

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

June 18, 2019

The Chetopa City Council met in regular session on Tuesday, June 18, 2018 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Bryan Midgett, Water Plant Supervisor Mike Tyler, Jim Blundell and Scherrill McConnell.

Mayor Robison called the meeting to order and opened with prayer.

Motion by Nash, second by Koontz to approve the agenda. Motion carried.

Motion by Bryant, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Seaman to approve the Municipal Court Report. Motion carried.

Motion by Bryant, second by Koontz to approve the Treasurer Reports. Motion carried.

Bryant questioned the US Bank payment and it was reported it was the city credit cards issued to department heads. Clerk Crumrine discussed the AT&T billing and the large increase and was instructed to contact Verizon to switch the fire station and museum phone service.

Motion by Koontz, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3586 as follows:

Payroll Funds	\$ 28786.73
Other Funds	<u>116944.91</u>
Total of all Funds	\$145731.64

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Water Plant Supervisor Mike Tyler discussed the water tower painting/repair project and said that the project is waiting on KRWA to locate equipment to use while tower is being repaired. The upcoming water/wastewater school was discussed and Joey Midgett will be sent to the wastewater portion of the school to test and be the backup certified operator for the city.

Mayor Robison discussed the 2020 budget draft and Clerk Crumrine asked the department heads present what their needs will be in 2020. Several items were mentioned and once estimates are gathered, these will be discussed with the auditor. KMEA had called the clerk concerning resources that they offer and one was offering a "Health Check" on the electric fund and rates and it was asked if the council wished to have them do this study.

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Motion by Koontz, second by Bryant to contact Gerry Bieker to start the analysis.
Motion carried.

Mayor Robison reported on the recent Empire meeting that Debbie Darnell and he attended. Robison also informed the council that one of the buildings that is owned by Rick Trotnic has been rented out for a new business and will need some separate meters installed.

Nash asked for an Executive Session later on in the meeting.

Koontz reported on the Solid Waste Committee meeting that Castle and she attended and discussed the new contract details. It was asked if the city is collecting fines on farm animals that remain in the city as the deadline was June 4th to have them removed. Chief Feagan discussed the ticket and it was determined that tickets would not be issued daily but violations would be documented and a ticket written periodically. It was also discussed that there is no penalty clause in the Minimum Housing Code that was recently adopted. The ordinance committee will meet to recommend an amendment to the ordinance. It was asked if there could be a downtown sidewalk sale in August or September. Koontz also requested an Executive Session later on in the meeting.

Castle reported that there is a 5th Wheel Camper that has been parked at 4th and Cherry for about three weeks with the possibility of someone living there. It was asked how the camping fees are doing since the payment boxes have been installed. Police Chief Feagan updated the council on that. It was asked if the Bendway Weir and screen have had any damage from the recent floods and it hasn't been determined if there is any yet.

Kepner wanted to thank Officer Brown for the help the other day.

Executive Sessions:

Motion by Nash, second by Koontz to enter into Executive Session to discuss non-elected personnel with mayor, council and legal counsel present for a period of 5 minutes with session ending at 7:58 p.m. Motion carried.

Entered: 7:53 p.m.

Returned: 7:58 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Motion by Koontz, second by Bryant to enter into Executive Session to discuss pending litigation with mayor, council, legal counsel and city clerk present for a period of 5 minutes with session ending at 8:05 p.m. Motion carried.

Entered: 8:00 p.m.

Returned 8:05 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Clerk Crumrine reported that letters have been written to the property owner on the burnt house on Locust, the property owner on the storage container and 5th Wheel camper on requirements for a building permit, read a thank you letter for the donation to Project Prom and discussed an extension request for mowing until the middle of July. Discussion followed on the mowing extension.

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Motion by Bryant, second by Koontz to notify the property owner that they would either need to contact someone locally or the city will mow the property. Motion carried.

Police Chief Feagan handed out the May activity report for the police department and informed the council that the officers are working on their continuing education hours. Feagan also informed the council on an accident involving Officer Russell and his trucks. The Sheriff's Department worked the accident and an estimate from JW Auto was received in the amount of \$1176.10 to fix the damage to Officer Russell's truck.

Castle had complaints on individual's hot rodding and asked that the police department watch.

City Supervisor Bryan Midgett asked what the council wished to do with the old John Deere mower that was replaced.

Motion by Koontz, second by Castle to take sealed bids to be turned in by next council meeting. Motion carried.

Discussion was held on the status of the two condemnations awaiting being torn down and one is waiting on the gas company to disconnect the gas line to the meter and the other has a junk vehicle that needs to be moved to the back of the property and it has been too wet to get the vehicle moved. Several other abandoned vehicles were discussed and Police Chief Feagan reported that he is going to start working on sending letter to owners in violation.

NEIGHBORHOOD REVITALIZATION PLAN DISCUSSION

Clerk Crumrine discussed the NRP plan that the city currently has which has the inspection and monitoring done by the county. There was some confusion when a recent applicant applied and they were told that all that was to be done by the city. Crumrine asked the council if they wanted to revise the plan or leave it as is for the renewal.

Motion by Koontz, second by Bryant to leave plan as is for the renewal process. Motion carried.

PARK SIGN QUOTES

Quotes were received for the Park Sign in East River Park, the Park Directional Sign by Jumpstart and the Memorial Coin Sign to put by the Veterans Memorial. Installation and signs quote from Vital Signs totaled \$792.50 and Wright Signs totaled \$1137.87. Discussion followed and it was asked to get quotes for museum and Elmore Park Signs.

Motion by Nash, second by Koontz to go with Vital Signs and add the other signs and have then install signs if total installation was under \$450. Motion carried.

BUILDING DONATION DISCUSSION

Bryant had inspected the buildings that David Carter wanted to donate to the city and discussed the locations of fire walls. Discussion followed.

Motion by Koontz, second by Castle to table discussion on donation until a later date. Motion carried. Nash and Bryant voted no.

BUILDING PERMIT

A new building permit was received from James W. Hoggatt to keep 30' if the old trailer to be used for his storage and mower/bicycle shop and to building and enclose area between the

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two trailers 20' x 20' for his washer/dryer at 130 Locust St. This satisfied Building Inspector Bryant's request.

Motion by Seaman, second by Castle to approve the building permit for Hoggatt. Motion carried. Koontz and Carthen voted no.

RESIGNATION/JOB APPLICATIONS FOR CITY HELPER

Jordyn Stapleton had texted City Supervisor Midgett on June 11th that he had accepted another job and had to start immediately. Stapleton has not turned in his keys yet. Discussion continued and an applicant that had been interviewed for the mowing position that currently lives in Oswego will be contacted by Nash to see if he is open to moving to Chetopa.

FIRE DEPARTMENT ROSTER CONFIRMATION

The following roster was submitted by the Fire Chief for confirmation: Fire Chief-Bryan Midgett; Assistant Fire Chief-Justin Nading; Captains-Ryan Darnell, Joey Midgett and Nathan Blackledge; Lieutenants-Kenny Underwood also Secretary/Treasurer, Zach Lawellin and Tait Johnson; Firemen-Steve Blackledge, Jerry Midgett, Broc Banzet, Lane Rathjen, Kyle Darnell, Carthen Nash, Blake Clayborn, Philip Moses, Leyton Carter, Lane Kabrey, Josh Moore, Jordyn Stapleton and Dalton Russell; and Jr. Firefighter-Wyatt Vanatta.

Motion by Koontz, second by Seaman to confirm the Fire Department roster as presented. Motion carried.

Motion by Seaman, second Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk