

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

April 6, 2021

The Chetopa City Council met in regular session on Tuesday, April 6, 2023 at 7:00 p.m., at City Hall.

PRESIDING: President of the Council Linda Seaman in the absence of Mayor Tammy Bushong.

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle, Ernie Wulf and Ashley Brown.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Jim Inman, Police Officer Corey Brown and Onyx, Tee Ang Poh, Aaron Ellison, Zach Lawellin and Patty Wilkinson.

President of the Council Seaman led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

Because the mayor is the only one who can make appointments, the museum board appointment was deleted from the agenda.

Motion by Castle, second by Kepner to approve the agenda with the deletion. Motion carried.

Motion by Brown, second by Wulf to approve the Minutes from the last regular meeting. Motion carried.

Motion by Kepner, second by Wulf to approve the Treasurer's Reports. Motion carried.

Motion by Kepner, second by Brown to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE #3629 as follows:

Payroll Funds	\$ 25739.36
Other Funds	<u>139046.73</u>
Total of all funds	\$164786.09

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Aaron Ellison was present to discuss using the East River Park for the Neosho Knap-In on August 20th and 21st and showed the tee shirt designs being considered. Ellison read a flyer that he will be handing out.

Motion by Castle, second by Brown to allow him to have the Knap-In in the park. Motion carried.

Tee Ang Poh (Leslie) owner of the Town Motel, asked for an adjustment on the Town Motel utility billing as she had not given permission to have the utilities switch into her name during the extreme cold. The person that was purchasing the motel asked that the utilities be

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taken out of her name and rooms were rented. Discussion continued and action was tabled until more information was received from Debbie Darnell.

Jim Inman had a water leak and asked for an adjustment to his water bill. Discussion followed.

Motion by Wulf, second by Brown to bill the water usage at the city's cost. Motion carried.

Castle discussed the Hoggart trailer being pulled out and the mess left behind. Police Chief Feagan stated that the realty company will be in the clean up the mess left. Castle asked about the junk car behind Pepe's. A letter has been written and is waiting on time limit to be up.

Kepner had been asked by Ty Curry if a building permit was needed to move in a portable storage building and was told if it was over 100 square foot it would need a permit.

Clerk Crumrine presented three purchase requests from the water plant. A quote from CDG Environmental for a vacuum gauge for \$252.44; HACH for chemicals for \$352.74; and CEMCO for a carbon room mixer motor for \$476.47 was presented for approval.

Motion by Wulf, second by Castle to approve the requested purchases. Motion carried.

Clerk Crumrine read a thank you from the Trinkle family. City Supervisor Midgett had gotten a quote from a company in Pittsburg for sand at \$18/ton but he has no idea how much will be required. The sand is needed to put around the playground equipment as per the EMC inspection.

Motion by Wulf, second by Kepner to purchase the sand for the parks. Motion carried.

Clerk Crumrine reported that Mayor Bushong had asked about doing council Zoom meetings because now there are no restrictions on attending meetings but do them in the event that a council member, attorney or other individuals that could not be at the meeting to discuss matters would be able to present via Zoom. It was decided to only do zoom meetings for individuals needed at a council meeting. An invoice from BG Consultants in the amount of \$25,800 for the sewer professional services to date was presented for approval.

Motion by Castle, second by Kepner to approve payment of the BG Consultants invoice. Motion carried.

Clerk Crumrine informed the council that Zach Lawellin is paying off the property that he has been making payments on and the title company needs a letter stating the original purchase price, address, and the current unpaid balance to finish. A letter was presented for approval for the mayor to sign.

Motion by Wulf, second by Seaman to allow the mayor to sign the information letter for Lawellin to pay off the existing loan with the city. Motion carried.

Police Chief Feagan introduced Onyx the new K9 being trained and Officer Brown discussed the training etc. Feagan asked for reimbursement for Brown for the purchase of a kennel at \$600 and other money he is out thus far and expenses from now on. Brown has turned in receipts for all expenditures. Discussion followed.

Motion by Wulf to reimburse Brown \$600 for the kennel. Seaman questioned if there was more expenses and it was said other expenses were nominal. Kepner seconded the motion.

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Motion carried. Further expenses will be ran through the city as an account had been set up to purchase the food and veterinary care will be done at Chetopa Veterinary Clinic.

Police Chief Feagan asked that Officer Brown be allowed to use the city police truck to take Onyx to his training.

Motion by Kepner, second by Wulf to allow Brown to use city truck to transport Onyx to his training. Motion carried.

OLD BUSINESS FOLLOW UP

A second quote for the window repair at the library was received. Doyle Glass had quoted \$186.92 and Oklahoma Glass & Mirror quoted \$216.

Motion by Wulf, second by Kepner to approve Doyle Glass repairing the library window for \$186.92. Motion carried.

Clerk Crumrine asked if a safety committee had been selected. Discussion followed.

Motion by Brown, second by Bryant to have Wulf, Brown, Seaman, City Supervisor Midgett, Rob Darnell and City Clerk Crumrine serve on the Safety Committee. Motion carried.

Additional insurance coverage information requested at the prior meeting was given to the council members and the special events policy coverage for the 4th of July fireworks was discussed. No action was taken from discussion.

A draft letter was presented to send to the Osage Nation concerning the requested survey.

Motion by Wulf, second by Brown to approve the letter being sent to the Osage Nation. Motion carried.

INSURANCE CLAIM DISCUSSION

A claim had been turned in on the water plant roof that was discussed at the last council meeting. Clerk Crumrine had not turned in the claim, so there was some confusion on why a claim had been turned in. The leaking on the water plant roof was not attributed to hail or wind damage but the storage building had missing shingles and a wind damage claim amounting to \$429.34 after the deductible and depreciation was processed on that building. Future insurance claims will only be turned in by the city clerk.

2021 MUNICIPAL WATER CONSERVATION PLAN

An updated water conservation plan was given to the council for review and will be on the next meeting's agenda for adoption.

PUBLIC SURPLUS REQUEST

The clerk had been contacted regarding Public Surplus that allows online auctioning of surplus city equipment. Discussion followed and no action was taken on this matter.

Motion by Bryant, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk