

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

August 6, 2019

The Chetopa City Council met in regular session on Tuesday, August 6, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Betsy Koontz and Linda Seaman. Geraldine Castle and Carthen Nash were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Officer Dalton Russell, Attorney Shane Adamson, City Supervisor Bryan Midgett, Water Plant Supervisor Mike Tyler, Derek, Sarah and Lenora Gilbert, Lisa Haney, Jim Blundell and Virginia Davis.

Mayor Robison called the meeting to order and opened with prayer.

Visitors Savannah and Luke Wethey and the Municipal Court Report were deleted from the agenda and visitors Derek, Sarah and Lenora Wethey and city helper appointment were requested to be added to the agenda.

Motion by Koontz, second by Bryant to approve the agenda with the deletions and additions. Motion carried.

Motion by Bryant, second by Kepner to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Koontz to approve the Treasurer's Report. Motion carried.

Koontz questioned how many STO and UPOC books that the police department had and the clerk responded that the police department has a set of books for each officer, one for the police station, one for the municipal judge, one for the city attorney, one for the court clerk and one for the city clerk. Bryant asked why the Labette County Livestock check was for \$300 when approval was for \$200 and the clerk stated that \$100 was a donation from the police department.

Motion by Kepner, second by Bryant to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3589 as follows:

Payroll Funds	\$ 30141.05
Other Funds	<u>91282.95</u>
Total of all funds	\$121424.00

2020 BUDGET HEARING

Mayor Robison opened the 2020 Budget Hearing and there were none present to discuss the 2020 budget.

Motion by Koontz, second by Seaman to adopt the 2020 budget as presented. Motion carried. Copies of the budget were passed around for the governing body signatures.

Mayor Robison closed the 2020 budget hearing.

CONDEMNATION HEARING

Mayor Robison opened the condemnation hearing on 902 Plum Street. Police Chief Scott Feagan and Elmer Joe Blundell were not present to present any evidence. After discussion, a resolution of finding the structure unsafe and needing to be removed was presented for approval.

Motion by Koontz, second by Bryant to adopt Resolution 2019-6 directing the owner to start the condemnation by August 15th and have it completed by the 23rd of August. Motion carried. The clerk discussed the preparation of a liability waiver for Blundell to sign with the attorney and Adamson will work on the waiver. Mayor Robison closed the condemnation hearing.

MAYOR, COUNCIL, EMPLOYEE & VISITORS

Derek Gilbert discussed a water leak at the motel that occurred while they were away and because it is a business, the sewer rate is based on the water usage and Gilbert asked if an adjustment could be made on the sewer fee. Discussion followed.

Motion by Kepner, second by Koontz to adjust the sewer fee to \$25 on the billing. Motion carried.

Water Plant Supervisor Tyler discussed the water tower painting that is scheduled to be done in October. The water line valve that feeds the line to the city complex and west cannot be closed and a boil order will have to be issued after work is done. Tyler reported that a drive unit in the water plant shuts off violently and the part is obsolete and a new drive unit will cost between \$2500 and \$3000.

Motion by Koontz, second by Kepner to allow the purchase of the drive unit up to \$3000. Motion carried.

Mayor Robison discussed the rate analysis information that Debbie Darnell had given the council. Discussion followed.

Motion by Koontz, second by Bryant to reduce electric rates by 15% starting with the next billing cycle. Motion carried.

Mayor Robison also discussed the rate analysis being done by KMEA and their suggestion on simplifying the rate structure, the community building refrigerator that Joe Harding came to repair, and reported that the pool manager had quit and he appointed Darci Wilkinson as the pool manager and Chance Smith as the Assistant Pool Manager. The last day of the pool will be August 13th and it was asked about charging admissions half price or free for the last week.

Motion by Koontz, second by Seaman to not charge admissions the last week. Motion carried. Bryant voted no.

While discussing the pool, a complaint had been made to the clerk about the phone policy when a child wants to leave earlier than expected. Crumrine had talked with the person asking about the policy and then spoke with the manager and the others involved and documented the issue and felt that the problem had been taken care of. Mayor Robison reported that another complaint had been lodged and asked for an executive session to discuss non-elected personnel.

Motion by Koontz to enter into a 10 minute executive session, amended to enter into a 5 minute executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present with the session ending at 7:48 p.m. Motion was seconded by Seaman. Motion carried.

Entered: 7:43 p.m.

Returned: 7:48 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Bryant, second by Koontz to appoint Seaman to discuss with the manager the need of lifeguards to be in the stands at all times. Motion carried.

Mayor Robison reported on the discussion on Facebook concerning the curfew at Veterans Park. Lisa Haney was present and asked about collecting signatures on a petition. The reason behind the curfew ordinance was discussed and it was brought to the council's attention that there is no sign in Veterans Park.

Motion by Koontz, second by Seaman to order sign stating park curfew between 10 p.m. and 6 a.m. Motion carried.

Council Members Seaman, Koontz and Kepner discussed locations of properties needing fixed at 7th and Cherry; the old Dottie's Flower Shop, on North 4th St and the grass being blown in the ballpark field at Elmore Park. Kepner will give a list of properties that she had been contacted on.

Bryant stated that the city crews did a good job on tearing the house down on S. 4th St.

City Clerk Crumrine presented a pool manual outlining the operation and maintenance of the city pool for the council to review, informed the council that the pool cover had been taken to the Splash for an estimate to be given on a replacement; and is looking for the AT&T pin numbers to get the museum and fire station phones transferred to Verizon.

Attorney Adamson has questions regarding the adoption of enforcing wildlife and parks codes before drafting an ordinance.

City Supervisor Midgett let the council know about the loader getting hot and losing brakes and will have Case come and look at the loader and informed them that the pool pump has been rebuilt and is back in operation.

STREET OVERLAY QUOTE

Quotes from Teeter's Paving to overlay Walnut from 6th to 11th Street-\$45,125 and 7th from Plum to Mulberry Streets-\$17,550. Discussion followed on how much can be done this budget year.

Motion by Bryant, second by Koontz to proceed with the overlay on Walnut Street for \$45,125. Motion carried.

CONDEMNATION QUESTION

Clerk Crumrine reported that when David Napier had accepted ownership of the lots at 420 Maple St. that had the emergency condemnation done after the fire, he was given 12 months to make equal payments of \$730.96 to pay the condemnation expenses and to date, he has not paid anything.

Motion by Bryant, second by Koontz to send Napier a letter telling him the amount to be caught up by August 19th and if payment is not received by that date, a special assessment of the total expenses will be made to the property. Motion carried.

FIRE DEPARTMENT PAY

A pay request in the amount of \$788 for firemen fire calls and meetings for the 2nd quarter was present for approval.

Motion by Seaman, second by Koontz to approve the Fire Department pay request. Motion carried.

BUILDING PERMIT

Posted on Chetopa Residents and on the City Web Page, Rose Scott to move in a 12' x 10' storage container at 1122 Locust St., in the City of Chetopa.

Motion by Kepner, second by Koontz to approve the building permit for Scott. Motion carried.

CITY HELPER APPOINTMENT

Mayor Robison appointed Colton Vanatta as City Helper effective July 9th.

Motion by Koontz, second by Kepner to approve the appointment. Motion carried.

Motion by Koontz, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk