

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

July 7, 2020

The Chetopa City Council met in regular session on Tuesday, July 7, 2020 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant (at 7:05 p.m.), Juanita Kepner, Geraldine Castle, Carthen Nash and Linda Seaman.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson (via phone), City Supervisor Bryan Midgett, Water Plant Supervisor Mike Tyler, Carey Spoon, Lee Bushong, Patty Darnell, Pam Campbell, Bruce Boettcher and Ernie Wulf.

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened in prayer.

It was requested to add Patty Darnell and Mike Tyler to address the council and a vacation request for Tim Grover.

Motion by Kepner, second by Castle to approve the agenda with the additions. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Nash to approve the Treasurer's Reports. Motion carried.

Mayor Bushong questioned the fee for hauling rock and asked if the payment to fix the sanitation truck would be the only charge and was told it was.

Motion by Nash, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3611 as follows:

Payroll Funds	\$26588.16
Other Funds	<u>61275.10</u>
Total of all funds	\$87863.26

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Patty Darnell was present to ask if the city would donate to the Chetopa Businesses for the Labette County Fair Livestock Premium Sale.

Motion by Castle, second by Kepner to donate \$200 to the Labette County Fair Livestock Premium Sale. Motion carried. Each individual will come to collect their premium from the city.

Bruce Boettcher with BG Consultants and Carey Spoon with Southeast Kansas Regional Planning Commission were present to discuss the proposed sewer project and the available funding opportunities. KDHE had contacted City Supervisor Midgett concerning the

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number of bypasses and had asked what the city intended to do to alleviate the bypasses. Clerk Crumrine had contacted Boettcher and Spoon to start the process of making a CDBG application and finding more funding options through USDA and KDHE. Boettcher discussed the different options of doing the project and Spoon discussed the application for the CDBG as the application is due in September. Boettcher informed the council that his company could start on the Preliminary Engineering Report (PER) and the charge is \$6500 which is also a requirement to apply for CDBG application and the mayor would need to sign form to set up a KIAK meeting. Clerk Crumrine had gave the council a copy of the narrative showing what improvements have been done the last five years for the CDBG application. More discussion followed.

Motion by Nash, second by Bryant to move forward and pay the fee of \$6500 to write the PER and give the approval for the mayor to sign paperwork. Motion carried.

Motion by Nash, second by Seaman to authorize BG Consultants to write the PER and approve the mayor to sign the paperwork to set up the KIAK meeting. Motion carried.

Motion by Nash, second by Bryant to approve the mayor to sign paperwork for KDHE funding. Motion carried. (Spoon and Boettcher left).

Mayor Bushong reported that the county has received funding to reimburse cities for any COVID-19 related expenses; that the dirt pile has not been moved at 7th and Elm St; reported that the food distribution will be given out at the community building and that cars will be directed to line up off Cherry St. to 1st St which should provide a better traffic flow and thanked Stacy Wulf for organizing the food distribution; and asked if she had missed the advertising for the sealed bids on the surplus equipment. Clerk Crumrine stated that there was a miscommunication and the list was not compiled until yesterday. Discussion followed on the surplus equipment.

Motion by Castle, second by Kepner to list the surplus equipment and have bids turned into the city clerk on Tuesday, July 21st at noon. Motion carried.

Castle asked Attorney Adamson if the city could shut utilities off for someone who has been caught stealing utilities on several occasions and Attorney Adamson stated that charges could be filed and the city could get restitution on the utilities stolen. Adamson will check into the matter further. Castle also asked Police Chief Feagan what Jimmy Hoggatt intended to do with the other trailer that he moved in and Feagan stated that he intended to scrap it out and other residential properties were discussed that needed looked at.

Clerk Crumrine asked the council had any questions in reviewing the 2020 Capacity Development Survey that was compiled with input from Debbie Darnell and Mike Tyler. There were no changes noted and Crumrine will submit the survey in the morning. It was noted that Darnell had presented a printout of the camping fees that have been collected and reported that the 2019 audit and a draft copy of the 2021 budget will be presented at the next council meeting. A copy of the Labette County Commissioners resolution to exempt the county from the requirement of wearing masks or other face coverings in public was given to the council.

Water Plant Supervisor Tyler reported that pump #1 that was rebuilt in 2012 at the water intake was slowing down. Pump #2 is running ok right now. A quote in the amount of \$5400 was presented to pull and inspect the pump. The quote may increase depending on what

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they find needs to be done to the motor once the pump is pulled. Tyler had hoped that this repair could wait until next year but didn't want to chance pump #2 going down and pump #1 not pumping to capacity.

Motion by Nash, second by Seaman to get pump #1 rebuilt. Motion carried.

The discussion of budget came up and Clerk Crumrine reported that there was only one thing that had been given to her for next year's budget and that was a maintenance project to clean and inspect the clearwell and the intake well house for a cost of approximately \$3200. City Supervisor Midgett stated that he had several items that he would get in tomorrow. Crumrine asked if the council would want to put in a raise for employees. Discussion followed.

Motion by Nash, second by Kepner to put in 15% for city employee raises. Motion carried. Bryant voted no.

Attorney Adamson stated that the city could pass an ordinance to make county resolution more restrictive. No action was taken as to requiring the wearing of face masks in Chetopa. Adamson had reviewed Ordinance No. 934 and had approved it. Clerk Crumrine asked Attorney Adamson about email sent to her from the auditors and she will call him to discuss.

City Supervisor Midgett reported that the pool pump is down and that it had been rebuilt last year but had been told that there was no guarantee that it would last. Water Plant Supervisor Tyler had gotten a couple of quotes ranging from \$856 to \$1050 plus shipping. Discussion followed.

Motion by Castle, second by Seaman to purchase the \$1050 pump. Motion carried. Bryant voted no.

City Supervisor Midgett requested a week of vacation in August when their baby arrives.

Motion by Castle, second by Kepner to approve a week's vacation for Midgett when the baby arrives. Motion carried.

VACATION REQUEST

Tim Grover, Water Plant Operator had requested a total of eight (8) days' vacation in July and Water Plant Supervisor Tyler has approved vacation.

Motion by Nash, second by Kepner to approve the vacation request for Grover. Motion carried.

The condition of the parking area behind the Chetopa Manor was discussed.

Motion by Nash, second by Seaman to have city chip and seal the parking area. Motion carried. Bryant voted no.

OLD BUSINESS FOLLOW UP

The utility installation ordinance was presented and Attorney Adamson had already stated that he had reviewed it.

Motion by Bryant, second by Seaman to adopt Ordinance No. 934. Motion carried.

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ORDINANCE NO. 934/AN ORDINANCE ESTABLISHING POLICIES AND PROCEDURES WITH RESPECT TO NEW UTILITY INSTALLATION SERVICES FOR RESIDENTS/CUSTOMERS.

The mowing position was discussed. Midgett and Seaman had interviewed one candidate and recommended him for the position.

Mayor Bushong appointed Peyton Voyles to the mowing position.

Motion by Bryant, second by Castle to confirm the appointment. Motion carried.

Clerk Crumrine asked if the city wished to pursue changing the covenants for the Hornet Addition to allow other structures to be built. Discussion followed.

Motion by Bryant, second by Nash to leave the Hornet Addition covenants as recorded. Motion carried.

Doyle Glass has been contacted regarding a quote on removing the stain glass windows and the clerk is awaiting receipt of the quote.

Two of the candidates for the vacant council position, Pam Campbell and Ernie Wulf were present. Castle asked several questions of the candidates.

Motion by Castle, second by Nash to elect Ernie Wulf to fill the council position. Motion carried. Clerk Crumrine swore Wulf in and he took his seat at the council table.

BUILDING PERMIT

Posted in Chetopa Residents and on the city website, Robert Humphrey to move a 40' x 8' storage container to 120 S. 14th St. and a 20' x 8' storage container to 123 S. 14th St., in the City of Chetopa. There were no objections to this permit.

Motion by Nash, second by Castle to approve the building permit. Motion carried.

FIRE DEPARTMENT RUN/MEETING PAY

The 2nd Quarter run and meeting pay request in the amount of \$500 was submitted for approval.

Motion by Castle, second by Kepner to approve payment for the 2nd Quarter fire department pay. Motion carried.

CHETOPA 1ST RESPONDER RUN PAY

The 2nd Quarter run pay request in the amount of \$340 was submitted for approval.

Motion by Kepner, second by Castle to approve the payment for the 2nd Quarter 1st Responder pay. Motion carried.

Motion by Bryant, second by Nash to adjourn. Motion carried.

Seal

Mayor

City Clerk