

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 19, 2018

The Chetopa City Council met in regular session on Tuesday, June 19, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz and Linda Seaman. Juanita Kepner and Carthen Nash were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Officer Travis Rakestraw, Patty Wilkinson, Brandy Grassl and Shawna Clayborn.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Koontz, second by Castle to approve the agenda. Motion carried.

Motion by Seaman, second by Koontz to approve the Minutes of the last regular meeting. Motion carried.

Motion by Koontz, second by Bryant to approve the Municipal Court Report. Motion carried.

It was noted that Debbie Darnell was transferring the Water Reserve Fund CD into the Water Fund. Mayor Robison questioned why the Sewer Fund was overdrawn and it was because the Sewer Bond Payment had been made.

Motion by Bryant, second by Koontz to approve the Treasurer's Reports. Motion carried.

Motion by Castle, second by Koontz to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3560** as follows:

|                    |                  |
|--------------------|------------------|
| Payroll Funds      | \$ 27315.97      |
| Other Funds        | <u>118175.18</u> |
| Total of all funds | \$145491.15      |

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Shawna Clayborn, Swimming Pool Manager** discussed the money that was raised towards the purchase of the diving board. There were some additional parts needed that brought the cost of the diving board to almost \$3,000. Discussion followed.

Motion by Koontz, second by Seaman to purchase the aluminum diving board with the additional parts. Motion carried. Clayborn thanked the council and left.

**Brandy Grassl** was present in support of banning a person from the city parks and gave an accounting of the number of call that they have received since the first of the year. Attorney Adamson had revised his recommendation from last meeting and felt that because the parks were city owned that the decision to ban an individual could be made without an ordinance but the notification letter needs to let the person know they have the right to due process to come to a city council meeting to discuss the decision to ban them. Discussion followed.

# UNAPPROVED MINUTES

Motion by Castle, second by Koontz to file notice of banning from all city parks to Wilbur Nading, Jr. and give notification of right to due process. Motion carried. (Grassl left)

**Mayor Robison** discussed if there was a flyer to hand out to campers and offered to have Audrey make a flyer to pass out. George Lisle great grandson of founder George Lisle wants to tour the museum and will be in Chetopa on Monday, June 25<sup>th</sup>. An update on the Empire meeting that he, Debbie Darnell and Koontz had attended. Information that was prepared by Debbie Darnell concerning the Empire rate increase was presented. Castle asked about the status of the substation in town but this was not discussed at their meeting. A brief update was given on the KMEA meeting that was attended via phone.

**Koontz** questioned about farm animals in town and some complaints that had been given.

**Castle** discussed kids running in pack around town after curfew.

**Clerk Crumrine** discussed the 2018 pool report that Debbie Darnell had prepared showing revenue and expenses paid to date. The council requested that Darnell prepare another report after the diving board is installed to see if attendance increases.

**Police Chief Feagan** informed the council that Officer Butler had broken his leg and that he will be off for six weeks. Chief Feagan has Part-Time Officers Jason Donfris and Brian Sinclair working some 24 hour shifts trying to keep overtime down. It was reported that a drug search warrant was executed and that it takes time to build a case before any action is taken.

Items for Bryan to review were pot holes needing filled and the status of the car damage was questioned. The clerk stated that she had no contact with the owners insurance agent as of yet.

## **CITY HELPER APPOINTMENT**

Mayor Robison informed the council that the committee had interviewed the candidates for the city helper position and they had made a provisional job offer to Anthony Mayfield.

Mayor Robison appointed Anthony Mayfield as City Helper at step one wage rate.

Motion by Bryant, second by Seaman to confirm the appointment. Motion carried.

## **CAMPING FEE COLLECTIONS**

A printout of camping fees collected was given to the council and the money collected goes into the Park Fund. A collection box for campers to put their money in was discussed. Bryant offered to contact Gale Helwig about making a collection box.

## **ALLEY CLOSING PETITION**

The alley closing petition to close the East/West Alley in Stevens Addition Block 12 signed by John Pease Sr. and Kobi Lawson. Discussion followed.

Motion by Bryant, second by Koontz to follow city policy to not close East/West alleys. Motion carried.

## **BUDGET DISCUSSION**

Department budget discussion was held and it was requested to have a budget work session on Tuesday June 26<sup>th</sup>. Nash and Kepner will be contacted concerning the meeting.

## **WASTEWATER UPDATE**

# UNAPPROVED MINUTES

Nathan Barnett has agreed to serve as the Certified Wastewater Operator until Bryan Midgett can recertify. The last operator that the city contracted with charged \$100 per month and Barnett was agreeable to that payment.

Motion by Koontz, second by Bryant to pay \$100 per month to Barnett. Motion carried.

**Chief Feagan** discussed reinstating a K-9 for the police department and discussed the options available to help with the purchasing of a dog and asked to include this in the 2019 budget.

## **FIRE DEPARTMENT APPOINTMENTS**

Mayor Robison appointed Bryan Midgett as Fire Chief; Steve Blackledge as Assistant Fire Chief and Kenny Underwood as Secretary/Treasurer.

Motion by Koontz, second by Bryant to confirm the Fire Department appointments. Motion carried.

## **FIRE DEPARTMENT ROSTER CONFIRMATION**

A fire department roster was presented for confirmation: Fire Chief Bryan Midgett; Assistant Fire Chief Steve Blackledge; Captains-Joey Midgett, Ryan Darnell and Justin Nading; Lieutenants-Nathan Blackledge, Zach Lawellin and Kenny Underwood (Secretary/Treasurer); Fireman-Jerry Midgett, Doug Moses, Brett Darnell, Lane Kabrey, Kyle Darnell, Carthen Nash, Blake Clayborn, Philip Moses, Tait Johnson, Dylan Riddle, Leyton Carter, Jeremy Bates, Bo Brooks, Lane Rathjen, Brock Banzet and Josh Moore.

Motion by Castle, second by Seaman to confirm the Fire Department Roster. Motion carried.

## **BUILDING PERMIT**

Notice given on Facebook and City website for Blake Clayborn to move a 10' x 38' house on a trailer on to property at 714 N. 10<sup>th</sup> St., in the City of Chetopa. There were no protests to this application. Building Inspector Bryant had no problem with issuing permit.

Motion by Seaman, second by Koontz to approve the building permit for Clayborn. Motion carried.

## **LCC CTE CONTRACT AGREEMENT**

The annual CTE scholarship agreement between the City of Chetopa and Labette Community College was presented for the mayor to sign. This program pays the tuition for city employees and volunteer fire department and first responders to take LCC courses.

Motion by Koontz, second by Seaman to approve the mayor to sign the LCC CTE agreement. Motion carried.

Motion by Castle, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk