

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

January 3, 2019

The Chetopa City Council met on the rescheduled date of Thursday, January 3, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant (at 7:05 p.m.), Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett, Water Plant Supervisor Mike Tyler, Mark Rhodes, Christina Hayward, Eric and Blake Clarfton, Corie Brown, Ashley Brown and Leyton, Roger Barranger, Stanley Meadows, Judy Wilson, Bonnie Mazingo, Debbie Yost, Charles Archer, Johnna McDaniel and Bill Moses (at 7:32 p.m.)

Mayor Robison called the meeting to order and opened with prayer.

A request was made to add two executive sessions, visitors Stanley Meadows and Johnna McDaniel and 1st Responder 4th Quarter Runs to the agenda.

Motion by Nash, second by Koontz to approve the agenda with the additions. Motion carried.

Motion by Bryant, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Nash to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Koontz to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3575 as follows:

Payroll Funds	\$24492.94
Other Funds	<u>27429.26</u>
Total of all funds	\$51922.20

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mark Rhodes was present to ask for another extension to complete the cleanup on his property.

Motion by Nash, second by Castle to extend the cleanup deadline 60 days. Motion carried.

Johnna McDaniel discussed her utility billing and the hardship in paying. Discussion followed.

Motion by Koontz, second by Castle to come in to sign a payment agreement to pay the current bill plus \$50 and return to the council meeting in 180 days if the balance is not paid off. Motion carried. Bryant voted no.

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Stanley Meadows reported that he had leased property to house his goats. Discussion followed and the council concurred that he had met the ordinance specifications to have the goats in the city limits.

Eric Clarfton asked to extend their stay in Elmore Park as their 30 days will be up on January 6th. It was discussed that they were behind on paying the camping fees and more discussion followed.

Motion by Koontz, second by Castle to allow them to stay until the next council meeting on January 15th and to check back in. Motion carried.

Police Chief Scott Feagan introduced Corie Brown and stated that he was a certified officer presently working at Columbus and requested that Brown be appointed to fill the vacancy in the police department.

Mayor Robison appointed Corie Brown as Police Officer.

Motion by Koontz, second by Kepner to confirm the appointment of Brown. Motion carried. Clerk Crumrine swore Brown in as a police officer as he was going to work hours available until his notice was up at Columbus.

Nash discussed step raises and asked to do away with them.

Motion by Nash, second by Seaman to do away with step raises. Motion carried. Bryant voted no.

Nash asked about adopting an ordinance to eliminate people living in RV's. Castle had previously discussed requiring a building permit for someone living in an RV and it was discussed that RV's are taxed as personal property if tagged.

Motion by Nash to eliminate allowing someone to live in an RV with the exception of in an emergency situation on a temporary basis. Motion died for lack of a second.

Motion by Koontz, second by Castle to table discussion until the ordinance committee can review and make recommendations to be put on the first meeting in February. Motion carried.

People living in houses without utilities was also discussed and the ordinance committee will look at the Minimum Housing Code that was omitted from the new code before being adopted.

Koontz asked about Police Chief Feagan's training that was recently done and it counted towards his recertification hours.

Police Chief Feagan discussed the IT issues for the police department and asked permission to contact Higher Calling to get a quote. Clerk Crumrine reported that KKI had scheduled to update the city offices computers to Windows 10 and asked if that could be postponed until Higher Calling could look at doing both the police department and city offices.

Motion by Nash, second by Seaman to stop the KKI installation until we get quote from Higher Calling. Motion carried.

Clerk Crumrine discussed the pending condemnation hearing as she had been contacted by the owner's daughter who had reported that one of the properties had been sold but the new owner had not recorded the deed. Debbie Darnell had stated that the new owner had never

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gotten anything to record so they had moved. Crumrine asked what needed to be done in this instance as the title search did not have anything on record that the property had been sold. It was discussed that since nothing had been recorded and the whereabouts of the new owner was not known that all parties had been notified.

Police Chief Feagan gave the council the police department's 2018 yearend review. Feagan discussed repairs needed for the police trucks-2014 fuel pump and points and Plugs and the 2016 needs a new battery.

Motion by Castle, second by Koontz to approve the repairs to the police truck. Motion carried.

Police Chief Feagan discussed the purchase of new bulletproof vests for the department at \$220 per vest that will be paid out of the training fund if approved.

Motion by Nash, second by Seaman to approve the purchase of the vests to be paid out of the training fund. Motion carried.

City Supervisor Midgett reported that Rob Darnell had his surgery and will be out three weeks so the crews will be down to three people. Discussion turned to appointing a city helper. Nash asked if interviews could be started. Castle asked if two people are needed for aerial work and Midgett discussed the circumstances that would require two.

Motion by Nash, second by Bryant to set up a meeting with committee members Seaman, Bryant, Nash and Robison on January 7th at 4:30 p.m. to review applications and give permission to set up interviews with applicants. Motion carried.

City Supervisor Midgett asked for clarification on whether the Elmore Park shower/bathroom facility is to remain locked on weekends and it is to be locked.

2019 PAY RAISE DISCUSSION

Motion by Koontz, second by Nash to enter into an executive session to discuss non-elected personnel with mayor and council present for a period of 5 minutes with session ending at 8:20 p.m. Motion carried.

Entered: 8:15 p.m. Returned: 8:20 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Castle, second by Seaman to adopt the pay raises as presented. Motion carried. Koontz and Bryant voted no.

STOP SIGN FLASHING LIGHT

No quotes were received and action was tabled until next meeting.

DOG/CAT LIMITATION ORDINANCE

Clerk Crumrine presented an ordinance to restrict number of dogs, cats or combination of dogs and cats to six per person or household and to impose a penalty for violation of this ordinance. Attorney Adamson had reviewed the ordinance. Nash left during discussion on ordinance and was not present for vote.

Motion by Koontz, second by Bryant to adopt Ordinance No. 915. Motion carried.

ORDINANCE NO. 915/AN ORDINANCE TO LIMIT THE NUMBER OF DOGS AND OR CATS AND AMEND SECTION 2-120 OF CHAPTER II ANIMAL CONTROL

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AND REGULATION OF THE CITY CODE OF THE CITY OF CHETOPA AND ESTABLISH A PENALTY FOR VIOLATORS TO THIS SECTION.

WATER TOWER MAINTENANCE COMPARISON

Water Plant Supervisor Tyler handed out Maguire Iron, Inc. and had just received information from Viking Industrial Painting that he had not had time to review.

Motion by Castle, second by Koontz to table decision on the water tower until next meeting. Motion carried.

Tyler also discussed the Crytosporidium testing and asked if the council wanted to have the testing done in one year or two.

Motion by Bryant, second by Koontz to contracted with Analytical Services and do the testing twice a month to complete the requirement in one year. Motion carried.

THE FIREPIT SIDEWALK DISCUSSION

Action had been tabled until after the first of the year for a decision if the city would help with the sidewalk by The Firepit restaurant. Discussion followed.

Motion by Seaman, second by Kepner to split the cost of the sidewalk cost only 50/50. Motion carried.

2019 MEMBERSHIPS

Chamber memberships for Crumrine, Feagan and Seaman and meals for Crumrine and Feagan in the amount of \$241.00; League of Kansas Municipalities Dues and Subscriptions in the amount of \$1,016.48 (down from \$1,032.95 last year) and CCMFOA membership dues for Crumrine in the amount of \$50 were presented for approval to pay.

Motion by Bryant, second by Koontz to pay the 2019 memberships presented. Motion carried.

PROBATION – RUSSELL

Police Officer Dalton Russell's probationary period was up. Discussion followed.

Motion by Koontz, second by Bryant to leave Russell on probation until he moves to Chetopa. Motion carried.

1ST RESPONDER RUN PAY

An invoice in the amount of \$600 was presented from the 1st Responders for 30 runs in the 4th quarter 2018.

Motion by Castle, second by Seaman to approve the payment of the 1st Responder run request. Motion carried.

EXECUTIVE SESSION

Motion by Koontz, second by Bryant to enter into executive session to discuss pending litigation with mayor, council, legal counsel and clerk present for a period of 10 minutes ending at 9:00 p.m. Motion carried.

Entered: 8:50 p.m.

Returned: 9:00 p.m.

Mayor Robison called the meeting back to order and no action was taken from executive session.

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Clerk Crumrine informed the council that she had given them the December 31, 2018 city debt breakdown.

Motion by Bryant, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk