

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

December 18, 2018

The Chetopa City Council met in regular session on Tuesday, December 18, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant (at 7:05 p.m.), Juanita Kepner, Geraldine Castle, Betsy Koontz (at 7:34 p.m.), Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett, Attorney Shane Adamson, Officer Dalton Russell, Gary Davis, Joel Riddle, Water Plant Supervisor Mike Tyler and Charles Archer (at 7:52 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

Clerk Crumrine requested that the Dog Limitation Ordinance and Stop Sign Flashing Light be deleted from the agenda due to nothing to report.

Motion by Nash, second by Kepner to approve the agenda with the deletions. Motion carried.

Motion by Castle, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Kepner to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Castle to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3574** as follows:

Payroll Funds	\$ 25253.07
Other Funds	<u>118265.70</u>
Total of all funds	\$143518.77

### **2018 BUDGET AMENDMENT HEARING**

Mayor Robison opened the budget amendment hearing and there was no one present to discuss the amendment.

Motion by Kepner, second by Nash to adopt the budget amendment. Motion carried. Budget Amendment hearing was closed.

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Gary Davis** was present to discuss a water leak at his residence and asked for an adjustment to the billing if possible. Discussion followed.

Motion by Nash, second by Castle to charge cost on the water usage above what he has used last month. Motion carried. Bryant voted no.

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**Water Plant Supervisor Mike Tyler** informed the council that he had called several references on McGuire Iron and it was recommended from a couple of references to have an independent consultant present during the project. The council asked that a spreadsheet be made to compare the quotes and work to be done. Tyler asked permission to attend a class on the Algae Bloom that will be held January 23-24, 2019 in Topeka.

Motion by Nash, second by Bryant to approve sending Tyler to the class in Topeka. Motion carried.

**Joel Riddle** was present to discuss the funding of the work for sidewalk/handicap parking area at this business. The only suggestions that were reported were a CDBG or Safe Routes to School application. Riddle discussed the costs for the project and asked if the council might consider helping with the cost with sidewalks being involved. The council requested that this be put on the first meeting in January for further discussion.

**Mayor Robison** had been asked by the nursing home administrator about getting the burnt out shed behind the yellow house by the Chetopa Manor cleaned up. Also discussed was Joe Blundell's house that had burnt a month ago.

Motion by Nash, second by Koontz to start the nuisance process on the burnt shed and Blundell's house. Motion carried.

**Mayor Robison** also discussed the perpetual yard sale on main street. This will be followed up on.

**Bryant** reported that he did not get a council packet for this meeting.

Motion by Koontz, second by Nash to enter into executive session to discuss acquisition of real estate with mayor, council, legal counsel and clerk present for a period of 5 minutes with session ending at 8:05 p.m. Motion carried.

Entered: 8:00 p.m. Returned: 8:05 p.m.

Mayor Robison called the meeting back to order and there was not action taken from executive session.

Further nuisance properties were discussed.

Motion by Nash, second by Seaman to proceed with a nuisance letter to Russell Davenport for trash, etc. on his property. Motion carried. Police Chief Feagan will add this property to the list.

Motion by Nash, second by Castle to enter into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of 5 minutes with session ending at 8:13 p.m. Motion carried.

Entered: 8:08 p.m. Returned: 8:13 p.m.

Mayor Robison called the meeting back to order and the following motion was made.

Motion by Nash, second by Castle to enter back into executive session to discuss non-elected personnel with mayor, council and legal counsel present for a period of 5 minutes with session ending at 8:18 p.m. Motion carried.

Entered: 8:13 p.m. Returned: 8:18 p.m.

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Mayor Robison called the meeting back to order and no action was taken from executive session.

**Mayor Robison** read a letter of resignation from Officer Tim Gilliland. Police Chief Feagan reported that Gilliland's last day is December 27<sup>th</sup>.

Motion by Nash, second by Koontz to accept the resignation. Motion carried. Bryant voted no.

**Clerk Crumrine** read a thank you card from the Community Bible Church for the installation of the pole and light.

**Police Chief Feagan** discussed 4-612 of the city code regarding Immediate Hazard and stated the code could direct the property to be cleaned up without prior notice to the owners if in their opinion it was an immediate hazard. Discussion followed.

Motion by Nash, second by Koontz to rescind the previous motion and to clean up the burnt shed under the immediate hazard section of the code and send a letter to Blundell regarding the burnt house. Motion carried.

**Clerk Crumrine** discussed the confusion of the billing cost and stated that she charged \$90 per hour per piece of equipment and the hourly wage of the workers and City Supervisor Midgett had been charging a different price for work he had billed and Crumrine wanted to know what to charge so that all charges were consistent.

Motion by Koontz, second by Castle to charge \$90 per hour per piece of equipment and the hourly wage of the workers. Motion carried

**Police Chief Feagan** reported that he had posted the vacancy in the police department and that he had one certified officer express interest in the opening but asked for a set wage to tell interested applicants.

Motion by Koontz, second by Castle to set the range of wage for officers from \$13.38 to \$14.42 per hour. Motion carried. Nash voted no. (Nash left after vote)

**Police Chief Feagan** informed the council that Officer Russell is having a hard time finding suitable housing to move to Chetopa and asked that his residency deadline be extended.

Motion by Seaman, second by Kepner to extend the residency deadline another 3 months. Motion carried.

**City Supervisor/Fire Chief Midgett** reported that the side by side had been sold for \$17,000 and the trailer would be sold for \$2,000 after the first of the year. City Worker Rob Darnell will be having surgery after the first of the year and discussion was held on advertising for a city helper and returning Jerry Midgett back on a part-time basis until someone could be hired. Crumrine will check with KPERS to be sure that all restrictions are followed for a retiree to return to work.

Motion by Seaman, second by Castle to advertise the city helper position in the Parsons Sun and Facebook and have applications turned in by January 15<sup>th</sup>. Motion carried.

**City Supervisor Midgett** updated the council on his Wastewater certification and has not heard back on the test results yet and reported that Joey Midgett had attended the Transformer Workshop in McPherson.

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**Police Chief Feagan** informed the council that he would be gone Thursday and Friday for training.

## **2019 PAY RAISE DISCUSSION**

Clerk Crumrine asked that the council be ready to make any decisions on pay raises at the rescheduled first meeting in January due to having to have the raises in the system in time to do the 16<sup>th</sup> payroll. Discussion followed.

Motion by Koontz, second by Castle to have a work session to discuss pay raises on Thursday, December 27<sup>th</sup> at 7:00 p.m. Motion carried.

## **CMB LICENSE APPLICATIONS**

The clerk had received the CMB License Applications from AKAS 1 LLC (Jumpstart), Carm N Dales LLC and Riverside Sporting Goods LLC and Police Chief Feagan had checked applicants out and fees have been paid.

Motion by Bryant, second by Koontz to approve the CMB License applications. Motion carried.

Motion by Seaman, second by Kepner to adjourn. Motion carried.

Seal

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Mayor

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City Clerk