

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

September 17, 2019

The Chetopa City Council met in regular session on Tuesday, September 17, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Bryan Midgett, Mike Billingsly, Bobbi Williams, Mike Tyler, Tim Gilliland, Jim Blundell and Sherrill McConnell.

Mayor Robison called the meeting to order and opened with prayer.

Additions to the agenda were visitor Mike Tyler, Neighborhood Revitalization Plan discussion and hold an Oak Hill Cemetery Association meeting after the council meeting and the Culvert Policy Ordinance was deleted.

Motion by Nash, second by Koontz to approve the agenda with the additions and deletion. Motion carried.

Motion by Koontz, second by Castle to approve the Minutes from the last regular meeting. Motion carried.

Motion by Nash, second by Kepner to approve the Municipal Court Report. Motion carried.

Motion by Seaman, second by Nash to approve the Treasurer's Reports. Motion carried.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3592** as follows:

Payroll Funds	\$ 33476.91
Other Funds	<u>99089.96</u>
Total of all funds	\$132566.87

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Bobbi Williams** handed out a flyer explaining a registered farmers market and stated that she would be willing to be the market manager to start the market but wouldn't want to be it long term. Williams has looked at several places to have the market at, but the best location in her opinion would be in the Veterans Park. Discussion followed.

Motion by Castle, second by Kepner to proceed with the registered farmers market and allow it to be done in the Veterans Park. Motion carried.

**Water Plant Supervisor Mike Tyler** informed the council that the water tower project was now scheduled to begin mid-October. The new drive unit is scheduled to be installed this

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Saturday, September 21<sup>st</sup>. Kansas Rural Water Association will be doing an energy audit at the plant to note any equipment that may need to be repaired or replaced in the upcoming years.

**Sherrill McConnell** asked when the tree by her property would be taken care of. City Supervisor Midgett stated that they had just discussed that and it will be taken care of as soon as they could get to it.

**Mayor Robison** collected the evaluations and handed out a schedule for September 27<sup>th</sup> for the evaluations to go over with the employees. Robison informed the council that Bryan Midgett and he had met with Liberty and the monthly wholesale charge that is currently \$1899 will only increase approximately \$700 not the amount that had previously been discussed. Liberty will be building a brand new substation next to the existing one but nothing will be done with the city's substation but plans are to have KMEA evaluation it. There is a leadership evaluation meeting at the Twin Valley facility in Altamont on the 24<sup>th</sup> if anyone is interested in attending with him.

**Police Chief Feagan** reported that he has compiled a list of vehicles and properties that were discussed at the last meeting and will be giving the list to Debbie Darnell to write letters. Chief Feagan introduced Michael Billingsly and informed the council that Billingsly will be available to start to work on September 23<sup>rd</sup> and discussed the challenge exam that Billingsly is scheduled to take in March but in the interim he will be issued a provisional law enforcement certification. If Billingsly does not pass the challenge exam, then he would be enrolled in the next KLETC academy. Chief Feagan requested that the mayor appoint Michael Billingsly as police officer.

Mayor Robison appointed Michael Billingsly as a police officer to be started out at \$14.50 per hour.

Motion by Bryant, second by Castle to confirm the appointment. Motion carried. Billingsly was sworn in by City Clerk Crumrine.

**City Supervisor Midgett** reported that they were taking the loader to get fixed and that the Blundell house it torn down and in the process of being cleaned up.

**City Clerk Crumrine** informed the council that Splash had contacted her with an estimate of \$7500 for the cost of a new pool cover but wouldn't be able to give an exact cost until the old cover was shipped to the company that would make the new cover, so it could be more or less than the estimate. The pool liner requires that water be left in the pool during the off season so a pool cover is necessary.

Motion by Koontz, second by Castle to send the pool cover off . Motion carried.

**City Clerk Crumrine** asked if anyone did not want their copy of the audit report to please return it to her as companies sometimes ask for a copy of the report. The fire station and museum landlines have been switched from AT&T to Verizon. A thank you card was sent to Tammy and Lee Bushong for purchasing and replacing the military flags at the Veterans Memorial. A 3<sup>rd</sup> Quarter City Debt worksheet was given to the governing body and Mayor Robison asked Police Chief Feagan what he intended to do with the Dodge Charger that is being replaced. Chief Feagan stated that it would either be put on Purple Wave or take sealed bids and

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the mayor asked about putting it at the water plant. Water Plant Supervisor Tyler stated that they want a truck as they have to haul things.

**Koontz** discussed the Charles Archer properties that are not being mowed and stated that he needs to be fined if they aren't mowed after being notified. Discussion followed on the process and Chief Feagan will check with Debbie Darnell on what properties Archer has been sent mowing letters on.

**Nash** asked if the city crews could pick up the grass clippings by the school during the city wide cleanup and Midgett will put that on the schedule.

## **CONDEMNATION RESOLUTION**

Resolution No. 2019-7 finding the structure located at 107 Plum owned by Debora Haraughty is unsafe and directing that the structure be removed and the premises made safe and secure was presented for approval.

Motion by Nash, second by Kepner to adopt Resolution No. 2019-7. Motion carried.

## **SPECIAL ASSESSMENT ORDINANCE**

Clerk Crumrine had missed putting a mowing fee for June on the special assessment ordinance adopted at the last meeting, but was told that the special assessment could still be added for this years statements. Ordinance No. 927 was presented to levy special assessments on three properties to get them on this year's tax statements.

Motion by Nash, second by Koontz to adopt Ordinance No. 927. Motion carried.

**ORDINANCE NO. 927/AN ORDINANCE MAKING AND LEVYING A SPECIAL TAX UPON ALL LOTS AND PARCELS OF GROUND IN THE CITY OF CHETOPA, KANSAS LIABLE FOR THE COST AND EXPENSE OF MOWING IN SAID CITY DURING THE MONTHS OF JUNE AND AUGUST 2019.**

## **NEIGHBORHOOD REVITALIZATION PLAN**

Interlocal NRP agreements have been drafted for Labette County, USD #505, Labette Community College and Oak Hill Cemetery Association to execute. Clerk Crumrine had attended the Labette County Commission meeting and the agreement was signed by the county commission members present. The city needs to sign the four agreements and Clerk Crumrine will attend the LCC board meeting on October 10<sup>th</sup> and was waiting on whether she would need to attend the school board meeting to get these agreements signed.

Motion by Nash, second by Kepner to have the mayor and clerk execute the city portion of the interlocal NRP agreements. Motion carried.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk