

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 2, 2019

The Chetopa City Council met in regular session on Tuesday, April 2, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Patty Wilkinson, Corie Brown, Water Plant Leadman Mike Tyler, Debbie Yost, Ann McKinzie, Charles Archer (at 7:10 p.m.) and Bill Moses (at 7:45 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

It was requested to add the 1st Responder run pay for the 1st Quarter of 2019 and add an executive session to discuss property acquisition.

Motion by Koontz, second by Bryant to approve the Agenda with the additions. Motion carried.

Motion by Bryant, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Bryant to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Koontz to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE #3581 as follows:

Payroll Funds	\$ 11690.38
Other Funds	<u>110134.44</u>
Total of all funds	\$121824.82

Motion by Koontz, second by Nash to adjourn the council meeting to hold the Oak Hill Cemetery Association Board meeting. Motion carried.

Motion by Nash, second by Bryant to return to the city council meeting session. Motion carried.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Water Plant Leadman Mike Tyler was present to ask the council to pick the colors for the water tower painting. A color selection sheet was passed around for the council to look at.

Motion by Bryant, second by Nash to paint the tower Rainforest Green with Safety Yellow lettering. Motion carried. Koontz voted no.

Mayor Robison reported that City Supervisor Midgett had contacted him that he would not be at the meeting but had discussed getting the storm shelter ready in the event of bad weather and to unlock/open the bathrooms. The council requested that Midgett change the

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camping fees on the park entrance signs to reflect the recent fee increase. The condition of the park entrance sign at the East River Park was discussed.

Motion by Koontz, second by Bryant to get bids to replace the sign in the East River Park. Motion carried. The clerk was instructed to get bids from Wright Signs and Vital Signs with the rules and fees on it as it is now.

Mayor Robison informed the council that Midgett needed to get two more roll offs to finish cleaning the building that burnt. The clerk reported that the new owner of the lot stated that they would pay the cleanup expense, but asked if they could make payments over time.

Motion by Nash, second by Bryant to allow the new owner to make twelve (12) equal monthly payments. Motion carried.

Mayor Robison discussed the incentives that could be offered for Labette Health to locate a clinic in Chetopa. Discussion followed

Motion by Nash, second by Koontz to offer to pay the electric usage during renovation of a building and to give the utility incentive immediately after opening. Motion carried.

Motion by Koontz, second by Seaman to enter into executive session to discuss property acquisition with council, legal counsel and clerk present for 15 minutes ending at 7:45 p.m. Motion carried.

Entered: 7:30 p.m. Returned: 7:45 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Koontz, second by Bryant to invite David Carter and Brian Williams to the next meeting to discuss properties. Motion carried.

Koontz reported that she had followed up on her complaint about the trailer being demolished with Police Chief Feagan.

Mayor Robison discussed the structure that burnt on 2nd and Locust and the clerk reported that she had informed their insurance of the insurance proceeds ordinance.

Nash discussed the condemnation of the house on 2nd and Locust and Joe Blundell's house that burnt. The demolition permit that Blundell had applied for expires on May 15th and if it has not been torn down, condemnation proceedings will be started on it.

Clerk Crumrine reported that applications had been received for lifeguards and assistant manager and that two of last year's lifeguards had decided to work again this year, but they decided that they would after the recertification training had passed and now would have to take the full lifeguard training and that training starts the Tuesday after Memorial Day, so the pool will not be able to open on Memorial Weekend. Crumrine showed the two plaques that were awarded by KOAM/FOX Four States Finest for the finest local park-Veterans Park and Pool and the finest local event-Chetopa 4th of July.

Police Chief Feagan presented the council with the March activity report and reported that the city had been reimbursed for the camera and installation. The radio in the Dodge Charger had quit working and those radios are being phased out and it will cost a minimum of \$1050 just to look at it to see if it could be repaired. A new radio will cost \$2176.55 and an additional \$569 to program it.

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Motion by Nash, second by Seaman to approve ordering a new radio. Motion carried.

Castle wanted to thank Midgett and the city crews for the work done on the roads in the East River Park.

Police Chief Feagan stated that the directional sign pointing out the parks on Highway 59 coming into town by JumpStart needs to be replaced as it is very faded. Clerk Crumrine will contact KDOT and discuss this with them on replacing the sign.

FOLLOW UP ON CONDEMNATIONS

Clerk Crumrine reported that the condemnation date to start the demolition had passed and nothing had been started on either property and asked if the council wanted city crews to start the demolition or wait until the completion date. Discussion followed.

Motion by Nash, second by Bryant to send a letter to property owners that they had failed to commence with the condemnation and give them a week after signing for the letter to commence the demolition or the city would. Motion carried.

AUDIT/BUDGET LETTER CONFIRMATIONS

Letters had been received from The Mense CPA firm for performing the 2018 audit and the 2020 budget. Discussion followed.

Motion by Nash, second by Koontz to sign the letters for The Mense CPA firm to do the audit and budget but go out for bids next year. Motion carried.

VACATION REQUEST

Clerk Crumrine requested five days' vacation April 22nd through April 26th.

Motion by Nash, second by Koontz to approve the vacation request. Motion carried.

1st RESPONDER PAY REQUEST

1st Responder President Feagan submitted the 1st Quarter 2019 run pay request. The unit responded to 47 runs for a total pay request of \$940.00.

Motion by Koontz, second by Bryant to approve the pay request for the 1st Responders. Motion carried.

EXECUTIVE SESSION-PENDING LITIGATION

Motion by Bryant, second by Castle to enter into executive session to discuss pending litigation with council, mayor, legal counsel and clerk present for a period of 15 minutes with session ending at 8:30 p.m.. Motion was amended to include Police Chief Feagan in attendance. Motion carried.

Before the council entered into executive session Ann McKinzie asked about working on the driveway entrance as when Pecan Street has been overlaid, vehicles drag going into her car port.

Entered: 8:16 p.m.

Returned: 8:30 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Motion by Koontz, second by Seaman to instruct Midgett to level the McKinzie driveway and fix the stop sign at 5th and Pecan. Motion carried.

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Motion by Bryant, second by Nash to adjourn. Before vote was taken Debbie Yost informed the council that the park cleanup/planting is scheduled for May 3rd starting at 9:00 a.m. in Veterans Park and the city crews maybe asked to haul a truck load of mulch. Yost also reported that the Labette Health Board was meeting April 3rd. Motion carried after discussion was finished.

Seal

Mayor

City Clerk