell also asked if the broken water line in the storm shelter had been fixed and Clerk Crumrine reported that she had it on her list of items to discuss as Lawellin has not to her knowledge fixed it and with storm season here, it needed to be fixed. Council Member Nash will follow up with Lawellin to fix the line.

**Nash** reported that Jim Nave had contacted him concerning the installation of two lights at the school AG farm with recent disappearances of animals and couldn't get an answer from the city on what would be paid for. Clerk Crumrine informed the council on the policy for city residents but told Nave that because the AG farm was out of the city limit, she would have to ask the council what the city would provide. Discussion followed.

Motion by Castle, second by Kepner that the school buys the lights and the city crews will install them at no charge. Motion carried.

**Nash** also discussed helping with the water charge for watering the community garden. Mayor Robison noted the balance in the water fund and Nash suggested selling them water at the city's cost. Discussion followed.

Motion by Bryant, second by Koontz to supply the water to the community garden at the lowest sales price per gallon. Motion carried.

**Nash** asked if any condemnations were going to be started this year. Mayor Robison again asked if anyone wanted to step forward and be the code enforcement officer. The procedure of addressing nuisance properties was discussed.

Motion by Bryant, second by Koontz to set policy if complainer doesn't want to sign a complaint, the city won't pursue but if a signed complaint is received, city will take action and follow ordinance procedure. Motion carried.

**Koontz** asked City Supervisor Commons about the cable and posts at Elmore Park and the materials have been purchased and will be installed when crews have time to get project done.

**Castle** thanked City Supervisor Commons for working on the memorial lights and stated the residence that had been discussed at the last meeting that the piles of trash, etc. had not been removed during the city wide clean up and had more stuff put out. Castle also discussed the park collect boxes and this will be put on the next agenda.

**Bryant** asked about the safety audit and the report has not been received from the Department of Labor.

**Mayor Robison** reported that Britt Commons and Bryan Midgett have been working on the RV dump station by Riverside and the sewer line is full of mud. They will use the sewer truck to try to wash it out, but may have to contact company to clean it out. Shut off was last week and Robison informed the council of a payment arrangement that he had made. Further discussion was held on Jim Blundell's complaint.

# UNAPPROVED MINUTES

## **POOL/SIDEWALK REPAIR**

David Denney/Denney Crete had submitted a quote to remove and replace 6' x 12' sidewalk with a new handicap dome insert on the sidewalk on Maple that was damaged when a truck ran over it-Price \$1415.00; Remove and replace 7' x 12' at city pool-\$1782.00 and remove and replace three other areas at the pool-\$636.00. If all three are performed at the same time there will be a \$200.00 deduction. If the city crews can demo the concrete at the pool and have it ready to pour the concrete, the charge will be \$40 per man hour. Discussion followed.

Motion by Koontz, second by Nash to hire Denney to do all three jobs. Motion carried.

**Mayor Robison** informed the council that the Welcome sign by the football field has been sandblasted and the school art class will start painting tomorrow.

**Clerk Crumrine** read a thank you from the Chetopa Project Prom, reported that a check for \$12,725.24 was received from EMC Insurance for Insurance Reimbursement-Dividend Payable, reported that the fire department had ordered new blades for the jaws of life at a cost of \$1383.64 and Bryan Midgett had put in for vacation days tentatively for June 16 through June 22, 2018. Midgett is not eligible for vacation and will have to take days without pay.

Motion by Seaman, second by Koontz to approve the vacation for Midgett. Motion carried. Bryant voted no.

## **2011 POLICE TRUCK SEALED BID OPENING**

Mayor Robison opened seven sealed bids and read each bid out loud: David Napier-\$1600; Brock Pease-\$4000; Luke Wilkinson-\$5637.88; Justin & Jennifer Coberley-\$6001; Nathan Blackledge-\$8100; Frances J. Dodd-\$9000 and Larry Hooper-\$16001.

Motion by Bryant, second by Koontz to accept the bid from Larry Hooper for \$16,001. Motion carried.

## **2018 MUNICIPAL WATER CONSERVATION PLAN**

The 2018 Water Conservation Plan revision was presented for approval. Discussion followed.

Motion by Koontz, second by Bryant to adopt the 2018 Conservation Plan. Motion carried.

## **KRWA TRAINING**

Mike Tyler had requested permission for Paul Trinkle and him to attend a two day training in Iola for Programmable Logic Controllers: Application, Function and Benefits on May 22-23, 2018. Because there was class limitation the clerk had already registered both to attend.

Motion by Bryant, second by Seaman to approve Trinkle and Tyler attending the training. Motion carried.

**Mayor Robison** informed the council that he would be going to Wichita for the KMEA Board Meeting.

Motion by Bryant, second by Koontz to adjourn. Motion carried.

Seal

---

Mayor