

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

July 2, 2019

The Chetopa City Council met in regular session on Tuesday, July 2, 2019 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Terry G. Robison

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz and Carthen Nash. Juanita Kepner and Linda Seaman were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Police Officer Dalton Russell, Police Officer Corie Brown, Brenda Miller, Phillip Ronci, Brenda Carter, Amanda Moore, Jim Blundell and Bill Moses (at 7:28 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

It was requested to add visitors Brenda Miller, Brenda Carter and Amanda Moore and the First Responder 2nd Quarter Run Pay to the agenda.

Motion by Koontz, second by Castle to approve the agenda with the three additional visitors and run pay. Motion carried.

Bryant asked that the address of the mowing extension granted at the last meeting be included in the minutes. That address was 204 N. 14th St.

Motion by Bryant, second by Koontz to approve the Minutes with the addition. Motion carried.

Motion by Nash, second by Castle to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Koontz to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3587 as follows:

Payroll Funds	\$ 29273.75
Other Funds	<u>148560.75</u>
Total of all funds	\$177834.50

NEIGHBORHOOD REVITIZATION PLAN (PUBLIC HEARING

Mayor Robison opened the public hearing and there was no one present to discuss the NRP. Ordinance No.921 adopting the NRP and designating a revitalization area was presented for approval.

Motion by Bryant, second by Castle to adopt Ordinance No. 921. Motion carried.

ORDINANCE NO. 921/AN ORDINANCE OF THE CITY OF CHETOPA, KANSAS, ADOPTING A NEIGHBORHOOD REVITALIZATION PLAN AND DESIGNATING A REVITALIZATION AREA.

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MAYOR, COUNCIL, EMPLOYEES & VISITORS

Brenda Miller was present to discuss setting up payment arrangements for her bill. She had a water leak and her bill was \$733.78 (\$683.14 was for water). Discussion followed and the following arrangement was discussed. The payment due this month is \$118.95 and Miller will need to come in and sign an agreement to pay the current plus \$68.31 each month until the past due is paid in full.

Motion by Nash, second by Koontz to approve the payment arrangement. Motion carried.

Brenda Carter and Amanda Moore were present to discuss the ticket that they received for still have a horse on property in town. Carter discussed her conversation with the appraiser mapping department and that they figured they had the two acre requirement to keep the horse in town. Attorney Adamson stated that they needed to bring what evidence that they had that proved that to the judge when they appeared for the court date.

Castle asked about the trailer that was parked on the 600 block of Elm on some vacant lots. Police Chief Feagan stated that the owner of the lots and trailer had been at the park camping and had left the trailer there until they returned back to camp as they lived out of town and didn't want to pull the trailer back and forth for a short period of time.

Motion by Nash, second by Castle to enter into an executive session to discuss non-elected personnel with the mayor, council, legal counsel and clerk present for a period of five minutes with the session to end at 7:35 p.m. Motion carried.

Entered: 7:30 p.m.

Returned: 7:35 p.m.

Mayor Robison called the meeting back to order and no action was taken from the executive session.

Nash discussed the condition of a structure at 107 Plum and Officer Russell also reported on the structure.

Motion by Nash, second by Castle to start condemnation proceedings on 107 Plum. Motion carried. Police Chief Feagan asked that Debbie Darnell make a notice to put on the house to notify that condemnation proceedings have begun.

Koontz asked if Police Chief Feagan could check on the orange fencing at the park before the 4th of July activities.

Clerk Crumrine discussed the water fund analysis that she did and the email concerning the KDOT Consult Meetings that the LKM wanted they be sure that the governing body members knew about.

Police Chief Feagan presented the June Activity Report and then asked permission for Officers Brown and Russell to fill in part time for the Oswego Police Department due to an officer shortage there.

Motion by Nash, second by Castle to allow Officers Brown and Russell to fill in for Oswego when their schedules here allowed. Motion carried.

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CITY WORKER POSITION

Applications for the city helper position will be reviewed by the committee and it was asked if a job offer to be made until confirmation at the next council meeting. Discussion followed.

Motion by Bryant, second by Castle to give the authority to the committee to make a job offer after interviews are conducted if they thought they had a good applicant. Motion carried.

BUILDING PERMIT

Posted on the City Website and on Facebook without protest: Howard V. Hazley to move in a 40' x 10' storage container at 1103 Locust St., in the City of Chetopa. This has been discussed at previous meetings as the storage container has already been moved in.

Motion by Castle, second by Koontz to approve the building permit. Motion carried. Nash voted no.

2020 BUDGET DISCUSSION

Items to be included in the 2020 budget were discussed. Jim Blundell suggested that a cost of videoing the sewer lines instead of doing the smoke testing be checked into. The council requested that a work session be held next Tuesday, July 9th at 7:00 p.m. to make adjustments to the first budget draft.

MOWER SEALED BIDS

Four sealed bids for the John Deere mower were opened by Mayor Robison and they were: Mike Tyler-\$157.00; Phillip Ronci-\$153.00; Carthen Nash-\$555.53 and B & J Lawn Service/Bill Moses-\$50 over the highest sealed bid received. It was discussed whether the bid that Moses submitted was a legitimate bid.

Motion by Castle to sell the mower to Nash. Motion died for lack of a second.

Motion by Bryant, second by Koontz to sell the mower to B & J Lawn Service for \$605.53. Motion carried. Castle voted no and Nash abstained.

FIRST RESPONDER RUN PAY

A 2nd Quarter Run Pay Request for 54 Runs at \$20 per run totaling \$1080 was presented for approval.

Motion by Bryant, second by Koontz to approve the payment of the First Responder Run Pay. Motion carried.

EXECUTIVE SESSION

Motion by Nash, second by Castle to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of five minutes with session ending at 8:27 p.m. Motion carried.

Entered: 8:22 p.m. Returned: 8:27 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Nash, second by Bryant to return to executive session to discuss non-elected personnel with mayor, council, legal counsel, clerk and police chief present for a period of five minutes with session ending at 8:33 p.m. Motion carried.

Entered: 8:28 p.m. Returned: 8:33 p.m.

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Mayor Robison called the meeting back to order and no action was taken from executive session.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk