

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

August 18, 2020

The Chetopa City Council met in regular session on Tuesday, August 18, 2020 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Juanita Kepner, Geraldine Castle, Ernie Wulf, Carthen Nash (at 7:06 p.m.) and Linda Seaman. Gary Bryant was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, City Supervisor Bryan Midgett, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, David Justice, Jerry Adler, Danny Castle, Aaron and Daisy Ellison, Corie Brown, Lee Bushong and Pat Robison.

Mayor Bushong led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

The Municipal Court Report was requested to be added to the agenda.

Motion by Castle, second by Wulf to approve the agenda with the addition. Motion carried.

Motion by Kepner, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Wulf to approve the Treasurer's Reports. Motion carried.

Motion by Castle, second by Kepner to approve the Warrant Register. Motion carried.

### **APPROPRIATION ORDINANCE # 3614** as follows:

Payroll Funds	\$ 25550.95
Other Funds	<u>79868.17</u>
Total of all funds	\$105419.12

Motion by Castle, second by Wulf at approve the Municipal Court Report. Motion carried.

### **2021 BUDGET HEARING**

Mayor Bushong opened the 2021 budget hearing. There was no one to address the proposed budget.

Motion by Castle, second by Seaman to adopt the 2021 budget as presented. Motion carried. Copies of the certification page were passed around for the council members present to sign. Mayor Bushong closed the budget hearing.

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Aaron Ellison and David Justice** were present to ask permission to have a Knap-In in the East River Park. A discussion of what knapping is and what the proposed activities of the event are.

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Motion by Kepner, second by Wulf to allow the park to be used for a Knap-In. Motion carried. (Ellison and Justice left)

**Jerry Adler** was present to discuss the letter he received on removing a sidewalk by his house. Adler stated that the sidewalk was in disrepair and if someone got hurt it would be on his liability insurance and didn't think it was right for him to remove a potential liability but then have the city require him to put a sidewalk back in. Discussion followed.

Motion by Nash, second by Seaman to amend the code to have it read to maintain sidewalks along the highways and allow side street sidewalks to be removed and repaired at owner's discretion. Motion carried. Castle voted no. Adler was requested to remove the rubble of the sidewalk he tore out and he acknowledged he would. (Adler left)

**Hoggatt** was not present as he came to the office and stated he would not be able to be at the council meeting due to illness. Mayor Bushong reported that he had applied for a building permit but it was discovered that he did not own the property and felt that ownership should be noted on the building permit application.

**Pat Robison** discussed the sidewalk and trees by her home and reported that dead limbs from the trees had fallen on her house and that she had to pay to remove the limbs and repair her home and wanted the trees taken out. Discussion followed.

Motion by Nash, second by Castle to get bids to remove the two trees by Pat Robison's house. Motion carried. (Robison left)

**Water Plant Supervisor Tyler** reported that Layne had pulled the pump and the pump needs to be rebuilt but he hasn't received the full report yet. The pool pump is in but Tyler asked since the pool will not be open this season can the pump be installed next year before the pool season starts and was told that would be okay. Tyler reported that he had passed his class 4 operators certification but Grover did not pass his class 2. The clerk asked Tyler to discuss his vacation adjustment. Vacation had previously been approved but Tyler found that he would need to add two days to the vacation.

Motion by Nash, second by Kepner to approve the vacation adjustment. Motion carried.

**Mayor Bushong** felt that a deadline for David Napier to remove the vehicles and other items from the property on Maple should be given. Discussion followed.

Motion by Castle, second by Kepner to give Napier sixty (60) days from the date of notice to clear off the property on Maple St. Motion carried.

**Castle** stated that the council had requested Jim Hoggatt to be at the last two council meetings and he had not come and felt that action should be taken. Discussion followed.

Motion by Castle, second by Wulf to have Hoggatt pull the second travel trailer out as he got it under false pretenses and didn't get a building permit to attach it to the other trailer and to give him thirty (30) days to remove it and refund the building permit application fee as he does not own the property. Motion carried.

**Castle** asked if David and Jennifer Farrow had been sent a nuisance letter on the items on their property and Chief Feagan will check into this. Castle also discussed the condition of the fence behind the bank and the vehicles that haven't been moved. Chief Feagan will look at this.

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Castle asked the status of the pool cover and City Supervisor Midgett said it had been taken to get repaired. Castle asked to have shock put in the pool and discussed kids riding four-wheeler and bikes on the streets.

**Nash** questioned why Cindi McElroy's properties are not being mentioned as it seems that David Napier is being gone after. Castle and Nash discussed condemnation and nuisance properties.

Motion by Nash, second by Wulf to proceed with the condemnation proceedings on the Bill Neel property that was put on hold with the COVID-19 pandemic. Motion carried.

A lengthy discussion was held on Ordinance No. 918 that established a Minimum Housing Code and various properties that needed written.

**Seaman** stated that David and Rachel Mayfield are questioning the water usage they are being billed and want a new meter, but Seaman asked if the city crews could install the new meter. Mayfield's are on a rural water line and the maintenance and upkeep are up to the property owners. Discussion followed and no action was taken from discussion.

**City Clerk Crumrine** read a thank you from the Blackledge Kids for the livestock premium donation and inquired if a city wide garage sale would be held as usual and if a fall cleanup would be done since the spring cleanup had been scheduled later than normal. Discussion followed.

Motion by Nash, second by Wulf to have the city wide garage sale on September 5<sup>th</sup> and schedule the fall cleanup for September 1<sup>st</sup>-15<sup>th</sup>. Motion carried.

**City Clerk Crumrine** reminded the council members that there would be three (3) public hearings at a special council meeting for September 8, 2020 and passed around a request to call a special meeting for three (3) council members to sign.

**Chief Feagan** gave an update on Officer Billingsly training that he attended at the academy. They failed to qualify him there due to a miscommunication and an instructor came down to Chetopa and he qualified. Mayor Bushong asked about the status of the truck ordered and Chief Feagan stated that it is on order but he has not received any updates on the status.

**City Supervisor Midgett** presented an estimate of between \$4,000-\$5,000 to chip and seal the parking lot across the alley behind the Chetopa Manor Nursing Home and didn't feel that with the delivery and sanitation trucks driving on it, that the chip and seal would hold up and felt that it could be maintained by adding rock and grading.

Motion by Castle, second by Seaman to not chip and seal the parking area but maintain it. Motion carried.

**City Supervisor Midgett** informed the council that the head gasket had blown on the grey truck used in the electric department. The motor has 130,000+ hours on the engine and Josh Moore recommended that a used motor be put in the truck for \$3672. Discussion followed.

Motion by Castle, second by Kepner to table the decision on the motor until next meeting. Motion carried.

**City Supervisor Midgett** reminded the council that he would be on vacation next week.

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## **FOLLOWUP ON OLD BUSINESS**

Doyle Glass Company had not returned phone calls concerning updating the quote to remove the stain glass windows from the old city office.

Discussion was held concerning the hiring of a mow man or another full-time city helper with City Supervisor Midgett.

Motion by Nash, second by Kepner to put ads out for a full-time city helper. Motion carried.

A credit card billing statement of fees that the city absorbs was presented for discussion.

Motion by Nash, second by Kepner to start charging 3% on all credit card payments and put up a sign notifying customers of this. Motion carried.

## **CORONAVIRUS RELIEF FUND MOU RESOLUTION**

A corrected Coronavirus Relief Fund Memorandum of Understanding Resolution was presented for adoption. This replaces the resolution that was passed at a prior meeting that was not the correct resolution.

Motion by Castle, second by Wulf to adopt Resolution 2020-5 as presented. Motion carried.

Motion by Nash, second by Kepner to adjourn. Motion carried.

Seal

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Mayor

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City Clerk