

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

March 17, 2020

The Chetopa City Council met in regular session on Tuesday, March 17, 2020 at 7:00 p.m., at City Hall.

PRESIDING: President of the Council Betsy Koontz in the absence of Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant (at 7:09 p.m.), Juanita Kepner, Geraldine Castle, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, City Supervisor Bryan Midgett, Tabitha Rumbaugh and Corie Brown.

Motion by Kepner, second by Castle to approve the Agenda. Motion carried.

Motion by Kepner, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Nash, second by Seaman to approve the Municipal Court Report. Motion carried.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3604 as follows:

Payroll	\$ 25204.15
Other Funds	<u>182595.90</u>
Total of all funds	\$207800.05

CONDEMNATION HEARING

President of the Council Koontz opened up the condemnation hearing on the Neel property at 420 N. 3rd St. There was no one present representing the property owner or having a vested interest. Discussion followed.

Motion by Nash, second by Kepner to proceed with the condemnation and draft resolution giving property owner ten (10) days to complete the removal of structure, beginning April 8th and completion date of April 18th. Motion carried.

President of the Council Koontz closed the hearing.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Council President Koontz presented the resignation of museum board member Darlene Downing due to her moving to Webb City, Mo. and the board's request to appoint David Hubbell to fill the vacancy. Because the mayor is the only person to make appointments the museum board appointment will be placed on the next council meeting agenda.

Motion by Nash, second by Kepner to accept the resignation of Downing from the museum board. Motion carried.

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Clerk Crumrine discussed the Governors Executive Order No. 20-04 regarding temporarily prohibiting mass gatherings to limit the spread of COVID-19 and 20-05 temporarily prohibiting utility and internet disconnects and asked consideration of allowing the lobby area to be closed to the public during this outbreak.

Motion by Castle, second by Bryant to close the lobby to the public immediately. Motion carried. Nash voted no.

Clerk Crumrine presented email information regarding KMEA researching the possibility of purchasing the substation from Liberty. Discussion followed.

Motion by Bryant, second by Nash to contact KMEA to proceed with contacting Liberty to see what options were available. Motion carried.

Attorney Adamson had copies of the executive orders but this has already been discussed.

City Supervisor Midgett reported that the trash truck was in the shop and had an estimate of around \$5000 to fix the issue.

Police Chief Feagan reported that the academy had closed down for a week but Michael Billingsly was still scheduled to take his challenge test.

Tabitha Rumbaugh was present to discuss the water issue that at her house that she suspected resulted from work that had been done by the city crews on ditches. Midgett will go look at the problem.

POOL MANUAL UPDATE

Clerk Crumrine discussed the changes in the pool manual regarding not requiring the pool manager to be lifeguard certified and asked if the council still wanted them First Aid/CPR certified and was told yes. The assistant manager is still required to be lifeguard certified.

SPRING CLEANUP DATE

It was asked if the spring cleanup dates needed to be changed due to the coronavirus and the dates will be left as scheduled.

FOLLOWUP

The owner of the property at 803 Plum contacted the city clerk and reported that if she was given an extension she would clean up the property. She had been out of town working and had not been advised about the original letter but had received a copy of the nuisance abatement resolution. Additional time was given. Also it was reported that the resident at 206 S. 14th St had requested a dumpster to clean up that property.

Motion by Nash, second by Castle to give the resident an additional week to clean up and make a significant start on the property cleanup. Motion carried. A letter will be hand delivered to the resident.

Two quotes had been received regarding the city audit and budget preparation: Jarred, Gilmore & Phillips and Jennifer Eichinger CPA.

Motion by Nash, second by Seaman to hire Jarred, Gilmore & Phillips to perform the 2019 audit and 2021 budget. Motion carried.

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David Carter had contacted the city clerk regarding tearing down the two buildings on Maple St. and was still looking into getting someone to tear them down. The clerk was instructed to see if Carter had contacted B-3.

Applications have been received for the three positions that are being advertised.

Motion by Nash, second by Kepner to have the committees review the applications and make recommendations. Motion carried.

VACATION REQUESTS

City Clerk Crumrine requested five (5) days' vacation in March and City Helper Joey Midgett requested five (5) days' vacation in July.

Motion by Nash, second by Bryant to approve the vacation requests for Crumrine and Midgett. Motion carried.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk