

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 5, 2019

The Chetopa City Council met in regular session on Tuesday, March 5, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Gary W. Bryant and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:38 p.m.), City Supervisor/Fire Chief Bryan Midgett, Assistant Fire Chief Steve Blackledge, Water Plant Supervisor Mike Tyler, Officer Dalton Russell, Mark Rhodes, Charles Archer (at 7:11 p.m.), Barbara Evans (at 7:38 p.m.), Tammy Mercer (at 7: 38 p.m.) and Wanda Underwood (at 7:38 p.m.)

Mayor Robison called the meeting to order and opened with prayer.

It was requested to delete the library board appointment and add visitor Mike Tyler, the Easter egg hunt donation and Elmore Park sign repair to the agenda.

Motion by Castle, second by Koontz to approve the Agenda with the deletion and additions. Motion carried.

Motion by Koontz, second by Castle to approve the Minutes from the last regular meeting and the February 26, 2019 special meeting. Motion carried.

Motion by Koontz, second by Nash to approve the Treasurer's Report. Motion carried.

Clerk Crumrine reported that she had made a \$200 donation to the 4 States Finest ad to promote Chetopa businesses that are in the running for this recognition and that the check to Labette Avenue will need to be voided due to it combining in error with the Labette Hardware invoice. Koontz questioned the city building billings and thought that they were high but it was reported that the amount was down \$2000 from last month's billing.

Motion by Koontz, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3579 as follows:

Payroll Funds	\$27105.64
Other Funds	<u>26128.04</u>
Total of all funds	\$53233.68

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mark Rhodes requested an extension to finish cleaning up his property that a previous complaint had been turned in on and asked about getting gravel for his driveway and alley as he had gotten stuck.

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Motion by Nash, second by Castle to give Rhodes three more months to finish cleanup. Motion carried. (Rhodes left)

Water Plant Supervisor Tyler reported that the city would be getting a refund of approximately \$450.00 from the post office for postage on two of the water samples that had not reached the lab within the guaranteed postal delivery time, but the samples had still reached within the sampling time frame. Mayor Robison asked about the water tower project and Tyler didn't have an update from Maguire Iron on when the project would start.

Debbie Crumrine was not present but had discussed her concern with the lighting at Belmore Apartments and the foot traffic in the alley by the apartments. Discussion followed.

Motion by Nash, second by Koontz to install lights at the alley. Motion carried. Officer Russell stated that Officer Corie Brown and he were addressing the issue of people walking in the alley late at night.

Charles Archer questioned the posting that Clerk Crumrine had put on Facebook about city being charged for a book that was not ordered and stated that he had ordered books but had been paying for them. The posting was concerning an employment law book that was not related to the books that Archer had purchased and paid for.

Mayor Robison discussed the email that he had received from Skip Schaller concerning the protest on the true up amounts between Empire and the Wholesale purchasing cities and has been settled and the protest has been withdrawn. Chetopa will have some proportional billings for legal fees from this protest.

Koontz asked for a short executive session towards the end of the meeting and also reported that Representative Mike Houser had not gotten back with her on the river bank erosion and the flashing beacon for the stop sign. Approval from KDOT is needed to install the beacon after a traffic study is completed. Koontz also discussed the letter be written to Labette Health and the Labette County Commissioners stressing the need for a clinic and listing incentives for locating a clinic in Chetopa. Lot availability and utility hookup and a thank you to Brian Williams for attending the special council meeting will be included in the letter.

Nash reported that Daryl Bentley had discussed Chetopa RV's sewer charge which is based on water usage, as they use water to wash campers that does not go in the sewer system. No action was taken and it will be put on the next meeting agenda to get a print out of the water usage.

Clerk Crumrine had been contacted regarding the donation for the Easter Egg Hunt. In prior years the city has donated \$20 but it is believed there won't be as many eggs this year and asked that the donation be increased to \$50.

Motion by Koontz, second by Nash to donate \$50 towards the Easter Egg Hunt. Motion carried.

Clerk Crumrine showed pictures of the Elmore Park entrance sign that is deteriorating and asked if the council wanted her to contact the school to see if they would redo the sign.

Motion by Koontz, second by Castle to contact the school about redoing the entrance sign. Motion carried.

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Mayor Robison asked about increasing the camping fees. Discussion followed.

Motion by Nash, second by Seaman to increase camping fees to \$15 per night. Motion carried.

Police Chief Feagan handed out the Police Department February Activity report and reported that John Hine had installed the camera and payment will be made for the camera and installation and then forwarded to county for reimbursement.

Attorney Adamson had discussed clinic situation with friend and was not optimistic at this time that a clinic would be set up in Chetopa.

City Supervisor Midgett stated that the park fee collection boxes are still in the barn and the envelope issue was discussed. They are not unlocking the Elmore Park bathrooms as there is no one camping out there. The cleanup has been completed at 9th and Plum (Blundell property). Barbara Evans asked if the city was going to continue to clean up properties and it was pointed out that there are presently two condemnations in progress. Regarding the fire department, Midgett informed the council that the truck on loan from the Forestry Department wasn't any use to the department and they wanted to turn it back in. A 2019 GMC Sierra truck has been located and a request was made to add \$43000 to the existing lease purchase loan and the balance of the new truck and equipment will be paid out of the Fire Fighting Equipment Fund. The payments will remain close to the same and the term of the lease purchase will be extended.

Motion by Koontz, second by Castle to purchase the 2019 GMC truck and add \$43,000 to the existing lease purchase. Motion carried.

Koontz asked Midgett about the potholes and when the weather gets better they will get another load of asphalt.

MINIMUM HOUSING STANDARD/RV DISCUSSION

An ordinance has been started to incorporate the Minimum Housing Standards back into the code book that had been deleted when the code had been updated. Discussion followed and the completed ordinance will be put on the next meeting agenda.

STAR PLAQUE DISCUSSION

Information had been found that stated the star had been installed on the bridge in memory of a drowning victim, so it was still uncertain whether it was for a decoration or a memorial. The plaque in question had been paid for with private funds.

Motion by Koontz, second by Nash to leave the plaque as is. Motion carried.

EMPLOYEE APPOINTMENTS

A listing of city employees and the positions that are appointed annually was given to the council and Mayor Robison appointed Toni A. Crumrine as City Clerk, Scott T. Feagan as Chief of Police, Debbie Darnell as City Treasurer, Shane Adamson as City Attorney and Jerry R. Wilson as Municipal Judge.

Motion by Koontz, second by Castle to confirm the appointments. Motion carried.

COMMITTEE APPOINTMENTS

Mayor Robison made the following committee appointments and other official designations: Industrial-Seaman and Koontz; Property-Bryant and Nash; Ordinance-Nash and

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Castle; Police-Kepner and Castle; Street & Alley & Sanitation-Koontz and Seaman; Water & Electric-Kepner and Bryant; Parks-Nash and Koontz; Building Inspector-Gary W. Bryant; Civil Defense Directors-Police Chief Feagan and Fire Chief Midgett; Bank-Chetopa State Bank; Newspaper-Labette Avenue and Parsons Sun and Christmas Decorations-Mayor and City Clerk.

Motion by Koontz, second by Castle to accept the committee and other designation appointments. Motion carried. Nash voted no.

PRESIDENT OF THE COUNCIL ELECTION

Motion by Castle, second by Nash to nominate and elect Koontz as President of the Council. Motion carried. Koontz voted no.

FIRST RESPONDER ROSTER CONFIRMATION

The roster of the First Responder Unit was presented for confirmation. Scott Feagan-President; Brenda Dominguez-Vice-President; Katie Littlejohn-Secretary/Treasurer; Members-Ronnie Butler; Blake Clayborn; Kyle Darnell; Hannah Durborow; Kelsey Durflinger; Michelle Feagan; Tim Gilliland; Raven Hull-Jones; Bryan Midgett; Joey Midgett; Lori Midgett; Carthen Nash; Julia Nash; Lane Rathjen; Dalton Russell and Jaylee Sanders.

Motion by Castle, second by Seaman to confirm the First Responder Roster. Motion carried.

Motion by Koontz, second by Nash to enter into a five minute executive session to discuss non-elected personnel with mayor, council, legal counsel and city clerk present with session to end at 8:25 p.m. Motion carried.

Entered: 8:20 p.m.

Returned: 8:25 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Koontz, second by Castle to take Debbie Darnell off probation and give her the raise previously noted during evaluations. Motion carried.

Motion by Koontz, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk