

**THE RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
CITY OF CHETOPA, KANSAS**

August 2, 2022

Due to the prior notification that a quorum would not be attending the August 2, 2022 council meeting, the meeting was rescheduled to August 9, 2022 at 7:00 p.m.

August 9, 2022

The Chetopa City Council met at the rescheduled date of Tuesday, August 9, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Linda Seaman, Juanita Kepner and Geraldine Castle. Bob Boyd, Pam Campbell and Ernie Wulf were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Patty Wilkinson, Shyrlee Downing, Mildred Blackledge, Luke and Savannah Wethey, Nancy and Dale Miller, Aaron Ellison and Timothy Burnham.

Due to a lack of a quorum, no meeting was held. The next meeting will be the regular council meeting on Tuesday, August 16, 2022.

August 16, 2022

The Chetopa City Council met in regular session on Tuesday, August 16, 2022 at 7:00 p.m., at City Hall.

PRESIDING: Mayor Tammy Bushong.

PRESENT: Council Members/Bob Boyd, Linda Seaman, Geraldine Castle and Ernie Wulf. Pam Campbell and Juanita Kepner were not present.

ALSO PRESENT: Clerk/Toni A. Crumrine, Police Chief Scott Feagan, Attorney Shane Adamson, Phillip Jarred, Nancy and Dale Miller, Debbie Yost, Barb Harris, Savannah and Luke Wethey, David Hubble, Tim Burnham, Megan Berry and Aaron Ellison.

Mayor Bushong called the meeting to order and lead the council and visitors in the Pledge of Allegiance and opened the meeting in prayer.

It was requested to delete the Osage Nation Programmatic Agreement Update, Prior Special Assessment Listing and Personnel Policy Updates from the agenda as no updates were available.

Motion by Castle, second by Wulf to approve the agenda with the deletions. Motion carried.

Motion by Castle, second by Seaman to approve the Minutes of the last regular meeting. Motion carried.

Motion by Seaman, second by Castle to approve the Municipal Court Report. Motion carried.

Boyd questioned whether the monthly treasurer's report was for June or July as it had June in the heading and the quarterly report still had Chetopa State Bank instead of Bank of Commerce. The clerk will check with Darnell to see what date the monthly report was for.

Motion by Seaman, second by Wulf to approve the Treasurer's Reports. Motion carried.

Motion by Seaman, second by Castle to approve the two (2) Warrant Registers. Motion carried. **APPROPRIATION ORDINANCES #3663 AND #3664** as follows:

Payroll Funds-# 3663	\$ 31227.26
Other Funds-# 3663	39174.85
Payroll Funds-# 3664	32074.42
Other Funds-# 3664	<u>121166.43</u>
Total of all funds	\$223642.96

MAYOR, COUNCIL, EMPLOYEES & VISITORS

Aaron Ellison was present to discuss the 2022 Neosho River Knap-in that will be August 19 & 20, 2022. Ellison showed the council shirts and handed out flyers for the event.

Debbie Yost was present to discuss the condition of the community building. A repair list is being compiled to work on.

Savannah and Luke Wethey were present to ask permission to use the East River Park for the Pastor James Wethey Memorial Brush Arbor/Camp Meeting on September 21-25, 2022.

Motion by Castle, second by Wulf to allow the Wethey's to do the brush arbor at the East River Park. Motion carried.

Timothy (Chris) Burnham discussed the opening date of his business, River Markets and what his plans are for the business. Karin Trimble has requested permission to work a second job cooking at the River Market and it is stated that approval needs to be granted by the council for a second job.

Motion by Boyd, second by Wulf to allow Trimble to work at River Market as a second job. Motion carried.

The CMB applications for River Market were presented for approval for on premises and off premises licenses. Application fees have been received and background checks have been done.

Motion by Castle, second by Wulf to approve both CMB licenses. Motion carried.

Nancy and Dale Miller were present to discuss the dog problem in their neighborhood and asked what could be done. Discussion followed and Police Chief Feagan will discuss options with help from Megan Berry and try to get dogs caught and complaint taken care of.

Megan Berry informed the council that she is working on a fundraiser to raise funds to help get animals spayed and neutered.

David Hubbell discussed the museum board doing a lease purchase and was present to inquire if that needed to go through the city or not. Phillip Jarred with the accounting firm was present for discussion and didn't feel that this needed to run through the city as the museum was going to make the payments.

Phillip Jarred with Jarred, Gilmore and Phillips discussed the audit report and asked for a motion to approve the audit report.

Motion by Castle, second by Wulf to approve the 2021 audit report. Motion carried.

Phillip Jarred with Jarred, Gilmore and Phillips presented the 2023 budget draft and discussed this with the governing body. A resolution and roll call vote will need to be done due to the budget exceeding the Revenue Neutral Rate (RNR) that was calculated by the county clerk. There was one change noted in the draft and that was to increase the transfer from electric to the general fund. Hearing will be conducted on September 6, 2022.

Motion by Seaman, second by Wulf to approve the budget draft with the change for publication in the Labette Avenue. Motion carried.

Motion by Castle, second by Wulf to temporarily adjourn the council meeting to hold the Oak Hill Cemetery Association Board meeting. Motion carried.

(OAK HILL CEMETERY ASSOCIATION BOARD MEETING-SEE MINUTES)

Mayor Bushong called the adjourned meeting back to order.

Motion by Wulf, second by Seaman to enter back into the regular council meeting. Motion carried.

Mayor Bushong shared information that she had received concerning insurance with Chamber Blue of Kansas.

Boyd discussed the use of Elmore Park by the Amish and showed pictures of the debris that is collecting on the bridge structure by Elmore Park.

Clerk Crumrine discussed possible option of cutting limbs in power lines by local contractors, washing down the air conditioner condensers and read a thank you from the Blackledge family for the livestock sale premium. Crumrine also discussed the door issue at the senior citizen's building and reported that Richard Houston stated that he could get a window in the door for no extra cost. Crumrine asked to go ahead and pay the invoices and was instructed to verify the cost of the window installation.

Motion by Seaman, second by Castle to pay the Houston Construction invoices. Motion carried.

Police Chief/Interim City Supervisor Feagan informed the council that Rob Darnell is will to come back to the city in a PRN (as needed) status to drive the trash truck and run the routes.

Mayor Bushong appointed Rob Darnell as PRN to drive the trash truck when needed.

Motion by Seaman, second by Castle to confirm the mayor's appointment. Motion carried.

Police Chief/Interim City Supervisor Feagan requested an executive session.

Motion by Castle, second by Wulf to enter into an executive session to discuss non-elected personnel with mayor, council, legal counsel, city clerk and police chief/interim city supervisor present for a period of ten (10) minutes with session ending at 9:37 p.m. Motion carried.

Entered: 9:27 p.m. Returned: 9:37 p.m.

Mayor Bushong called the meeting back to order and the following action was taken.

Motion by Castle, second by Wulf to allow Feagan to donate sick leave to another employee. Motion carried.

FOLLOWUP ON OLD BUSINESS

Motion by Castle, second by Seaman to set up interviews with potential applicants for the cleaning position on Wednesday and Office Worker on Thursday. Motion carried.

Boyd and Seaman volunteered to interview candidates for the cleaning position starting at 4:30 Wednesday and Seaman and Wulf to interview candidates for the Office Worker starting at 4:30 Thursday.

The 2022 Water Conservation Plan was presented for adoption.

Motion by Castle, second by Wulf to adopt the 2022 water conservation plan. Motion carried.

Clerk Crumrine had contacted Toth & Associates that research and write grants specializing in electric, wastewater and water and will be working with them and other agencies to get funding for utility issues and other city needs; had contacted Oswego about how they handled the river bank erosion in the past and was told that Rural Development had funded the project and had issued GO bonds. Their project took approximately 5 years to complete. Ordinance No. 959 regarding establishing a roll off policy was presented for adoption.

Motion by Castle, second by Wulf to adopt Ordinance No. 959. Motion carried.

ORDINANCE NO. 959/AN ORDINANCE AMENDING THE CODE OF THE CITY OF CHETOPA, KANSAS ADDING 15-523 ESTABLISHING A ROLL OFF POLICY AND REGULATION RELATING TO THE USE OF THE ROLL OFF.

No action was taken on the Billingsly solar power discussion. An update on the lift station repairs was given and no action was taken on the alarm system for the water tower..

FIRE DEPARTMENT RUN/MEETING PAY

The fire department submitted a letter requesting \$696.00 for the 2nd Quarter run/meeting pay.

Motion by Seaman, second by Wulf to approve the pay request for the fire department. Motion carried.

FIRST RESPONDER UNIT RUN PAY

Mayor Bushong questioned the first responder vehicle not running as it had not ever went over the council table and asked what they were using. Feagan reported that Moore had stated it needed a new engine and they were presently using one of the fire vehicles to respond to calls.

The first responders submitted a letter requesting \$700 for the 2nd Quarter run pay.

Motion by Castle, second by Wulf to approve the pay request for the first responders.
Motion carried.

STO/UPOC BOOK ADOPTION ORDINANCES

Ordinance No. 957-Standard Traffic Ordinance (STO) and Ordinance No. 958-Uniform Public Offense Code (UPOC) were presented for adoption to incorporate by reference the books published by the League of Kansas Municipalities. Boyd noted that there was a typo on the section of the code being revised. Crumrine will correct this before publication.

Motion by Castle, second by Boy to adopt Ordinance No. 957 with the revision and Ordinance No. 958. Motion carried.

ORDINANCE NO. 957/AN ORDINANCE REGULATION TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS; INCORPORATING BY REFERENCE THE STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES, 49TH EDITION, WITH CERTAIN CHANGES; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NO. 947.

ORDINANCE NO. 958/AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF CHETOPA, KANSAS; INCORPORATING BY REFERENCE THE ‘UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, 38TH EDITION, WITH CERTAIN OMISSIONS; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NO. 948.

SPECIAL ASSESSMENT ORDINANCE

Ordinance No. 960 making special assessments to properties for mowing during the months of May through July 2022 was presented for adoption.

Motion by Castle, second by Wulf to adopt Ordinance No. 960. Motion carried.

COPIER PURCHASE

Clerk Crumrine presented a quote from McCarty’s Office Machines in the amount of \$4995.00 for a copier to be used in the city office. \$5000 had been budgeted for this purchase.

Motion by Castle, second by Wulf to approve the purchase of the copier. Motion carried.

BG CONSULTANT INVOICE #16/KDHE PAY REQUEST #14

BG Consultants presented invoice # 16 in the amount of \$355 for professional services on the sewer project and Carey Spoon with SEKRPC had sent the KDHE pay request # 14 to pay this invoice.

Motion by Castle, second by Wulf to approve the BG Consultants invoice and approve the mayor signing the KDHE pay request # 14. Motion carried.

Motion by Seaman, second by Castle to adjourn. Motion carried.

Seal

Mayor

City Clerk