

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

September 3, 2019

The Chetopa City Council met in regular session on Tuesday, September 3, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:16 p.m.), City Supervisor Bryan Midgett, Attorney Shane Adamson (at 7:16 p.m.) and Debora Haraughty.

Mayor Robison called the meeting to order and opened with prayer.

The culvert ordinance was deleted from the agenda.

Motion by Nash, second by Koontz to approve the agenda with the deletion. Motion carried.

Motion by Bryant, second by Nash to approve the Minutes from the last regular meeting. Motion carried.

Motion by Nash, second by Koontz to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Castle to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3591 as follows:

Payroll Funds	\$26913.85
Other Funds	<u>20456.80</u>
Total of all funds	\$47370.65

CONDEMNATION HEARING

Mayor Robison opened the Condemnation Hearing and Debora Haraughty was present to discuss the property that she owns at 107 Plum. She did not have the money to pay to have the structure torn down and she didn't want the property. Discussion followed.

Motion by Castle, second by Koontz to proceed with the condemnation and draft a resolution for the next meeting, setting a condemnation starting date of October 1st and have the demolition completed 10 days after the start date. Motion carried. Condemnation hearing was closed.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mayor Robison handed out the assigned employee evaluation list and asked if anyone had any revisions for the evaluation form used last year and there were none. A copy of the evaluation form was given to the clerk to make copies for the evaluators.

Castle asked the status of the ticket issued to Amanda Moore for having a horse in the city limits and a trial has been scheduled in October. The daily fines have continued from the

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original ticket. Gilliland and Archer properties were discussed that needed mowed, reported that she had told a resident that they had to start paying their utility bill with cash or a money order because they had continually paid by checks that haven't cleared. Property owned by Cindi McElroy that had weeds, grass and brush grown up was discussed and Police Chief Feagan will check on that property.

Seaman reported that the property owned by Levi Lashbrook needs a nuisance letter written, asked who owns the old Wood-Aire building as grass clippings are being dumped on the side. The school owns the building and Seaman will talk to them. Property at 7th and Cherry has not been mowed and this will be checked out. Seaman asked if the city would provide a meal for the football team before the Homecoming game. Discussion followed.

Motion by Castle, second by Koontz to donate \$150 towards one meal. Motion carried.

Koontz requested an executive session to discuss non-elected personnel. Reported that the Cornwell house is in bad shape, the property at 3rd and Walnut is grown up and no stop signs there.

Motion by Castle, second by Koontz to enter into an executive session to discuss non-elected personnel with the mayor, council, legal counsel and city clerk present for a period of five (5) minutes with session ending at 7:50 p.m. Motion carried.

Entered: 7:45 p.m.

Returned: 7:50 p.m.

Mayor Robison called the meeting back to order and there was no action taken from executive session.

Clerk Crumrine gave the council a printout that County Commissioner Lonie Addis had given her concerning the tax money that Chetopa would be losing if the council wide tax was not passed in November and Addis asked that the council inform the residents that the city would lose \$90243 which amounts to 38.1 mils based on the 2018 tax distribution and encourage voters to vote yes on the continuation of the county tax. Bel McCormick has been contacting the city office concerning her water meter that she feels is not registering correctly and wants it replaced. City Supervisor Midgett will contact her to discuss the issue.

Police Chief Feagan requested an executive session to discuss non-elected personnel.

Motion by Nash, second by Castle to enter into an executive session to discuss non-elected personnel with the mayor, council, legal counsel and police chief present for a period of 15 minutes with session ending at 8:14 p.m. Motion carried.

Entered: 7:59 p.m.

Returned: 8:14 p.m.

Mayor Robison called the meeting back to order and the following action was taken.

Motion by Bryant, second by Koontz to give the police committee the authority to temporarily hire Mike Billingsley as a police officer if he meets the qualifications. Motion carried.

Police Chief Feagan has registered for a training class in Kansas City on October 8th through 11th. Castle questioned Feagan on the status of the untagged and junk vehicles in town. Feagan will start a listing of the vehicles in violation of the ordinance.

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City Supervisor Midgett reported that the 2010 Ford Truck was going in the shop for transmission work and an estimate was \$1750 to rebuild it. Virginia Davis is having sewer issues and her line hooks into his house line. They will be running a new line for Davis that will hook into the main. Castle asked about the mowers and Midgett reported that all are fixed.

WILD LIFE AND PARKS REGULATION ENFORCEMENT ORDINANCE

Ordinance No. 926 to incorporate Kansas Department of Wildlife, Parks and Tourism Chapter 32 Articles 7, 9, 10 and 11 was presented for adoption.

Motion by Bryant, second by Koontz to adopt Ordinance No. 926. Motion carried.

ORDINANCE NO. 926/AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS; INCORPORATING KANSAS DEPARTMENT OF WILDLIFE, PARKS AND TOURISM CHAPTER 32 ARTICLES 7, 9, 10 AND 11.

NEIGHBORHOOD REVITALIZATION PLAN DISCUSSION

The Labette County Commissioners requested that the Chetopa NRP be revised to have the commercial properties rebate term changed from 5 years to 10 years. Because the ordinance adopted in July adopted the NRP by reference, the clerk drafted a new ordinance adopted the revised neighborhood revitalization plan,

Motion by Koontz, second by Seaman to adopt Ordinance No. 925. Motion carried.

ORDINANCE NO. 925/AN ORDINANCE OF THE CITY OF CHETOPA, KANSAS ADOPTING A REVISED NEIGHBORHOOD REVITALIZATION PLAN AND DESIGNATING A REVITALIZATION AREA AND REPLEALING ORDINANCE NO. 921.

BUILDING PERMITS

The two building permits were posted on the city website and on the Chetopa Residents Facebook page and there were no objections stated. Tom Dean to extend his existing porch another three foot in length and enclose the whole structure at 213 Plum St and Bryan Midgett to build a 12' x 20' carport over existing concrete drive at 315 N. 3rd St., both in the City of Chetopa.

Motion by Seaman, second by Castle to approve both building permits. Motion carried.

SPECIAL ASSESSMENT ORDINANCE

Ordinance No. 924 to levy the June and July mowing and Condemnation expense for July as special assessments against the properties was presented for adoption.

Motion by Koontz, second by Nash to adopt Ordinance No. 924. Motion carried.

ORDINANCE NO. 924/AN ORDINANCE MAKING AND LEVYING A SPECIAL TAX UPON ALL LOTS AND PARCELS OF GROUND IN THE CITY OF CHETOPA, KANSAS LIABLE FOR THE COST AND EXPENSE OF MOWING IN SAID CITY DURING THE MONTHS OF JUNE AND JULY 2019 AND CONDEMNATION EXPENSES FOR JULY 2019.

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USDA WORKSHOP UPDATE

Clerk Crumrine reported on the USDA workshop that she attended regarding the loan reporting that is required by USDA. Midwest Assistance Program provides services free of charge and one is helping with a written summary of the Life of Loan obligations & plans for fulfilling them. Chetopa has borrowings for both water and sewer. MAP is also assisting with the Vulnerability Assessment and Emergency Response Plan for the sewer utility. They wrote a VA/ERP for the water, but the city never has completed one for the sewer. Crumrine recommended that the council asked MAP to perform a rate analysis for the water utility as transfers have been necessary to be made from the electric fund.

COPIER RENTAL INFORMATION

Information was presented on a copier lease program and no action was taken from discussion.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

Mayor

City Clerk