

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

May 15, 2018

The Chetopa City Council met in regular session on Tuesday, May 15, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz (via speaker cell phone) and Linda Seaman. Juanita Kepner and Carthen Nash were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Becky Sanders, Jim Blundell, Londa and Tim Grover.

The clerk had failed to put Becky Sanders on the agenda that was sent out and requested Sanders be added to the agenda.

Motion by Bryant, second by Castle to approve the agenda with the addition of Sanders as a visitor. Motion carried.

Motion by Seaman, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Koontz to approve the Municipal Court Report. Motion carried.

Motion by Bryant, second by Castle to approve the Treasurer's Reports. Motion carried.

Castle questioned the description of the check to City of Chetopa as it didn't match the municipal court report and the clerk stated that the program only picks up the first description line but the check was for municipal court income and the city building utility payments.

Motion by Koontz, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3558 as follows:

Payroll Funds	\$ 25355.68
Other Funds	<u>96302.34</u>
Total of all funds	\$121658.02

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Tim and Londa Grover were present to discuss damage to their vehicle that occurred when she turned into Carm N. Dales and hit a pot hole. There is some question on who is responsible for the maintenance as KDOT stated that the city has a connecting link agreement with them but the clerk and councilmen Bryant didn't agree with this as the city has declined to sign a connecting link years ago and KDOT's agreement was dated in 1978. It was also questioned on the location of the pot hole that it might not be in the gutter line. Attorney Adamson suggested that the damage be turned in to Grover's insurance and let the insurance company determine how they were going to pursue the claim. (T & L Grover left)

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Becky Sanders was present to discuss her utility bill and could not understand how the days were calculated as they didn't close on the house until the 20th and the meters were read on the 25th and she more days on the billing. Discussion followed.

Motion by Seaman, second by Castle to disregard the billing and add the usage to the next month's billing cycle. Motion carried. Koontz abstained.

Sanders also questioned a switch on a pole and wanted someone to come by to tell her what that goes to and if it's a light on the pole will she be charged a monthly fee and was told that if it's hooked into the city electric there would be a monthly fee but if it's on the property side of the meter there would be no fee. The council asked that Bryan Midgett go look at the switch and pole. (Sanders left)

Mayor Robison informed the council that the meter near the community garden was not hooked up and a line would need to be ran to put a hydrant near the garden and this was not discussed at the last meeting when the motion was made to calculate the water usage at the lowest price tier. Discussion followed.

Motion by Bryant, second by Castle to not run a new line because there is no water to the existing meter. Motion carried.

Mayor Robison had been contacted by Howard Baldrige concerning the pole and guide wire that had been placed on his property to be used when banners were put up across the highway which is no longer being done and requested that it be taken out if possible.

Motion by Bryant, second by Koontz to at some point remove the guide wire and pole. Discussion followed and the motion was amended as follows:

Motion by Bryant, second by Koontz to at some point remove the guide wire and poles on both sides of the highway. Motion carried.

Mayor Robison reported that Zach Lawellin has fixed the broken water line in the community storm shelter, that Jerry Midgett will have surgery on June 1st and be off 6-12 weeks and informed the council that City Supervisor Britt Commons was not able to make it to the council and that Friday would be Commons last day. Discussion followed.

Motion by Bryant, second by Castle to start taking application for the City Supervisor/Lineman position with position being open until filled.

Castle noted that there was an addition being added on to a structure but after discussion realized it probably wasn't large enough to require a building permit.

Seaman reported that the elementary classes had been at the park and that there was no soap in the bathrooms and requested that some of the swings be raised up so that older kids could swing on them.

Clerk Crumrine reported that Lindy Kirkwood had decided not to take the pool manager position and another of the lifeguards had accepted another job and would not be taking the training. Discussion followed.

Motion by Seaman, second by Koontz to offer the position of pool manager to Shawna Clayborn and let the college know that only one person would be attending the training. Motion carried.

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Clerk Crumrine requested 5 days of vacation May 21st through May 25th.

Motion by Bryant, second by Castle to approve the vacation request. Motion carried.

Becky Sanders returned and stated that she had been mistaken on the closing date which was the 13th not the 20th and she did own the bill.

Motion by Seaman, second by Castle to rescind the motion to adjust the billing. Motion carried.

Police Chief Feagan asked permission to get gym memberships for the four police officers on a month to month basis at a cost of \$25 per membership. The membership fees would be paid out of the training fund.

Motion by Seaman, second by Castle to approve the four memberships at a \$100 per month on a month to month basis. Motion carried. Koontz voted no.

Police Chief Feagan reported that he had removed Officer Rakestraw off probation and Clerk Crumrine requested documentation of the probation to put in his personnel file.

Clerk Crumrine discussed the usage of her cell phone for city businesses and asked consideration of the city paying a portion of her monthly fee. Discussion followed.

Motion by Koontz, second by Castle to pay 25% of the monthly billing. Discussion followed and the motion was amended by Koontz, second by Castle to pay 50% of the monthly billing. Motion carried.

NIMS TRAINING REMINDER

Clerk Crumrine asked if any of the council had taken the NIMS training and reminded them that the training was a requirement of FEMA.

MOWING POSITION APPLICATIONS

Motion by Bryant, second by Koontz to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, clerk and police chief present for a period of 10 minutes returning at 8:25 p.m. Motion carried.

Entered: 8:15 p.m.

Returned: 8:25 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Mayor Robison appointed Jaunc Bradshaw to the city mowing position.

Motion by Bryant, second by Castle to approve the appointment. Motion carried.

Mayor Robison appointed Bryan Midgett as City Supervisor and increase the pay to \$20 per hour effective Monday.

Motion by Koontz, second by Seaman to approve the appointment and the wage increase. Motion carried.

Mayor Robison appointed Shawna Clayborn as pool manager without the requirement of becoming lifeguard certified.

Motion by Bryant, second by Koontz to approve the appointment. Motion carried.

LEASE PURCHASE AGREEMENT

The lease purchase agreement on the 2018 police truck was presented for approval.

Motion by Castle, second by Koontz to approve the execution of the police truck lease purchase agreement. Motion carried.

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Action was tabled on the Water Emergency Response Plan and the Alley Closing Petition and the clerk discussed the prior motion to advertise for a city supervisor as Midgett had been appointed in that position.

Motion by Bryant, second by Castle to amend their motion to advertise for a city helper/lineman open until the position is filled. Motion carried.

Motion by Seaman, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk