

UNAPPROVED MINUTES

THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY CITY OF CHETOPA, KANSAS

February 15, 2022

The Chetopa City Council met in regular session on Tuesday, February 15, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Juanita Kepner, Geraldine Castle (at 7:05 p.m.) and Ernie Wulf. Pam Campbell was not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Fire Chief Bryan Midgett, Zach Lawellin and Wesley Weishaar (via Zoom).

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add Wesley Weishaar with BG Consultants as a visitor and BG invoice and KDHE pay request to the agenda.

Motion by Seaman, second by Wulf to approve the Agenda with the additions. Motion carried.

Motion by Seaman, second by Wulf to approve the Minutes of the last regular meeting. Motion carried.

Motion by Kepner, second by Seaman to approve the Municipal Court Report. Motion carried.

Motion by Seaman, second by Kepner to approve the Treasurer's Reports. Motion carried.

Motion by Seaman, second by Kepner to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3650 as follows:

Payroll Funds	\$ 27327.60
Other Funds	<u>158058.74</u>
Total of all funds	\$185386.34

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Wesley Weishaar with BG Consultants was present via Zoom and discussed the outline that was given to the clerk to distribute to the council. They anticipate that the sewer project will be completed in 2023. Work is continuing on the Osage Nation PA and Weishaar would like to bring the sewer project final plans out for city representatives to look over and he will coordinate with Clerk Crumrine for a time and date.

Zach Lawellin informed the council on the benefits of joining One Call system and discussed the recent issue when the KDOT contractors hit a water main and how One Call would

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have documented the job. Discussion followed and Lawellin gave Clerk Crumrine an application.

Motion by Castle, second by Wulf to complete the application to join One Call for utility locates. Motion carried.

Fire Chief Bryan Midgett presented information on purchasing four (4) sets of bunker gear from 1st Due and informed the council that he had been alerted that the bunker gear was going to take a large increase and wanted permission to place the order before the price increase. Discussion followed.

Motion by Seaman, second by Kepner to purchase four sets of bunker gear from 1st Due at a cost of \$11,223.56. Motion carried.

Mayor Bushong gave an update on the mower trailer repairs, as the lights were not functional and it is scheduled to be taken to Bartlett Co-op for repairs. One of the mowers needs to be taken some place for repairs but will have to wait until the trailer is repaired.

Boyd discussed the KMU apprentice lineman program and noted that there might be an individual that is attending schooling and might be interested in enrolling in such a program when they are finished with the present schooling.

Castle noted that the street light on the corner of 9th and Walnut is not working and Police Chief Feagan stated that it was Colton Ingram's list to be looked at.

Clerk Crumrine discussed the email received from Shannon Noble concerning the Leadership Labette program raising funds to provide trees to local communities and asked if the city would like to participate.

Motion by Castle, second by Kepner to notify the Leadership Labette class and tell them that they would be interested in getting a tree. Motion carried.

Clerk Crumrine gave an update on the Governing Body training that is to be scheduled with Don Osenbaugh and that Altamont has already schedule Osenbaugh to come and Columbus might be interested if they could attend by Zoom. Oswego and Parsons has not contacted Crumrine back. Crumrine asked that the council review the vehicle policy that had been drafted per the EMC Insurance audit that had been done and report any changes back to her. Invoice #11 from BG Consultants in the amount of \$11500 was presented for approval, along with the KDHE Pay Request #10 in that amount, to get the funds to pay the invoice.

Motion by Wulf, second by Seaman to approve the payment of BG Consultants Invoice #11. Motion carried.

Motion by Wulf, second by Castle to approve the mayor signing the KDHE pay request #10. Motion carried.

Police Chief Feagan informed the council that Bass is doing well at the academy and gave an update on the dump truck repairs-Parts \$950 and Labor \$600 and should be fixed in 3-4 days. Feagan also reported that the Bucket Truck gear box is also leaking and repairs are estimated at Parts \$950 and Labor \$500.

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OLD BUSINESS FOLLOWUP

Emails regarding the Osage Nation Programmatic Agreement had been forwarded to the council and Crumrine will work up a lineman ad to be posted in Indeed with a \$100 budget for setting up the account for next meeting. No updates were available for the prior special assessment listing, lift station repairs, water main damage invoice letter and was instructed to check on the date that the locate was called in and reported that she was waiting on another estimate on the three trees to be cut. The American Rescue Plan Application (ARPA) fund uses that were presented at the previous meeting were discussed.

Motion by Castle, second by Kepner to issue a 10% credit refund on the electric portion of all utility billing based on the February 2021 billing using the ARPA funding. Motion carried.

Motion by Wulf, second by Castle to give a \$2500 premium bonus for current employees that worked during the beginning of the Covid Pandemic using the ARPA funding. Motion carried. Boyd voted no but wanted in on record that he would have approved \$1000 but not the \$2500.

Discussion was held on the snow removal invoice submitted by Anthony Conard and Mayor Bushong will contact him for clarification. The Elmore Park repairs have been put on the white board list in the city barn. The ordinance to increase the utility reconnection fee was presented for adoption.

Motion by Seaman, second by Boyd to adopt Ordinance No. 956 as presented. Motion carried.

ORDINANCE NO. 956/AN ORDINANCE AMENDING SECTION 15-108(E) OF THE CITY CODE OF THE CITY OF CHETOPA, KANSAS, RELATING TO UTILITY RECONNECTION FEES.

ANNUAL EMPLOYEE APPOINTMENTS

A listing of Employees with their job titles had been given to the council. It was noted that Julia Nash-Cleaning had been left off the listing and Clerk Crumrine will correct the listing. In accordance with Charter Ordinance No. 17; the following employees are to be appointed annually: Toni A. Crumrine, City Clerk; Scott T. Feagan, Police Chief; Debbie Darnell, City Treasurer; Shane Adamson, City Attorney and Jerry R. Wilson, Municipal Judge.

Mayor Bushong appointed the five above employees.

Motion by Castle, second by Wulf to approve the mayor's appointments. Motion carried.

FIRST RESPONDER ROSTER CONFIRMATION

A listing of the Chetopa 1st Responders was presented for confirmation: Scott Feagan, President; Brenda Dominguez, Vice-President; Lori Midgett, Secretary/Treasurer; Members-Bryan Midgett; Carthen Nash; Dakota Pease; Jaylee Sanders; Jena Darnell; Jessica Midgett; Joey Midgett; Julia Nash; Kelsey Durflinger; Kyle Darnell; Laken Owen; Lane Rathjen and Paul Trinkle; Explorers-Colby Riddle and Gracie Schertz.

Motion by Castle, second by Kepner to confirm the 1st Responder roster. Motion carried.

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COMMITTEE & OTHER DESIGNATIONS

A listing of the Council Committees was given to the council members and Mayor Bushong appointed the committees per the listing: Industrial-Seaman & Wulf; Property-Campbell & Boyd; Ordinance-Boyd & Castle; Police-Kepner & Castle, Street & Alley & Sanitation-Wulf & Seaman; Water & Electric-Kepner & Campbell; Parks-Boyd & Wulf; Building Inspector-Ernie Wulf; Civil Defense Directors-Fire Chief Midgett & Police Chief Feagan; Bank-Bank of Commerce; Newspapers-Labette Avenue & Parsons Sun; and Christmas Decorations-Mayor & Clerk.

Motion by Kepner, second by Wulf to approve the committee & other designations.
Motion carried.

ELECTION OF PRESIDENT OF THE COUNCIL

Motion by Kepner, second by Wulf to elect Linda Seaman as President of the Council.
Motion carried.

POOL MANAGER AND MOW MAN DISCUSSION

Clerk Crumrine inquired if the city council wished to place help wanted ads for the pool manager and/or mow man, or if Stacy Wulf wanted to be the manager again. Discussion followed and it was asked to advertise for the pool manager only at this time.

SENIOR CITIZEN'S BUILDING DISCUSSION

There is some concern regarding the continuation of the Senior Citizen's organization due to the low attendance. Clerk Crumrine had been contacted concerning a request if the Senior Citizen's board was disbanded, if the building could still be used for the Meals on Wheels. Crumrine also informed the council that a carry in dinner is scheduled for Saturday February 19th and anyone 55 years old and older can attend. There will be a meeting after the dinner to determine if the organization will be disbanded, so please make everyone aware of this important meeting.

EXECUTIVE SESSION

Motion by Wulf, second by Castle to enter into an executive session to discuss non-elected personnel with mayor, council, city clerk and police chief present for a period of ten (10) minutes with session ending at 8:53 p.m. Motion carried.

Entered: 8:43 p.m. Returned: 8:53 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Mayor Bushong appointed Scott Feagan as the Interim City Supervisor.

Motion by Wulf, second by Kepner to confirm the appointment. Motion carried.

Discussion was held regarding the changes in the CDL requirements and it had been noted that the big dump truck did not need a CDL and a smaller trash truck is being looked into that would not require a CDL.

PENDING RUSSELL CREEK ENGINEERING ELECTRICAL WORK

Clerk Crumrine had contacted Fred Goddard to determine what work still needed to be completed at the Russell Creek Engineering that was formally Ottawa Manufacturing. Goddard

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stated that the transformers still need to be raised off the ground and electrical power restored to the second building that had been disconnected. Feagan will discuss these items with Goddard.

LIBRARY BOARD APPOINTMENT

Melissa Hockett that had been recently appointed to the library board has resigned and the library board recommended the mayor and council to appoint Amy Carter to the board as Melissa's replacement.

Mayor Bushong appointed Amy Carter to the Chetopa City Library Board.

Motion by Wulf, second by Kepner to confirm the appointment. Motion carried.

Motion by Seaman, second by Wulf to adjourn. Motion carried.

Seal

Mayor

City Clerk