

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

August 3, 2021

The Chetopa City Council met in regular session on Tuesday, August 3, 2021 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong (at 7:05 p.m.).

PRESENT: Council Members/Gary W. Bryant, Juanita Kepner, Geraldine Castle and Linda Seaman. Ernie Wulf was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Interim City Supervisor Joey Midgett (at 7:45 p.m.), Mike Jones, Bob Boyd, Stacy Wulf and Water Plant Supervisor Mike Tyler.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to add the Fire Department run/meeting pay to the agenda

Motion by Bryant, second by Kepner to approve the Agenda with the addition. Motion carried.

Motion by Bryant, second by Castle to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Bryant to approve the Treasurer's Report. Motion carried.

Motion by Bryant, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3637 as follows:

Payroll Funds	\$29867.80
Other Funds	<u>33739.10</u>
Total of all funds	\$63606.90

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Mayor Bushong reported of a complaint of number of cats on Pecan St and asked to be checking on the number of dogs. Other ways of collecting the special assessments was discussed and Clerk Crumrine noted that K.S.A. 12-1,115 discussed collection of certain unpaid special assessments and this statute was noted in all areas of the code. Crumrine was asked to compile a list of the unpaid special assessments that were more than one year old that had been charged to properties.

Bryant asked if anything had been received on the letter sent to Carthen Nash on the invoice on the condemnation of the buildings on Maple St. Nothing has been received to date.

Castle questioned if letters on properties had been sent to residents and this will be followed up on.

UNAPPROVED MINUTES

Police Chief Feagan gave the council the July activity report and presented a vacation request for Officer Travis Rakestraw for five (5) days' vacation in August.

Motion by Castle, second by Seaman to approve the vacation request for Rakestraw. Motion carried.

Water Plant Supervisor Tyler discussed a quote from HACH for a portable colorimeter and tests in the amount of \$1896.91 and explained the use of the equipment. Tyler informed the council that there would be a 6% price increase 8/28/21. Clerk Crumrine stated that this may be able to be paid from the ARPA fund and she is still waiting on a response from the State on the purchases for the fire department and water plant that were discussed at the last meeting.

Motion by Castle, second by Seaman to table action on the purchase of the equipment. Motion carried.

Mayor Bushong asked that when ordering items to be cautious of the addition of sales tax to the purchase.

OLD BUSINESS FOLLOW UP

Action on the overlay projects was tabled until the outcome of the sales tax special election was known, the clerk will be meeting with Attorney Adamson to work on the Osage Nation PA, Attorney Adamson is still researching the property line question and no action was taken on the applications for city supervisor and city helper. Two quotes were received for the library lighting: There are 17 lights in the front and 19 in the back of the library-ICR Electric quoted \$15 per fixture and TTT Electric quoted 2 men-8 hours \$800. Discussion followed.

Motion by Bryant, second by Kepner to award the job to ICR Electric. Motion carried.

Information from the insurance agency was discussed on personal vehicle usage, contracted labor and volunteer work comp coverage.

Commercial Service and Teal Heat and Air were contacted about doing annual inspections on the heating and air of the city buildings: Commercial Service quoted \$43 service call and \$58/hour for labor which will be billed in 15 minute increments; Teal Heat and Air labor rate is \$58/hour and filters average \$5.85 each. It was discussed in the past that work was split between businesses. Police Chief Feagan presented video from the cameras in the parks and reported that the monthly fee for the motion activation is \$12.99 keeping it for seven (7) days whereas if the monitoring was 24/7 the cost would be \$9.99 per camera per month for the seven (7) day retainage. Feagan believed the cost of the camera system for four (4) cameras was between \$450 and \$500. These cameras will be placed around the city complex.

Mayor Bushong asked to go back to the annual inspections of the city owned building heat and air system and asked for a breakdown between the two businesses be presented at the next meeting.

Chief Feagan looked up the cost of a five (5) camera system and it cost \$479 and also stated that many times he can get an item cheaper online paying tax than he can get from a business that honors the city tax exemption. Discussion followed.

Motion by Castle, second by Seaman to purchase the five (5) camera system for the city complex. Motion carried.

UNAPPROVED MINUTES

Council position candidates present to fill the vacancy from Ashley Brown's resignation were Bob Boyd and Mike Jones. Each candidate introduced themselves and stated why they wanted to serve on the council.

Motion by Castle, second by Seaman to elect Bob Boyd to fill the vacancy on the council for the unexpired term of Ashley Brown. Motion carried.

Clerk Crumrine swore Boyd in and he took his seat at the council table.

The swimming lesson payroll discussion followed and it was pointed out that the total paid to the manager, instructor and lifeguards were more than was collected in the fees. Discussion followed.

Motion by Seaman, second by Castle to pay the pool employees for the second swim lessons as had been discussed prior. Motion carried. Pay will be discussed next year before swim lessons are done.

EXECUTIVE SESSION

Mayor Bushong requested an executive session.

Motion by Castle, second by Linda to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of 15-minutes with session ending at 8:37 p.m. Motion carried.

Entered: 8:22 p.m.

Returned: 8:37 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Castle, second by Seaman to enter back into executive session to discuss non-elected personnel with mayor, council, legal counsel and clerk present for a period of 10-minutes with session ending at 8:47 p.m. Motion carried.

Entered: 8:37 p.m.

Returned: 8:47 p.m.

Mayor Bushong called the meeting back to order and no action was taken from the executive session.

BOND RATING

An email received from Rick Ensz with CMMCI to proceed with a bond rating engagement to be done by S&P Global was discussed. A conference call between representatives of the city, Cooper Malone McClain and S&P Global will need to be done.

FIRE DEPARTMENT RUN/MEETING PAY REQUEST

A 2nd Quarter pay request from the fire department was read and presented for approval to pay in the amount of \$828.00.

Motion by Castle, second by Kepner to approve the fire department pay request. Motion carried.

Motion by Bryant, second by Kepner to adjourn. Motion carried.

Seal

Mayor

City Clerk