

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

October 1, 2019

The Chetopa City Council met in regular session on Tuesday, October 1, 2019 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Terry G. Robison.

PRESENT: Council Members/Gary W. Bryant, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan (at 7:15 p.m.), City Supervisor Bryan Midgett, Attorney Shane Adamson (at 7:15 p.m.), Water Plant Supervisor Mike Tyler, Clarence Newman, Danny Castle, Tammy and Lee Bushong, Bill Moses, Charles Archer (at 7:22 p.m.) and Patty Wilkinson (at 7:47 p.m.).

Mayor Robison called the meeting to order and opened with prayer.

Visitor Clarence Newman and vacation request, 1st Responder run pay, swimming pool cover discussion and holding an Oak Hill Cemetery Board meeting were requested to be added to the agenda.

Motion by Castle, second by Koontz to approve the agenda with the additions. Motion carried.

Motion by Seaman, second by Nash to approve the Minutes from the last regular meeting. Motion carried.

Motion by Nash, second by Koontz to approve the Treasurer's Report. Motion carried.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3593 as follows:

Payroll Funds	\$25400.43
Other Funds	<u>20232.68</u>
Total of all funds	\$45633.11

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mike Tyler, Water Plant Supervisor reported that the new drive is working great and would like to get the other drive unit upgraded at approximately \$3000, reported that the energy audit had been conducted and everything looked good with the recommendation to put a propane heating unit in, which would pay for itself in one year and discussed letter concerning orders of Saf-T-Chlor. The EPA has shut down vendor that supplies Saf-T-Chlor and it could take 2-9 months to resume the selling of the Saf-T-Chlor. Tyler informed the council that he had just ordered and received a shipment that should more than carry the city through this shutdown.

Motion by Koontz, second by Castle to spend the \$3000 to update the drive unit. Motion carried. Bryant voted no.

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The vacation request for Tyler was moved up from new business and Clerk Crumrine reported that Tyler had requested 12 days' vacation in 2020.

Motion by Nash, second by Koontz to approve the vacation request. Motion carried.

Police Chief Scott Feagan introduced Reverend Clarence Newman, who is a certified police Chaplin and would like to make the volunteer position official and have Rev. Newman appointed as Chaplin.

Mayor Robison appointed Rev. Newman as the Police Chaplin in a voluntary capacity.

Motion by Castle, second by Nash to approve the appointment. Motion carried.

Charles Archer reported that he had addressed the properties in the letter sent to him and asked if there was anything else. Mayor Robison stated that if all properties in the letter had been taken care of there shouldn't be anything else. (Archer left at 7:24)

Mayor Robison discussed the meeting he attended in Altamont on the Development Opportunity Profile for Labette County and gave the clerk the booklet that had the information presented at the meeting for anyone that wished to review it.

Bryant had been asked about fixing the parking area at the Shorthorn Restaurant and Midgett will check with owners to see what they want. Discussion followed.

Motion by Castle, second by Nash to proceed with fixing the parking area. Motion carried.

Castle asked what was the determination of the property located at 629 Elm and it was reported that Gilliland wasn't the owner. Castle asked about status on Moore having a farm animal in the city limits and was told that she was found guilty and had 10 days to appeal to district court.

Koontz asked for a 20 minute executive session to be held later in the meeting and discussed the work being done on a house in the 400 block of N. 3rd where they were enclosing a porch and a building permit had not been applied for. Koontz also asked about the regulations concerning notifications about a registered offender and Chief Feagan explained that Kansas does not have the same procedures as other states other than registering as an offender but there could be conditions set by the court in their cases that require other requirements. The museum needs to get an updated microfilm machine and options to raise money were discussed.

Nash asked about the list of vehicles that Police Chief Feagan was working on and the truck parked at 4th and Walnut that is filled with dog and cat food sacks was discussed. Chief Feagan has given list to Debbie Darnell to write letters.

Clerk Crumrine reminded the council to be sure and take their council checks when they leave.

Police Chief Feagan reported that the radio in one of the police trucks was not working and had asked permission from the police committee and mayor to order one at \$2245. It was asked if there would be a discount if more than one was ordered and Feagan will check into it.

Motion by Nash, second by Bryant to approve the purchase of the radio. Motion carried.

City Supervisor Midgett informed the council that the Blundell house was down, the overlay project is scheduled to begin unless the weather delays and the loader is scheduled to

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worked on this week. As Fire Chief, Midgett reported that the fire department needed to buy a fan and thermal for department use. The fire department scholarship fundraiser dinner is going to be held October 26th, the forestry grant had been denied and a 100% grant application for bunker gear had been sent in.

Motion by Seaman, second by Koontz to approve the purchase of the equipment. Motion carried.

CULVERT POLICY ORDINANCE

Clerk Crumrine presented Ordinance No. 928 that had been reviewed and approved by Attorney Adamson for adoption.

Motion by Nash, second by Koontz to adopt Ordinance No. 928. Motion carried.

ORDINANCE NO. 928/AN ORDINANCE TO ESTABLISH A POLICY ON CULVERT INSTALLATION WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS.

EMPLOYEE EVALUATION RESCHEDULE DATE

The date for meeting with employees regarding the evaluations needed to be rescheduled and discussion followed and it was determined to reschedule them for October 11, 2019.

POOL COVER

Splash Pool had contacted the clerk about the cost of replacing the pool cover and it will cost \$9047 plus freight which is substantially different from the estimate of \$7500.

Motion by Koontz, second by Bryant to proceed with the purchase of the pool cover. Motion carried.

BUILDING PERMIT

Posted on Chetopa Residents Facebook and the website without protest, Vade Johnson to enclose the front porch and add windows to residence at 206 Locust St., in the City of Chetopa.

Motion by Nash, second by Koontz to approve the building permit. Motion carried.

TREE REMOVAL QUOTE

Koontz reported that there is a tree by her house on city property that needs removed and City Supervisor Midgett had looked at it and it is bigger than they can cut. A quote from Butch Camper to cut and remove the elm tree \$650 and grind stump \$80 from Dewey Brown was presented.

Motion by Bryant, second by Seaman to accept the bid for cutting the tree from Camper. Motion carried.

EUTHANASIA/BURIAL FEE

Clerk Crumrine had been contacted by the Chetopa Veterinary Clinic that the company that had taken care of the burial fees did not want to renew their contact and the new company will be charging more, so the fee will increase from \$50 to \$70 and if it is a larger dog the charge could possibly be more. The clinic will continue to work with the animal rescue organization to keep the costs down.

Motion by Nash, second by Bryant to continue with the Chetopa Veterinary Clinic for euthanasia/burial. Motion carried.

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EXECUTIVE SESSION

Motion by Bryant, second by Nash to enter into executive session for non-elected personnel with the mayor, council, legal counsel and police chief present for a period of 20 minutes with the session ending at 8:30 p.m. Motion carried.

Entered: 8:10 p.m.

Returned: 8:30 p.m.

Mayor Robison called the meeting back to order and no action was taken from the executive session.

FIRST RESPONDER RUN PAY

A 3rd quarter run pay request had been turned in for the First Responders in the amount of \$780 for 39 runs during the quarter.

Motion by Koontz, second by Bryant to approve the payment of the run request. Motion carried.

Motion by Bryant, second by Seaman to adjourn. Motion carried.

Seal

Mayor

City Clerk