

# UNAPPROVED MINUTES

## THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

December 21, 2021

The Chetopa City Council met in regular session on Tuesday, December 21, 2021 at 7:00 p.m. at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Pam Campbell, Geraldine Castle and Ernie Wulf. Juanita Kepner was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Chris Butler and Poh Tee Ang (Lesley).

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was asked to delete updates on the Osage Nation PA and ARPA funding as there is no news to report and delete sewer lift station discussion from new business as it was not deleted when moved to follow up on old business.

Motion by Castle, second by Wulf to approve the agenda with the deletions. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes of the last meeting. Motion carried.

Motion by Seaman, second by Campbell to approve the Municipal Court Report. Motion carried.

Motion by Boyd, second by Seaman to approve the Treasurer's Report. Motion carried.

Motion by Seaman, second by Campbell to approve the Warrant Register. Motion carried. **APPROPRIATION ORDINANCE # 3646** as follows:

Payroll Funds	\$28731.88
Other Funds	<u>55116.63</u>
Total of all Funds	\$83848.51

### **BUDGET AMENDMENT PUBLIC HEARING**

Mayor Bushong opened up the public hearing on the 2021 budget amendment. There was no one present to discuss the budget amendment. Motion by Castle, second by Seaman to adopt the 2021 budget amendment as presented. Motion carried. Budget Amendment Hearing was closed.

### **MAYOR, COUNCIL, EMPLOYEES & VISITORS**

**Poh Tee Ang (Lesley)** was present to ask for an adjustment on the motel water and sewer bill for the month. The water bill totaled \$955.88 and because the sewer rate is based on the water usage for a business it totaled \$493.33. There was no evidence of a water leak in the

# UNAPPROVED MINUTES

building or outside and there was one occupant that refused to allow them to enter to see if there was an issue in the room. Discussion followed and no action was taken as it was felt the large usage was most likely a maintenance issue and not due to a leak. (Poh Tee Ang left)

**Chris Butler** was present to discuss the purchase of adjacent lots to his house in the Hornet Addition and it was questioned of his intent for the property as there is restrictive covenants recorded that limit the building on the lots. Butler thanked the council for their time and left.

**Mayor Bushong** updated the council on the inspections done on the utility trucks and the digger truck and reported that the small utility truck had been taken out of service for the bucket portion of the truck. Updates on other city equipment/vehicles and repair items were also given.

**Boyd** asked about information in the packets that isn't being discussed and it was reported most were informational. Boyd asked about authorization for work being done and if all were providing certificates of insurance. Clerk Crumrine reported that maintenance items such as plumbing, fixing doors, etc. were not providing certificates of insurance, but if a contractor has the potential of damaging another's property, such as tree cutting, digging, etc. a certificate of insurance was requested before work was done.

**Castle** asked if there were any more applicants and Clerk Crumrine reported that there was one other for City Helper that had been turned in.

**Clerk Crumrine** discussed the automatic percentage increases for the water and sewer rates. Rates will automatically increase unless the governing body changed the percentage of the increase or eliminates the increase all together. There was no discussion on changing the percentage or eliminating the increase, so the rates will be adjusted on the next billing.

**Police Chief Feagan** gave an update on the extension cord on East Cherry and it was not plugged into city electric, pole replacement by Liberty on pole damaged by Stanley Meadows house, the utility pole by Paul Trinkle's house, reported that Liberty will have a meeting to discuss what Liberty will and will not do for the city, reported that Lawellin had put in a new water service and stated that he has a list of items to work on. Police Officer Cordell Bass will be starting the academy on January 2, 2022 and Chief Feagan asked if Bass could drive the police vehicle to his house in Columbus during his academy time. Council approved this request. Chief Feagan also discussed the additional purchases that were required to be made for Cordell for his academy training time.

Attorney Adamson is working on the prior special assessments to file with district court, Oswego's job descriptions with the physical requirements of each position had been emailed to the council for their review. Roofing bids had been received but there is a wide discrepancy in the work to be done at the water plant and it was requested that another company be contacted for their inspection and quote. Chad Copher is working on quotes to make repairs to the 4000 Rd, 8<sup>th</sup> St, East Cherry and Main Lift Stations and it has been requested for him to inspect the other five lift station/grinder pumps to make sure there are no issues there.

# UNAPPROVED MINUTES

Ordinance No. 953 that addresses the relocation of nuisances was presented for adoption. Clerk Crumrine had revised the Oswego ordinance to meet the Chetopa requirements and had emailed the draft to the council for their review.

Motion by Boyd, second by Wulf to adopt Ordinance No. 953 as presented. Motion carried.

**ORDINANCE NO. 953/AN ORDINANCE AMENDING THE CODE OF THE CITY OF CHETOPA, KANSAS ADDING SECTION 8-211, REGARDING RELOCATION OF NUISANCE OR ANY PART THEREOF TO ANOTHER LOCATION WITHIN THE CITY LIMITS.**

The lease purchase to cover the expense of the new motor for the 2016 Dodge Ram police truck was presented for approval to sign.

Motion by Castle, second by Campbell to approve the signing of the lease purchase. Motion carried.

**WATER MAIN INVOICE DISCUSSION**

Clerk Crumrine had sent an invoice for damages by a KDOT contractor who while moving KDOT signage hit a water main. The invoice totaled \$2200.40 and the contractor was refusing to pay as their opinion was the water line was not marked properly. Discussion followed and it was asked that Attorney Adamson draft a letter after he received the information that was sent to the contractor.

**SPECIAL ASSESSMENT ORDINANCE**

Ordinance No. 954 that levies the final mowing of the 2021 season was presented for approval.

Motion by Castle, second by Wulf to adopt Ordinance No. 954 as presented. Motion carried.

**ORDINANCE NO. 954/AN ORDINANCE MAKING AND LEVYING A SPECIAL TAX UPON ALL LOTS AND PARCELS OF GROUND IN THE CITY OF CHETOPA, KANSAS LIABLE FOR THE COST AND EXPENSE OF MOWING IN SAID CITY DURING THE MONTHS OF JULY AND AUGUST 2021.**

**EXECUTIVE SESSION**

Motion by Castle, second by Wulf to enter into executive session to discuss non-elected personnel with mayor, council, legal counsel, police chief and city clerk present for a period of 10 minutes with session ending at 9:18 p.m. Motion carried.

Entered: 9:08 p.m. Returned: 9:18 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Castle, second by Wulf to set up interviews with the three applicants. Motion carried. Castle, Wulf and Campbell will interview applicants and Clerk Crumrine was instructed to set up interviews on Monday, December 27, 2021 starting at 6:00 p.m.

Motion by Castle, second by Wulf to adjourn. Motion carried.

# UNAPPROVED MINUTES

Seal

---

Mayor

---

City Clerk