

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 21, 2020

The Chetopa City Council met in regular session on Tuesday, April 21, 2020 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant (at 7:03 p.m.), Geraldine Castle (at 7:06 p.m.), Betsy Koontz, Carthen Nash and Linda Seaman. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson (via phone), City Supervisor Bryan Midgett and Water Plant Supervisor Mike Tyler.

Mayor Bushong led the council in the Pledge of Allegiance and opened in prayer.

It was requested to add visitor Mike Tyler to the agenda with two purchases and a vacation request.

Motion by Nash, second by Koontz to approve the agenda with the additions. Motion carried.

Motion by Koontz, second by Bryant to approve the Minutes from the last regular meeting. Motion carried.

Motion by Nash, second by Bryant to approve the Municipal Court Report. Motion carried.

Motion by Koontz, second by Seaman to approve the Treasurers Report. Motion carried.

Motion by Nash, second by Seaman to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3606 as follows:

Payroll Funds	\$27699.15
Other Funds	<u>39466.42</u>
Total of all funds	\$67165.57

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Water Plant Supervisor Tyler requested nine (9) days' vacation in October.

Motion by Nash, second by Seaman to approve the vacation request for Tyler. Motion carried.

Water Plant Supervisor Tyler presented information regarding the purchase of a relief valve at a cost of \$1825 from Maguire Iron that would be used every other year. Discussion followed.

Motion by Koontz, second by Castle to put the pressure relief valve purchase on hold. Motion carried.

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Water Plant Supervisor Tyler informed the council that the mower that is used to mow at the water plant and Veterans Park is worn out. A quote was received from PrairieLand Partners for a 2020 JD Z535M ZTrak for \$3975.

Motion by Nash, second by Koontz to purchase the mower from PrairieLand Partners and pay for it out of the Park Fund. Discussion followed and Bryant asked to get a bid from Bartlett Coop. Discussion continued.

Nash reported that his motion still stood, second by Koontz to purchase the mower from PrairieLand Partner and pay for it out of the Park Fund. Motion carried. Bryant voted no.

Mayor Bushong informed the council that she has signed a letter to end the contract with Liberty/Empire Electric on May 31, 2020.

Castle reported that she has been approached by police officers to draft a noise ordinance; had complaints regarding all the vehicles in a resident's yard and asked if they are all tagged and insured and discussed the mound of dirt at 7th and Elm. Police Chief Feagan will make contact with the owner about the dirt and review the cars.

Motion by Bryant to have City Supervisor Midgett go get the dirt. The motion died for a lack of a second as the council wished to have Chief Feagan contact the owner first.

Koontz reported that she had also had complaints about the cars in the resident's yard. Asked about the progress on the Neel condemnation and it was reminded that further action had been tabled due to the COVID-19 and signed a complaint on dog barking.

Attorney Adamson via phone and Nash discussed the issues with the 1st Responder vehicle that had been purchased and Attorney Adamson requested several items for him to review to contact the warranty company about the denial.

Police Chief Feagan informed the council that the camera system in Elmore Park needs to be updated and replaced. Feagan reported that a five (5) camera system plus accessories could be purchased for under \$750 and could be paid for out of the Park Fund. Further discussion was held to also put a camera system in the East River Park.

Motion by Nash, second by Koontz to purchase a camera system for Elmore Park. Discussion was held and the motion was amended to purchase two camera systems if purchasing two could get a better price. Further discussion was held and the motion was again amended to allow the purchase of cameras for both parks. Motion carried.

City Supervisor Midgett requested permission to purchase a spare pump that would fit all three (3) grinder pumps in the west end and also the lift station on East Cherry St. at a cost of \$1750 plus freight.

Motion by Koontz, second by Castle to allow Midgett to purchase the spare pump to be paid out of the sewer fund. Motion carried,

City Supervisor Midgett reported that the front end of the mow tractor needs rebuilt and an estimate was given of between \$4000 and \$4500 to get the repairs done.

Motion by Castle, second by Seaman to have the repairs done to the mow tractor. Motion carried.

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City Supervisor Midgett informed the council that the fan and belt damage to the JD mower was not covered under the warranty but the hydrostat repair will be. Midgett also requested that the cleanup period be scheduled as people are putting items out at the road. Discussion followed.

Motion by Nash, second by Bryant to start the Spring Cleanup on April 24th and end on May 11th. Motion carried.

Clerk Crumrine reported that she is working on the EMC Work Comp audit information and has ordered the new Governing Body Handbooks for all the council members.

APPLICATION REVIEWS

No decision has been made on the opening of the pool and the clerk was asked to contact the college, etc. to see about lifeguard certification. A request was made to go into executive session to discuss non-elected personnel.

Motion by Koontz, second by Nash to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and city supervisor for a period of five (5) minutes with session ending at 7:08 p.m. Motion carried.

Entered: 7:03 p.m. Returned: 7:08 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Mayor Bushong appointed Nicholas Dimos to the Seasonal Mowing Position.

Motion by Koontz, second by Nash to confirm the appointment. Motion carried.

BUILDING PERMIT

Two building permits were presented that had been posted on the Chetopa Residents Facebook group and on the Chetopa website: James Rupert to move a 12' x20' storage shed to 309 Elm St and Renee Lewis/Joe Duval to move a 2015 32' travel trailer into lots at 20 Plum to be used for temporary housing, both permits being in the City of Chetopa. Discussion followed.

Motion by Castle, second by Koontz to approve the two (2) building permits. Motion carried. Nash voted no but wanted in noted it was on the travel trailer not the storage shed that he voted no on.

2020 WATER CONSERVATION PLAN DRAFT

Clerk Crumrine presented a draft of the 2020 Water Conservation Plan that is a requirement of the Division of Water Resources and it is to be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. Crumrine would like to order some little information pamphlets to be distributed to the elementary school classes to teach them about water conservation and water saving techniques.

Motion by Nash, second by Bryant to adopt the 2020 Municipal Water Conservation Plan and to allow the clerk to look into educational materials. Motion carried.

City Supervisor Midgett asked if a committee could look at drafting a policy manual on what things are charged to the resident and what items the city pays for when installing new services or services to a garage, etc. as in several instances things have been charged differently for these services.

Motion by Nash, second by Bryant to adjourn. Motion carried.

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Seal

Mayor

City Clerk