

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

November 6, 2018

The Chetopa City Council met in regular session on Tuesday, November 6, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant (at 7:13 p.m.), Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett, Attorney Shane Adamson, Debbie Yost, Judy Wilson, Charles Archer, C. Edward Watson, Scott Day, Darrin Jackson and Sandy Fleming.

Mayor Robison called the meeting to order and opened with prayer.

Motion Koontz, second by Nash to approve the Agenda as presented. Motion carried.

Motion by Nash, second by Castle to approve the Minutes of the last regular meeting.

Motion carried.

Motion by Nash, second by Seaman to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Koontz to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3570** as follows:

Payroll Funds	\$ 21664.59
Other Funds	<u>93790.51</u>
Total of all funds	\$115455.10

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Scott Day** presented two funding reserve options for the medical insurance renewal with FCMI, the first was with no rate increase and the second with a rate increase. Discussion followed. Crumrine discussed the spreadsheet that she had prepared on the renewal quotes with BCBS.

Motion by Nash, second by Koontz to renew insurance with Blue Cross Blue Shield and go with no rate increase with FCMI. Motion carried. (Day left)

**Mayor Robison** reported on the email that he received from Empire and gave the council the new Liberty Utilities contact information. He also asked City Supervisor Midgett about the benches and Midgett reported that he has them done.

**Koontz** questioned if a 5<sup>th</sup> Wheel trailer needs a building permit as there is one on blocks in the 900 block of Plum Street and it was reported they did not. She asked if Attorney Adamson had sent the letter regarding to the building permit denial to Cindy McElroy and he had sent it and a copy will be emailed to Clerk Crumrine.

**Nash** asked if the council was doing an employee Christmas party this year and the council was in agreement to have one. Suggested dates are December 8<sup>th</sup> or December 15<sup>th</sup>.

# UNAPPROVED MINUTES

Nash will check with the bank on reserving the community building. He also asked about the budget for prizes, etc.

Motion by Castle, second by Koontz to use last year's budget of \$1600. Motion carried.

**Castle** informed the council that the Christmas parade had been moved to Wednesday December 12<sup>th</sup>.

**Clerk Crumrine** reported that the reimbursement had been received from the contractor for the electrical installation for the Dollar General building. She also asked if because Christmas Eve was on a Monday and since employees get a half day for the holiday, if employees could take the morning half day off using their vacation leave. This may leave no one working in the office or at the barn if everyone takes off.

Motion by Castle, second by Koontz to allow employees to take Christmas Eve morning off using vacation leave. Motion carried.

**Koontz** stated that the delinquencies are starting to increase again.

**Attorney Adamson** stated on the animal discussion that the city can't regulate service animals but can regulate all other animals.

**Police Chief Feagan** introduced Officer Dalton Russell.

**City Supervisor Midgett** discussed purchasing two heaters for the bathroom shower facility in Elmore Park.

Motion by Koontz, second by Bryant to purchase two heaters for the Elmore Park facility. Motion carried.

**Castle** asked if the bathrooms were being maintained and Midgett stated that there were a few times that they were a mess but they are usually in pretty good shape.

**City Supervisor Midgett** informed the council that they would be starting to haul rock to stock pile and they are almost completed with the library wall project.

**Nash** questioned the hole in the parking area by Bill Neel's business and Midgett will look at it.

**Police Chief Feagan** reported that properties that had complaints on them are cleaned up but hasn't sent letter to Bill Neel about items being on the sidewalk. It was discussed the progress on McElroy concerning properties and dogs.

Motion by Nash, second by Castle to only allow six (6) dogs over the age of 6 months per household. Discussion followed and the motion was amended as follows:

Motion by Nash, second by Castle to only allow six (6) dogs over the age of 6 months in the city limits per family and all dogs over this limit are to be removed within 60 days from the date of the ordinance passage. Motion carried.

**Koontz** questioned if a letter has been written to the resident with all the appliances. Discussion followed and Judy Wilson stated she would sign a complaint if needed.

## VACATION REQUEST

Tim Grover, Water Operator requested 5 days' vacation, December 19-23, 2018 and his department head has approved request.

Motion by Nash, second by Koontz to approve the vacation request for Grover. Motion carried.

# UNAPPROVED MINUTES

## EXECUTIVE SESSION

Motion by Koontz, second by Nash to enter into executive session to discuss confidential data relating to financial affairs until 8:15 p.m. with mayor, council, legal counsel and clerk present. Motion carried.

Entered: 8:10 p.m.

Returned: 8:15 p.m.

Mayor Robison called the meeting back to order. No action was taken from the executive session.

Motion by Nash, second by Koontz to enter into executive session to discuss non-elected personnel until 8:20 p.m. with mayor, council, legal counsel and clerk present. Motion carried.

Entered: 8:15 p.m.

Returned: 8:20 p.m.

Mayor Robison called the meeting back to order. The following action was taken from executive session.

Motion by Koontz, second by Castle to have the committee of Bryant, Seaman and Nash conduct interviews with two applicants and give them authority to offer a conditional job offer. Motion carried.

Motion by Nash, second by Koontz to adjourn. Motion carried.

Seal

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Mayor

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City Clerk