

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 7, 2020

The Chetopa City Council met in regular session on Tuesday, April 7, 2020 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Betsy Koontz, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett and Attorney Shane Adamson (via phone).

Mayor Bushong led the council in the Pledge of Allegiance and opened in prayer.

Clerk Crumrine requested that the First Responder Run Pay, Fire Dept 1<sup>st</sup> Quarter Pay, Lease Purchases for the Dump Truck and Police Equipment and the Waste Tire Grant Contracts be added to the agenda.

Motion by Bryant, second by Nash to approve the Agenda with the additions. Motion carried.

Motion by Bryant, second by Koontz to approve the Minutes from the last regular meeting and the March 24, 2020 special meeting. Motion carried.

Motion by Koontz, second by Kepner to approve the Treasurers Reports. Motion carried.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3605** as follows:

Payroll Funds	\$ 28626.82
Other Funds	<u>182595.90</u>
Total of all funds	\$211222.72

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Koontz** asked to have the leaves cleaned out that have blown into the pool area.

**Nash** discussed the repair being done on the new First Responder Unit that will total around \$300 parts & labor and reported that the dealer is going to cover the cost.

**Police Chief Feagan** requested that the council support the closing of the basketball court due to kids not observing the COVID-19 restrictions and playing basketball.

Motion by Koontz, second by Castle that due to COVID-19 and people not observing the restrictions that the basketball court will be closed down until further notice. Motion carried.

**City Supervisor Midgett** reported that the JD mower was down but repairs should be covered by the warranty and that the water tower is now back in service.

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**Mayor Bushong** wanted to publically recognized the Water Plant Employees for their efforts through the water tower project working without days off and keeping the plant running and not having to issue a boil order.

## **JOB VACANCY APPLICATIONS**

Applicants for the three open positions of city helper, seasonal mowing and pool manager were noted. Committees will review the applications and set up interviews for the mowing position.

## **MUSEUM BOARD APPOINTMENT**

Due to Mayor Bushong being absent from the last meeting the museum board appointment recommendation of David Hubbell was on the agenda.

Mayor Bushong appointed David Hubbell to the Museum Board.

Motion by Koontz, second by Nash to approve the appointment. Motion carried. Bryant voted not.

## **CONDEMNATION RESOLUTION-HEARING FINDINGS**

Clerk Crumrine had discussed the condemnation time frames that had been noted from the last meeting with Police Chief Feagan, Mayor Bushong and Attorney Adamson and requested that due to the COVID-19 restrictions that the condemnation resolution be tabled until restrictions are lifted.

Motion by Castle, second by Koontz to table the condemnation resolution. Motion carried.

## **FIRST RESPONDER RUN PAY**

A pay request was made from the first responders for a total of 45 runs in the 1<sup>st</sup> Quarter of 2020 with the pay request totaling \$900.00.

Motion by Castle, second by Kepner to approve the 1<sup>st</sup> Quarter Run Pay for the First Responders. Motion carried.

## **FIRE DEPARTMENT 1<sup>ST</sup> QUARTER PAY REQUEST**

The fire department update and pay request for meetings and fire calls totaling \$492.00 was read and presented for approval.

Motion by Koontz, second by Castle to approve the 1<sup>st</sup> Quarter Fire Department Pay request. Motion carried.

## **WASTE TIRE GRANT CONTRACT**

Two copies of the contract between the City of Chetopa and KDHE for the grant to purchase picnic tables for Elmore Park made from recycled tires were presented to approval for the mayor to sign.

Motion by Castle, second by Koontz to approve the mayor signing the grant contract copies. Motion carried.

## **LEASE PURCHASE – DUMP TRUCK**

Paperwork on the lease purchase through the Bank of Commerce was presented for the mayor and city clerk to sign. The lease purchase was for \$25809, with 60 monthly payments of 460.92 to be made.

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Motion by Nash, second by Kepner to allow the mayor and clerk to sign the lease papers.  
Motion carried.

**Mayor Bushong** informed the council that the school used their 3D printers to print headbands to attach transparency sheets to form protective face masks for the Chetopa First Responders, Police Department and the Labette Health Clinic in Chetopa and wanted to send a thank you to the school.

Motion by Koontz, second by Kepner to send a thank you to the school. Motion carried.

## **LEASE PURCHASE – POLICE EQUIPMENT**

Paperwork on the lease purchase through the Bank of Commerce was presented for the mayor and city clerk to sign. The lease purchase was for \$17,898.54, with 60 monthly payments of 320.72 to be made.

Motion by Nash, second by Koontz to allow the mayor and clerk to sign the lease papers.  
Motion carried.

Motion by Nash, second by Bryant to adjourn. Motion carried.

Seal

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Mayor

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City Clerk