

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

June 7, 2022

The Chetopa City Council met in regular session on Tuesday, June 7, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Member/Bob Boyd, Juanita Kepner, Geraldine Castle and Ernie Wulf (via speaker cell phone). Linda Seaman and Pam Campbell were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Water Plant Supervisor Mike Tyler, Karin Trimble, Bill Moses, Patty Wilkinson, and Colton Ingram.

Mayor Bushong called the meeting to order and led the council and visitors in the Pledge of Allegiance and opened the meeting with prayer.

It was requested to add Colton Ingram with ICR as a visitor and water plant and senior citizen's door repairs and vacation request to the agenda.

Motion by Castle, second by Kepner to approve the Agenda with the additions. Motion carried.

Clerk Crumrine informed the council on a typo on page 2 of the minutes that had been sent in the council packets.

Motion by Castle, second by Kepner to approve the Minutes of the last regular council meeting with the noted typo correction. Motion carried. Boyd abstained because he had not read through the minutes before the meeting. **Boyd wanted it noted that he had not received the minutes before the meeting, so had not had a chance to read them.**

Motion by Boyd, second by Kepner to approve the Treasurer's Report. Motion carried.

Castle questioned the \$124594.43 payment to the state treasurer and it was reported that it was the annual payment on the 2012 sewer project. Boyd questioned if the \$1045.16 payment for flowers for the parks had been approved by the council. Mayor Bushong reported that she had purchased the flowers for the park cleanup. Discussion followed with no action taken from discussion.

Motion by Kepner, second by Wulf to approve the Warrant Register. Motion carried.

APPROPRIATION ORDINANCE # 3659 as follows:

Payroll Funds	\$ 26600.08
Other Funds	<u>307545.87</u>
Total of all funds	\$334145.95

MEETING ADJOURNMENT

Motion by Castle, second by Wulf to temporarily adjourn the city council meeting to hold the Oak Hill Cemetery Association Board meeting. Motion carried.

CITY COUNCIL MEETING RECONVENE

Motion by Kepner, second by Castle to reconvene the city council meeting after the adjournment of the cemetery board meeting. Motion carried.

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Colton Ingram with ICR Electric was present to discuss a plan to revamp the electrical distribution system and will provide pricing for his services. Discussion followed.

Motion by Wulf, second by Boyd to contact other cities that distribute electricity to their customers and work on updated the City of Chetopa Electric Code to provide wiring to the weather head with the balance of the additional service provided by the homeowner. Motion carried.

Discussion was held concerning people paying their utility bills after the delinquency date.

Motion by Castle, second by Kepner that any bill that is paid after the 20th of the month will include the 10% late fee added on. Motion carried.

Information from the Solid Waste Committee meeting regarding increases that have been approved for the transfer station. There was a 2% increase approved at the beginning of the year and an additional 3% that has been approved. Discussed changes in the personnel policy manual at length, reported on messages that the pool was dirty and Wulf reported that he had bought a vacuum. A pool policy change was discussed that raised the age from six (6) to nine (9) that must be accompanied by an adult 15 years or older. The pool policy manual will be updated. It was asked to put pool steps on the old business. Mayor Bushong pointed out other changes to the city code regarding brush policy, telecommunications, Veteran's Preference Act, etc. that will be looked at more in depth as Clerk Crumrine had ordered a personnel policies guideline from the LKM.

Castle discussed all the wildlife in the city and Police Chief Feagan will contact game warden.

Boyd questioned how much it would cost to meter electric usage at Elmore Park and look at camping fees.

Clerk Crumrine had received one bid on the door repairs and that was from Houston Construction who bid \$890 to replace water plant North door; \$480 to replace the framing on the water plant East door and use existing door and \$940 to replace the senior citizen center North door.

Motion by Castle, second by Kepner to accept Houston's bid and ask for an estimated time that work will be completed on the doors and the flooring at the water plant that had previously been approved. Motion carried. ****See correction on Page 4 for motion inserted here.**

Clerk Crumrine informed the council that she had given the museum the city's tax exemption certificate to purchase items needed at the museum, discussed advertising for someone to clean the community building, reported that a resident had lost several items in the recent power outage. It was discussed that the problem occurred during a storm and was not

negligence on the part of the city, so the claim will need to be turned into the home owner's insurance policy. Crumrine reported that KMU had contacted the city asking for a meeting place to hold two training workshops in Chetopa and the community room has been reserved for these two workshops.

Police Chief Feagan informed the council that the new tractor tires would be installed tomorrow, talked to the county commissioners and will have the roads in East River graded and the lagoon slopes mowed by county employees on their off days and will have to be regarded as employees of the City of Chetopa. The mower motor has been ordered. It was requested to advertise for another city helper in the Labette Avenue, Parsons Sun and on Chetopa Residents and the city website. Feagan also reported that Paul Trinkle had been registered for the CDL Instructor class in July, but is not eligible until he has had his CDL for two years, so his registration has been moved to December.

Water Plant Supervisor Tyler and Karin Trimble discussed funding opportunities that they had researched to get money for infrastructure

OLD BUSINESS FOLLOWUP

Emails regarding the Osage Nation PA were presented for information and there are several changes made that were requested for city approval, no new applications for open positions, documentation for special assessments has not been looked up, water conservation plan is still being updated, and the McElroy nuisance violations have been corrected.

CULVERT PURCHASE INQUIRY

A gentleman had inquired about purchasing a culvert from the city. Discussion followed.

Motion by Boyd, second by Castle to not sell city materials to individuals for personal use. Motion carried.

4TH OF JULY TRACTOR PULL

Clerk Crumrine had been contacted about having the tractor pull on the 4th of July and wanted to have approval for the event to be held at the park.

Motion by Kepner, second by Castle to approve the East River Park being used for the tractor pull and getting track ready for the pull. Motion carried.

BG CONSULTANTS

BG Consultants submitted invoices #14-\$300 and #15-\$455 for approval to pay.

Motion by Boyd, second by Kepner to approve the payment of BG invoices 14 and 15 totaling \$755. Motion carried.

KDHE REQUEST FOR PAYMENT #13

A KDHE request for payment #13 to get funds to pay BG invoices 14 and 15 was presented for approval for the mayor to sign.

Motion by Kepner, second by Castle to approve mayor to sign KDHE pay request. Motion carried.

ELECTRIC DISTRIBUTION PICTURES

Mayor Bushong showed slides of the electric distribution system that was taken by company. Discussion followed.

Motion by Castle, second by Wulf to have Colton Ingram with ICR and his crews start working on evaluating the system and give Interim Supervisor/Police Chief Feagan updates on system. Motion carried.

Motion by Kepner, second by Castle to adjourn. Motion carried.

Seal

Mayor

City Clerk

****Presentation of vacation request for Mike Tyler was overlooked.**

Water Plant Supervisor Mike Tyler requested 4 days' vacation in September and 17 days' vacation in October and November.

Motion by Kepner, second by Castle to approve the vacation request for Tyler. Motion carried.